

<b>Signed off by</b>	Director of Place
<b>Author</b>	Catriona Marchant, Democratic Services Officer
<b>Telephone</b>	Tel: 01737 276066
<b>Email</b>	catriona.marchant@reigate-banstead.gov.uk
<b>To</b>	Overview and Scrutiny Committee
<b>Date</b>	Thursday, 17 March 2022
<b>Executive Member</b>	Portfolio Holder for Economic Prosperity, Planning Policy and Place Delivery and Neighbourhood Services

<b>Key Decision Required</b>	N
<b>Wards Affected</b>	(All Wards);

<b>Subject</b>	Place Portfolio Holders update
----------------	--------------------------------

<b>Recommendations</b>
To note the Portfolio Holder Briefings on the Place Portfolios, as set out in this report, and to provide any observations for consideration by Executive Members.
<b>Reasons for Recommendations</b>
To consider the progress of work in the Place Portfolio objectives, as of March 2022, including achievements, priorities and challenges.
<b>Executive Summary</b>
<ol style="list-style-type: none"> <li>1. This report provides an overview of the activities undertaken within the Place Portfolio areas in the Municipal Year to date.</li> <li>2. The three Place Portfolios are Economic Prosperity, Planning Policy &amp; Place Delivery and Neighbourhood Services.</li> </ol>

## Key Information

### Executive Portfolios

1. Following the Annual Council meeting on 27 May 2021, the Leader of the Council appointed the Members of the Executive for the Municipal Year 2020/21. Each Member of the Executive undertook an area of responsibility, known as a portfolio. These Portfolio Holders continued their work into 2021/22.
2. For operational purposes, these portfolios are aligned with the three themes of the Council's current and emerging Corporate Plans, these being People, Place and Organisation.
3. The three portfolios aligned with the Place theme are Economic Prosperity, Planning Policy & Place Delivery and Neighbourhood Services.
4. The areas of responsibility of these portfolios are as follows:
  - **Economic Prosperity:** Economic Development, Gatwick, Job Creation, Town Centres.
  - **Planning Policy & Place Delivery:** Planning Policy & Local Plan, CIL, Transport, Building Control, Place Projects & Delivery.
  - **Neighbourhood Services:** Environmental Health, Licensing, Joint Enforcement Team, Parking, Waste & Recycling, Greenspaces, Fleet & Cleansing.

### Portfolio Objectives

5. Following their appointment, Executive Members agreed objectives for their portfolio areas for the Municipal Year.
6. The COVID-19 Pandemic has continued to have an impact on the work of the Place Portfolios.
7. Updates including the challenges, highlights and new projects are set out in the presentation slides from each Portfolio Holder to the Committee set out in Annex 1 to this report.

### Overview and Scrutiny

8. As part of the Overview and Scrutiny Committee's role of holding the Executive to account, members of the Executive provide regular briefings to the Committee on their portfolios and key items of business within these areas.
9. To reflect the coordinated approach of Portfolio Holders within the Corporate Plan themes, these briefings are presented by theme.
10. The members of the Overview and Scrutiny Committee are invited to consider the briefing provided, and to offer any observations to the Portfolio Holders. These observations will then be considered to help inform future activities within these portfolios.

**Equalities Implications**

11. A proportion of our Place Services are focused on supporting vulnerable residents, including residents from across all of the protected groups. Our services have equalities considerations at their core.

**Annex**

1. Portfolio Holder presentation slides