

Council  
10th February 2011

Agenda item 7  
Recommendations of the Executive

# **COUNCIL MEETING 10TH FEBRUARY 2011**

**No.4**

## COUNCIL - 10TH FEBRUARY 2011

### RECOMMENDATIONS OF THE EXECUTIVE

**Minute/  
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#### **EXECUTIVE: 8TH DECEMBER 2010**

73/327-8

#### **A PLAN FOR WASTE MANAGEMENT 2010 - JOINT MUNICIPAL WASTE MANAGEMENT STRATEGY**

The Executive considered a report on the revised Joint Municipal Waste Strategy, which was a statutory document and set out a 20 year plan for the management of household waste in the county.

The report set out relevant statutory powers, background information on the Surrey Waste Partnership, a summary of the changes to the strategy, consultation undertaken, options open to the Executive, legal, financial, equalities and other implications and policy framework considerations.

A review of the Strategy had been agreed by the Surrey Waste Partnership, to which the Council was a member, due to the new local and national recycling targets, changes in legislation and heightened public interest. It was noted that the majority of Surrey District Councils had already adopted the strategy, with the others all intending to.

The Executive were advised that a number of changes to the strategy had been made following comments from Reigate and Banstead Borough Council. The County Council were also confident that the plan would enable them to dispose of all residual waste through existing facilities and the new eco-park facility in the west of the county.

#### **RECOMMENDED that:**

- (i) the revised Joint Municipal Waste Management Strategy, now called the 'Plan for Waste Management' ("The Plan"), be adopted; and**
- (ii) the Head of Legal and Property Services be authorised to amend Article 4 of the Constitution to reflect the change in name of the Strategy referred to in recommendation (i).**

**Reasons for Recommendations:** The Plan required revision at this time due to current and forthcoming legislation, changing national and local targets, different priorities and increased concern about environmental issues.

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**Alternative Options**

The following alternative options were considered and rejected:

- adopt a Local Plan; or
- continue to apply the existing Strategy.

(NOTE: Councillor M.J. Miller left the meeting after Minute 73.)

77/332

**SCHEDULE OF MEETINGS 2011/12**

The Executive received a report on the proposed schedule of meetings for the 2011/12 Municipal Year. The report set out relevant statutory powers, background, factors for consideration, comments from the Overview and Scrutiny Committee, options open to the Executive and consultation undertaken.

The Executive Member for Personnel and Organisational Change confirmed that the development of the draft schedule had followed the standard process and no comments had been made by the Overview and Scrutiny Committee.

A request was made for the dates of meetings to be available in a calendar format that could be exported to standard electronic diaries.

**RECOMMENDED that the amended Schedule of Meetings for 2010/11, as set out in Appendix A to these Minutes be approved.**

**RESOLVED** that the following amendments to the draft Schedule of Meetings for 2011/12 be agreed:

inclusion of Code of Conduct training for new Councillors on Monday 6th June 2011; and

date of the Regulatory Committee meeting on Tuesday, 10th January 2012 be moved to Wednesday, 11th January 2012.

**Reasons for Recommendation/Decision:** To ensure a schedule of meetings is in place for the 2011/12 Municipal Year, enabling efficient and effective conduct of Council business.

**Alternative Options**

The following alternative option was considered and rejected:

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- recommend the schedule without change.

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MINUTE 77**

**SCHEDULE OF MEETINGS 2011/12**

Mon	16 May		Mon	25 Jul	<i>Budget Panel</i>
Tue	17 May		Tue	26 Jul	
We d	18 May		Wed	27 Jul	Planning
Thu	19 May	<b>ANNUAL COUNCIL</b>	Thu	28 Jul	<b>COUNCIL</b>
Mon	23 May	<i>Planning Training</i>	Mon	1 Aug	
Tue	24 May	Licensing (+ training)	Tue	2 Aug	
We d	25 May	Regulatory (+ training)	Wed	3 Aug	
Thu	26 May	Executive	Thu	4 Aug	
Mon	30 May	Bank Holiday	Mon	8 Aug	
Tue	31 May	<i>half term</i>	Tue	9 Aug	
We d	1 Jun	Overview & Scrutiny	Wed	10 Aug	
Thu	2 Jun	<i>half term</i>	Thu	11 Aug	
Mon	6 Jun	<i>Code of Conduct Training</i>	Mon	15 Aug	
Tue	7 Jun		Tue	16 Aug	
We d	8 Jun	Planning	Wed	17 Aug	
Thu	9 Jun		Thu	18 Aug	
Mon	13 Jun		Mon	22 Aug	
Tue	14 Jun		Tue	23 Aug	
We d	15 Jun	Standards	Wed	24 Aug	
Thu	16 Jun	Executive	Thu	25 Aug	
Mon	20 Jun		Mon	29 Aug	Bank Holiday
Tue	21 Jun		Tue	30 Aug	
We d	22 Jun		Wed	31 Aug	Planning
Thu	23 Jun	<b>COUNCIL</b>	Thu	1 Sep	
Mon	27 Jun		Mon	5 Sep	
Tue	28 Jun	<i>LGA Conference</i>	Tue	6 Sep	
We d	29 Jun		Wed	7 Sep	Overview & Scrutiny
Thu	30 Jun	HSF (3 pm)	Thu	8 Sep	
Mon	4 Jul		Mon	12 Sep	
Tue	5 Jul		Tue	13 Sep	
We d	6 Jul	Planning	Wed	14 Sep	Standards / LJF (1.30 pm)
Thu	7 Jul	Overview & Scrutiny	Thu	15 Sep	
Mon	11 Jul		Mon	19 Sep	

**APPENDIX A - Continued**

**APPENDIX A - Continued**

Tue	12 Jul		Tue	20 Sep	
We d	13 Jul	LJF (1.30 pm)	Wed	21 Sep	Regulatory
Thu	14 Jul	Executive	Thu	22 Sep	Executive
Mon	18 Jul		Mon	26 Sep	
Tue	19 Jul		Tue	27 Sep	
We d	20 Jul	Regulatory	Wed	28 Sep	Planning
Thu	21 Jul		Thu	29 Sep	HSF (3 pm)

APPENDIX A - Continued

APPENDIX A - Continued

Mon	3 Oct		Mon	12 Dec	
Tue	4 Oct		Tue	13 Dec	
Wed	5 Oct		Wed	14 Dec	Overview & Scrutiny
Thu	6 Oct	<b>COUNCIL</b>	Thu	15 Dec	<b>COUNCIL</b>
Mon	10 Oct		Mon	19 Dec	
Tue	11 Oct		Tue	20 Dec	
Wed	12 Oct	Overview & Scrutiny	Wed	21 Dec	Planning
Thu	13 Oct		Thu	22 Dec	
Mon	17 Oct	<i>Budget Panel</i>	Mon	26 Dec	Xmas
Tue	18 Oct		Tue	27 Dec	Xmas
Wed	19 Oct	LJF (1.30 pm)	Wed	28 Dec	
Thu	20 Oct	Executive	Thu	29 Dec	
				2012	
Mon	24 Oct	<i>half term</i>	Mon	2 Jan	New Year
Tue	25 Oct	<i>half term</i>	Tue	3 Jan	
Wed	26 Oct	Planning	Wed	4 Jan	
Thu	27 Oct	<i>half term</i>	Thu	5 Jan	
Mon	31 Oct		Mon	9 Jan	
Tue	1 Nov		Tue	10 Jan	
Wed	2 Nov		Wed	11 Jan	Regulatory
Thu	3 Nov		Thu	12 Jan	Executive / HSF (3 pm)
Mon	7 Nov		Mon	16 Jan	
Tue	8 Nov		Tue	17 Jan	
Wed	9 Nov	Overview & Scrutiny	Wed	18 Jan	Planning
Thu	10 Nov		Thu	19 Jan	Overview & Scrutiny
Mon	14 Nov		Mon	23 Jan	
Tue	15 Nov		Tue	24 Jan	
Wed	16 Nov	Standards / LJF (1.30 pm)	Wed	25 Jan	LJF (1.30 pm)
Thu	17 Nov	Executive	Thu	26 Jan	Executive
Mon	21 Nov		Mon	30 Jan	
Tue	22 Nov		Tue	31 Jan	
Wed	23 Nov	Planning	Wed	1 Feb	Standards
Thu	24 Nov		Thu	2 Feb	
Mon	28 Nov	<i>Budget Panel</i>	Mon	6 Feb	
Tue	29 Nov		Tue	7 Feb	
Wed	30 Nov	Regulatory	Wed	8 Feb	
Thu	1 Dec		Thu	9 Feb	<b>COUNCIL</b>
Mon	5 Dec		Mon	13 Feb	<i>half term</i>
Tue	6 Dec		Tue	14 Feb	<i>half term</i>
Wed	7 Dec	LJF (1.30 pm)	Wed	15 Feb	Planning

**APPENDIX A - Continued**

**APPENDIX A - Continued**

Thu	8 Dec	Executive	Thu	16 Feb	Overview & Scrutiny
Mon	20 Feb		Mon	30 Apr	
Tue	21 Feb		Tue	1 May	
Wed	22 Feb	LJF (1.30 pm)	Wed	2 May	
Thu	23 Feb	Executive	Thu	3 May	<b>ELECTIONS</b>
Mon	27 Feb		Mon	7 May	Bank Holiday
Tue	28 Feb		Tue	8 May	
Wed	29 Feb	Regulatory	Wed	9 May	Planning
Thu	1 Mar		Thu	10 May	
Mon	5 Mar		Mon	14 May	
Tue	6 Mar		Tue	15 May	
Wed	7 Mar		Wed	16 May	
Thu	8 Mar	Overview & Scrutiny	Thu	17 May	
Mon	12 Mar		Mon	21 May	Planning Training
Tue	13 Mar		Tue	22 May	
Wed	14 Mar	Planning	Wed	23 May	
Thu	15 Mar		Thu	24 May	<b>ANNUAL COUNCIL</b>
Mon	19 Mar		Mon	28 May	
Tue	20 Mar		Tue	29 May	Licensing (+ training)
Wed	21 Mar	LJF (1.30 pm)	Wed	30 May	Regulatory (+ training)
Thu	22 Mar	Executive	Thu	31 May	Executive
Mon	26 Mar				<p>Notes:</p> <p>2012 is a Leap Year</p> <p>It is also Diamond Jubilee Year: 4 &amp; 5 June replace 28 May as Public Holidays.</p>
Tue	27 Mar				
Wed	28 Mar	Overview & Scrutiny			
Thu	29 Mar				
Mon	2 Apr				
Tue	3 Apr				
Wed	4 Apr	Standards			
Thu	5 Apr	Maundy Thursday			
Mon	9 Apr	Easter Monday			
Tue	10 Apr				
Wed	11 Apr	Planning			
Thu	12 Apr	<b>COUNCIL</b>			
Mon	16 Apr				
Tue	17 Apr				
Wed	18 Apr	Overview & Scrutiny			
Thu	19 Apr	Executive / HSF (3 pm)			
Mon	23 Apr				
Tue	24 Apr				



**APPENDIX A - Continued**

**APPENDIX A - Continued**

Wed	25 Apr	Regulatory			
Thu	26 Apr				

## **EXECUTIVE: 27TH JANUARY 2011**

96/419-421

### **CORPORATE PLAN 2011-15**

The Executive received a report on the responses received during the consultation on the draft Corporate Plan. The report set out relevant statutory powers, background information, a summary of the draft plan and consultation responses. The report also set out the recommended way forward, options open to the Executive, legal, resource and equalities implications, consultation undertaken and policy framework considerations.

The new Corporate Plan had been developed in response to the change in Government and different financial circumstances facing the public sector. The plan sought to continue delivering core services well, do more for younger and older people and in relation to the health agenda and introduce an improved kerbside recycling service. The Plan also set out aspirations for regeneration and improved facilities and infrastructure to ensure the ongoing prosperity of the Borough.

However, in preparing the Plan the Executive recognised that difficult choices were required due to the finite resources available to the Council. As a result, the Plan had proposed replacing Banstead Leisure Centre with dry side only facilities. A petition had been presented to Council in December objecting to this proposal and the consultation responses highlighted a strong feeling that the proposal should be reconsidered. The consultation responses, whilst supporting the general priorities and direction of travel, also raised concerns regarding the use of capital funding. An addendum was circulated at the meeting with some additional comments, which were received too late for inclusion in the report.

All responses had been considered and a number of amendments had been made to the draft Plan in response. The report also recommended that Officers undertake further investigations on the options for Banstead Leisure Centre, which would include commissioning surveys from external consultants and include an analysis of the costs and implications for regeneration and the management contract. It was confirmed that once the report had been considered by the Executive and Officers, it would be made available to all Members and interested stakeholders.

The Overview and Scrutiny Committee had also reviewed the plan and comments were included with the report. The Committee had recommended that the approval of the capital programme be limited to only committed expenditure,

pending a complete review.

The Chief Executive confirmed that officers were fully aware of Members concerns regarding capital expenditure. The Leader of the Council emphasised that the capital programme did not guarantee expenditure, with each project monitored and reviewed in terms of affordability, economic circumstances and government policy prior to commitment.

**RECOMMENDED that:**

- (i) the revised Corporate Plan for 2011-15 be approved as submitted;**
- (ii) the Chief Executive be authorised, in consultation with the Leader of the Council, to make any minor editorial changes to the Plan prior to publication; and**
- (iii) the management structure, as set out in Annex 7 to the report, be approved.**

**RESOLVED that:**

- (i) the consultation responses, including those of the Overview and Scrutiny Committee, to the draft Corporate Plan be noted, together with the comments of the Strategic Management Team;
- (ii) Officers be instructed to investigate options for the future of the Banstead Leisure Centre, including a refurbishment of the existing facility for further report in Summer 2011;
- (iii) all capital projects scheduled for a start date of April 2012 or beyond be subject to an annual review by this Executive as part of the budget process; and
- (iv) the petition on the provision of a pool at the Banstead Leisure Centre be noted and the petition spokesperson be advised of the above.

**Reasons for Recommendations / Decisions:** The Council provides multiple services to the community and has ambitions to improve the quality of life of our residents. The delivery of quality services and our capacity to deliver our ambitions requires a costed, realistic Business Plan and sustainable budgets.

**Alternative Options**

The following alternative options were considered and rejected:

- amend the draft Corporate Plan; or
- ask the Officers to undertake further work in advance of adoption.

98/422-423

### **BUDGET 2011/12**

A report was received on the proposed budget for 2011/12. The report set out relevant statutory powers, issues for consideration, options open to the Executive, legal, financial, equalities and other implications, consultation undertaken and policy framework considerations. The report also included the statutory statement from the Director of Resources, as Section 151 Officer.

The Executive Member for Finance outlined the key elements of the report - additional savings, freeze in Council Tax and prudent accounting steps regarding Icelandic investments.

The Executive fully supported the £250 non incremental bonus for the Council's low paid staff. It was noted that whilst many Councils across the country were cutting thousands of jobs, Reigate and Banstead were able to maintain services and retain talented staff despite the largest ever reductions in government grant.

As proposed by the Executive Member for Finance during the previous item, it was agreed that the review of the Capital Programme would include consultation with the Budget Scrutiny Review Panel and the Overview and Scrutiny Committee.

**RECOMMENDED that the revised base budget and resultant freeze in Council Tax levels be recommended to Council for approval, on the following basis:**

- (i) reserves of £569,000 are applied to the budget for 2011/12;**
- (ii) the Director of Resources be authorised to make any necessary technical adjustments to the budget and Council Tax demand proposed to Council arising from final budget refinements or changes to government grant;**
- (iii) the addition, as sensible risk management, of £6.6 Million in the capital programme in respect of possible write off of Icelandic monies, following the Council's successful application to the Department for Communities and Local Government for a capitalisation direction; and**
- (iv) the revised capital programme at Annex 1 of the report, be approved and that the review be undertaken, as**

**agreed under the Corporate Plan item under Minute 96, which will include consultation with the Budget Scrutiny Review Panel and the Overview and Scrutiny Committee.**

**RESOLVED** that:

- (i) the savings totalling £130,000, as set out in paragraph 9 of the report, be approved; and
- (ii) the statement by the S151 Officer at Annex 2 of the report, be noted.

**Reasons for Recommendations / Decisions:** The Council is required to set a legal budget by March 11th each year. This report is a necessary part of that process.

### **Alternative Options**

The following alternative options were considered and rejected:

- amend or reject any or all of the proposed savings and use of reserves in the revenue budget; or
- amend or reject the proposed capital expenditure, other than that contractually committed.

99/423-425

## **COUNCIL TAX SETTING**

A technical report on the proposed Council Tax levels for 2011/12 was received by the Executive. The report set out relevant statutory powers, issues for consideration, options open to the Executive, legal, financial and equalities implications, consultation undertaken and policy framework considerations.

The report informed Members of the approximate precepts from Surrey County Council and Surrey Police and the agreed precepts from Horley Town Council and Salfords & Sidlow Parish Council. These provided an indication of the overall Band D Council Tax for 2011/12.

**RECOMMENDED** that, subject to any amendment to the anticipated Surrey County Council and Surrey Police precepts, the following resolutions be approved:

- (i) it be noted that, at its meeting on 9th December 2010, the Council calculated the following amounts for the year 2011/12, in accordance with regulations made under Section 33(5) and 34(4) of the Local Government Finance Act 1992:
  - (a) 58,994 being the amount calculated by the

**Council, in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992, as its Council Tax base for the year.**

**(b) Part of the Council's area:**

<b>Horley Town Council</b>	<b>8,761</b>
<b>Salfords and Sidlow Parish Council</b>	<b>1,400</b>
<b>Reigate and Banstead Borough Council</b>	<b>58,994</b>

**Being the amounts calculated by the Council, in accordance with regulation 6 of the Regulations, as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate.**

**(ii) for the financial year 2011/12, the following amounts be calculated in accordance with Sections 32 to 36 of the Local Government Finance Act 1992:**

**(a) Aggregate of the amounts which the Council estimates for the items set out in Section 32(2)(a) - (e) thereof: £71,925,277**

**(b) Aggregate of the amounts which the Council estimates for the items set out in Section 32(3)(a) - (c) thereof: £55,049,834**

**(c) The Council's budget requirement under Section 32(4), being the amount by which the aggregate at (ii)(a) above exceeds the aggregate at (ii)(b) above: £16,875,443**

**(d) The aggregate of the sums that the Council estimates will be payable into its General Fund in respect of redistributed non-domestic rates, and revenue support grant: £5,123,189**

**(e) The amount at (ii)(c) less the amount at (ii)(d) above, divided by the Council's Tax base in (i)(a) above, in accordance with Section 33(1) of the Act, as the basic amount of its Council Tax for the year: £199.21**

**(f) The aggregate amount of all special items referred to in Section 34(1)**

of the Act: £317,361

(g) The amount at (ii)(e) above, less the result given by dividing the amount at (ii)(f) above by the Council's Tax base for the year, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates: £193.83

(h) Part of the Council's area:

Horley Town Council £226.63

Salfords & Sidlow Parish Council £215.2

Being the amounts given by adding to the amount at (ii)(g) above the amounts of the special items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at (i)(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

(iii) it be noted that the figures in Appendix A (section 1) to these Minutes, being the amounts given by multiplying the amounts at (ii)(g) and (ii)(h) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of dwellings listed in different valuation bands;

(iv) it be noted that for the year 2011/12 Surrey County Council and Surrey Police have stated amounts in precepts issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwellings shown in Appendix A (section 2) to these Minutes; and

(v) having calculated the aggregate in each case of the amounts at (i) to (iv) inclusive, above, the Council, in accordance with Section 30(2) of the Act, hereby sets amounts as the amounts of Council Tax for the year 2011/12 for each of the categories of dwellings shown in Appendix A (section 3) to these Minutes.

**RESOLVED** that the Director of Resources be authorised to make any amendments to the Council Tax demands as might prove necessary as the result of changes to the estimated demands issued by preceptors on the Council's Collection Fund.

**Reasons for Recommendations / Decision:** The *Local Government Finance Act 1992* sets out the requirement for local authorities to set a budget for the next financial year. The full Council of the Authority is formally required to approve the budget and the Council Tax to be levied. Under the Constitution the Executive considers a proposed budget and Council Tax, in order to make a recommendation on the appropriate level of Council Tax to the full Council.

**Alternative Options**

The following alternative option was considered and rejected:

- recommend an increase in the level of Council Tax for Reigate and Banstead Borough Council.

101/427-428

**SOLAR ENERGY ON THE COUNCIL ESTATE**

The Executive considered a report on the options for installing solar panels on two properties in the Council's estate. The report set out relevant statutory powers, issues for consideration, options open to the Executive, recommendations, legal, financial and equalities implications and consultation undertaken.

The Executive were advised that the financial viability of solar energy projects had improved and the installation of panels would enable the Council to reduce expenditure on energy, reduce carbon emissions and generate income from the sale of electricity to the national grid. The Council had already generated significant savings through its carbon management plan.

The paper outlined two options for the purchase of solar panels in order to build on this progress. The first was for the Council to purchase the panels from capital reserves. The alternative was to permit a commercial company to install panels on Council property. The later avoided capital



expenditure but reduced the income and financial benefit to the Council.

It was confirmed that the fact that the panels would require planning permissions would not cause any conflict of interest for Executive members that were also appointed to the Planning Committee.

It was suggested that solar panels could be funded through alternative processes, such as community funding. This was not supported by the Executive for the two proposed sites, but could be considered for future installations.

**RECOMMENDED that:**

- (i) an additional sum of £115,000 (investment, not expenditure) be added to the Capital Programme to generate a future income stream by the purchase and installation of the solar photovoltaic (PV) panels at Horley Leisure Centre so that the Council can take the opportunity for savings through inclusion within the main construction contract; and,**
- (ii) solar panels be installed at Earlswood Depot which are financed by a commercial company and provided free to the Council.**

**RESOLVED that:**

- (i) the recommendations be subject to –
  - (a) Full Council approving additional funding as referred to in Recommendation (i);
  - (b) planning permission being approved; and
  - (c) all necessary contracts, warranties and maintenance arrangements being agreed.
- (ii) Head of Legal and Property Services be authorised to procure and arrange installation of PV panels at the new Horley Leisure Centre and Earlswood Depot as set out in the recommendations and resolution (i) and in accordance with the Council's procurement and construction procedures; and
- (iii) budgetary position, as detailed in annex 1 of the report, be noted.

**Reasons for Recommendations / Decisions:** The proposed

investment at Horley Leisure Centre is on an invest-to-save basis and will lead to revenue benefits. The projects at both sites will help the Council towards its corporate objectives of being Clean, Green and Safe, meeting the 10:10 challenge and its own Carbon Management Plan by making carbon savings. Solar panels are also a visible signal of the Council's progress on these issues. The use of two different procurement methods will enable comparison in case of future projects.

### **Alternative Options**

In relation to Earlswood Depot, the following alternative options were considered and rejected:

- no action; or
- purchase the solar panels from the Council's own capital reserves.

In relation to Horley Leisure Centre, the following alternative options were considered and rejected:

- no action; or
- engage an external commercial company who will pay the capital costs of installation of solar panels.

102/428-429

### **ADOPTION OF A NEW WORKFORCE STRATEGY**

A report was received on the proposed Workforce Strategy. The Strategy had been subject to Consultation in line with the Council's policy framework. The report set out relevant statutory powers, issues for consideration, options open to the Executive, legal, financial and equalities implications, consultation and policy framework considerations.

The Executive Member for Personnel and Organisational Change advised Members of the importance of employing staff that were competent, capable and motivated. The Workforce Strategy would provide the framework to enable the Council to do this and was based on the Local Government Employer's best practice.

The Strategy had been endorsed by the Local Joint Forum and considered by the Overview and Scrutiny Committee as part of the consultation.

The Leader highlighted the talent management work that was already being implemented within the Council, developing internal staff to ensure strong succession planning for the organisation.

**RECOMMENDED that the Corporate Workforce Strategy, as**

**set out at Annex 1 of the report, be approved.**

**Reasons for Recommendation:** To ensure the Council maximises the performance and the value for money it gets from its workforce it requires a framework that establishes the boundaries within which the Council and staff will operate.

**Alternative Options**

The following alternative options were considered and rejected:

- defer the Strategy and ask for additional work to be undertaken; or
- reject the Strategy.

103/429-430

**REVIEW OF THE CONSTITUTION**

A report was received on the review of the Constitution. The report set out relevant statutory powers, an outline of the current Constitution and the requirements for change, a summary of the proposed changes, options open to the Executive, legal, financial and equalities implications, consultation and policy framework considerations.

The changes to the Executive arrangements within the Council had necessitated a review of the Constitution. The opportunity had also been taken to identify other improvements that would ensure efficient and effective decision making within the Council. The report provided a summary of the changes.

The draft Constitution had been circulated to all Councillors. The consultation had produced some useful feedback with a number of amendments reflected in the version that was presented for approval. A request was made for Members' comments and officer responses to be circulated to all Councillors prior to the Council meeting on 10th February.

The new Constitution, which would come into effect after the Local Elections in 2011, simplified the Policy Framework and enabled Executive Members to approve draft policies for consultation. It was requested that a process be put in place to ensure Members were alerted to policies that were being consulted on, to ensure that they had the opportunity to provide comments.

**RECOMMENDED that:**

- (i) the revised Constitution, as circulated separately to the report, be adopted with effect from 9th May 2011; and**
- (ii) the Chief Executive be authorised to make any**

**administrative amendments to the Constitution.**

**Reasons for Recommendations:** To ensure that the Constitution of the Council reflects the latest legislative framework and provides the Council with legal and effective decision making processes.

**Alternative Options**

The following alternative option was considered and rejected:

- defer the decision and request further work be undertaken on any aspect of the proposed changes.

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**COUNCIL TAX 2011/12**

<b>COUNCIL AREA</b>	<b>Valuation Bands</b>							
	<b>A £</b>	<b>B £</b>	<b>C £</b>	<b>D £</b>	<b>E £</b>	<b>F £</b>	<b>G £</b>	<b>H £</b>
<b>1. AMOUNTS OF TAX FOR REIGATE AND BANSTEAD BOROUGH COUNCIL, HORLEY TOWN COUNCIL AND SALFORDS AND SIDLOW PARISH COUNCIL</b>								
Horley Town Council Area	151.09	176.27	201.45	226.63	276.99	327.35	377.72	453.26
Salfords and Sidlow Parish Council Area	143.51	167.42	191.34	215.26	263.10	310.93	358.77	430.52
Rest of Borough	129.22	150.76	172.29	193.83	236.90	279.98	323.05	387.66
<b>2. AMOUNTS OF TAX FOR SURREY COUNTY COUNCIL AND SURREY POLICE</b>								
Surrey County Council Precept	744.24	868.28	992.32	1,116.36	1,364.44	1,612.52	1,860.60	2,232.72
Surrey Police Precept	132.36	154.42	176.48	198.54	242.66	286.78	330.90	397.08
<b>3. TOTAL AMOUNTS OF COUNCIL TAX FOR 2011/12</b>								
Horley Town Council Area	1,027.69	1,198.97	1,370.25	1,541.53	1,884.09	2,226.65	2,569.22	3,083.06
Salfords and Sidlow Parish Council Area	1,020.11	1,190.12	1,360.14	1,530.16	1,870.20	2,210.23	2,550.27	3,060.32
Rest of the Borough	1,005.82	1,173.46	1,341.09	1,508.73	1,844.00	2,179.28	2,514.55	3,017.46

**REGULATORY COMMITTEE: 3RD FEBRUARY 2011**

Minute together with Recommendation - to follow.

The Recommendation relates to adoption of Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 (Sexual Entertainment Venues), as amended by Section 27 of the Policing and Crime Act 2009.