

REIGATE AND BANSTEAD BOROUGH COUNCIL

ANNUAL MEETING OF THE COUNCIL

19TH MAY, 2011

To report on Election of Leader; Allocation of Seats on Committees; Membership of Committees for the Municipal Year 2011/12 and other miscellaneous appointments.

Section 1 (Agenda Item 7)

(Note: Under the Local Government Act 2000 as amended the Leader is appointed for four years or until his/her term of office as a Councillor comes to an end).

Leader of the Council

Nomination received	Councillor Mrs. J.M.A. Spiers
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RECOMMENDED that Councillor Mrs. J.M.A. Spiers be elected Leader of the Council up to and including the 2013/14 Municipal Year.

Section 2 (Agenda Items 8 and 9)

(Notes: (i) the Council is required to make appointments to Committees in accordance with statutory political balance requirements and to give effect to the wishes of political groups;

(ii) the political balance requirements do not apply to the Licensing Committee, Licensing Sub-Committees and Standards Committee as these are not "ordinary" Committees under the Local Government and Housing Act 1989; however the Council has previously accepted that the spirit of political balance should apply; and

(iii) substitute Members can be appointed to the Overview and Scrutiny, Employment, Planning, Regulatory and Standards Committees. They can also be appointed in respect of the Surrey County Council Local Committee. The Council's Constitution provides for no limitation on the number of substitutes but Executive Members cannot be appointed in respect of the Overview and Scrutiny Committee. The Constitution also indicates that Group Leaders will be expected to ensure that nominated substitutes have received appropriate training on the role and functions of the relevant Committee.)

(a) Allocation of Seats – 2011/12

RECOMMENDED that the allocation of seats on Committees for the Municipal Year 2011/12 as set out in Annex 1 to this report be approved.

(b) Constitution and Membership of Committees – 2011/12

Overview and Scrutiny Committee (Politically Balanced) 15 Members

Political Group	
1. Conservative	Councillor R. Amiah
2. Conservative	Councillor M.A. Brunt
3. Conservative	Councillor G.M. Emmerton
4. Conservative	Councillor I.A. Khan
5. Conservative	Councillor G.J. Knight

6. Conservative	Councillor Mrs. R. Renton
7. Conservative	Councillor J.M. Stephenson
8. Conservative	Councillor Ms. J.A. Tomlinson
9. Conservative	Councillor Mrs. R.S. Turner
10. Conservative	Councillor M.A. Vivano
11. Tory Group	Councillor R.F.C. Wagner
12. Green	Councillor J.C.St. Essex
13. Liberal Democrat	Councillor G.L. Norman
14. Residents Associations	Councillor N. Harris
15. Residents Associations	Councillor N.D. Harrison

Substitutes:

Conservative	Councillors A.C.J. Horwood, F. Kelly, Mrs. S.F. King, D.J. Pay and Mrs. D.A. Ross-Tomlin.
Liberal Democrat	Councillors S.A. Kulka and Mrs. A. Tarrant.
Residents Associations	Councillors Mrs. J.S. Bray and M.J. Selby.
Tory Group	Councillors B.C. Cowle and R.S. Mantle.
Green	Councillor Ms. S. Finch .

Employment Committee (Politically Balanced – must include at least one Executive Member). 5 Members

Political Group	
1. Conservative	Councillor J.M. Ellacott
2. Conservative	Councillor Mrs. C.E. Poulter
3. Conservative	Councillor Mrs. D.A. Ross-Tomlin
4. Conservative	Councillor Mrs. J.M.A. Spiers
5. Residents Associations	Councillor Mrs. J.S. Bray

Substitutes:

Conservative	Councillors Mrs. N.J. Bramhall, V.W. Broad, A.J. De Save, S.N. Farrer, A.J. Kay, Mrs. R. Mill, M.J. Miller and R.C. Newstead.
Residents Associations	Councillors R. Harper and M.J. Selby.

Planning Committee (Politically Balanced) 19 Members

Political Group	
1. Conservative	Councillor Mrs. N.J. Bramhall
2. Conservative	Councillor S.T. Bramhall
3. Conservative	Councillor Mrs. L.J. Brunt
4. Conservative	Councillor M.A. Brunt
5. Conservative	Councillor V.W. Broad
6. Conservative	Councillor S.N. Farrer
7. Conservative	Councillor M.J. Miller
8. Conservative	Councillor Dr. R.J. Olliver
9. Conservative	Councillor D.J. Pay
10. Conservative	Councillor Mrs. R. Renton
11. Conservative	Councillor Mrs. J.M.A. Spiers
12. Conservative	Councillor J.M. Stephenson
13. Conservative	Councillor Ms. B.J. Thomson
14. Tory Group	Councillor R.S. Mantle

15. Liberal Democrat	Councillor S.A. Kulka
16. Residents Association	Councillor Mrs. G. Harper-Adamson
17. Residents Associations	Councillor R. Harper
18. Residents Association	Councillor M.J. Selby
19. Green	Councillor Ms. S. Finch

Substitutes:

Conservative	Councillors R. Amiah, S.S. Banwait, Dr. L.R. Hack, A.C.J. Horwood, I.A. Khan, G.J. Knight, Mrs. R. Mill, Mrs. D.A. Ross-Tomlin and Mrs. R.S Turner.
Liberal Democrat	Councillors G.L. Norman and Mrs. A Tarrant.
Residents Associations	Councillors Mrs. J.S. Bray, N.Harris and N.D. Harrison.
Tory Group	Councillors B.C. Cowle and R.F.C. Wagner.
Green	Councillor J.C.St. Essex.

Regulatory Committee (Politically Balanced) 10 Members

Political Group	
1. Conservative	Councillor S.S. Banwait
2. Conservative	Councillor Mrs. L.J. Brunt
3. Conservative	Councillor G.P. Crome
4. Conservative	Councillor A.C.J. Horwood
5. Conservative	Councillor A.M. Lynch
6. Conservative	Councillor Ms. B.J. Thomson
7. Independent	Councillor C.T.H. Whinney
8. Tory Group	Councillor R.S. Mantle
9. Residents Associations	Councillor R. Harper
10. Liberal Democrat	Councillor G.L. Norman

Substitutes:

Conservative	Councillors A.J. De Save, S.N. Farrer, Dr. L.R. Hack, F. Kelly, R.C. Newstead and Mrs. C.E. Poulter.
Residents Associations	Councillors N.D. Harrison and M.J. Selby.
Liberal Democrats	Councillors S.A. Kulka and Mrs. A. Tarrant.
Tory Group	Councillors B.C. Cowle and R.F.C. Wagner.

Licensing Committee 15 Members

Political Group	
1. Conservative	Councillor S.T. Bramhall
2. Conservative	Councillor J.M. Ellacott
3. Conservative	Councillor S.N. Farrer
4. Conservative	Councillor Dr.L.R. Hack
5. Conservative	Councillor F. Kelly
6. Conservative	Councillor Mrs. S.F. King
7. Conservative	Councillor A.M. Lynch
8. Conservative	Councillor Mrs. R. Mill
9. Conservative	Councillor Mrs. C.E. Poulter
10. Conservative	Councillor Mrs. R.S. Turner

11. Tory Group	Councillor R.F.C. Wagner
12. Green	Councillor Ms. S. Finch
13. Liberal Democrat	Councillor Mrs. A. Tarrant
14. Residents Associations	Councillor R. Harper
15. Residents Associations	Councillor N.D. Harrison

Standards Committee

(Five Members of the Authority other than the Leader and including at least one minority Group representative and not more than one Executive Member. This Committee is not politically balanced, previous membership was Conservative (2), Labour (1), Residents Association (1) and Liberal Democrat (1)).

Political Group	
1. Conservative	Councillor R.C. Newstead
2. Tory Group	Councillor B.C. Cowle
3. Green	Councillor J.C.St. Essex
4. Liberal Democrat	Councillor S.A. Kulka
5. Residents Associations	Councillor Mrs. J.S. Bray
Independent Member	Mr. P. Allen
Independent Member	Mr. J. Broadbent
Independent Member	Dr. C. Vaughan
Independent Member	Vacancy
Independent Member	Mrs. A. Armstrong
Horley Town Council representative	Mr. T. Schofield (subject to nomination by HTC)
Horley Town Council representative	Mr. R. Bethell (subject to nomination by HTC)
Salfords and Sidlow Parish Council representative	Mrs. J.A. Cook

Substitutes:

Conservative	Councillors V.W. Broad, J.M. Ellacott, G.J. Knight and Mrs. R.S. Turner.
Liberal Democrat	Councillors G.L. Norman and Mrs. A. Tarrant.
Residents Associations	Councillors N. Harris and M.J. Selby.
Green	Councillor Ms. S. Finch.
Tory Group	Councillors R.S. Mantle and R.F.C. Wagner.

RECOMMENDED that the Constitution and Membership of the Committees (including substitutes as provided by the Constitution) for the Municipal Year 2011/12 be in accordance with the nominations of the various Groups as set out above.

Section 3 (Agenda Item 10)

Surrey County Council Local Committee (Politically Balanced but NOT part of the political balance calculations for Reigate and Banstead Borough Council. Nominees should not also be County Councillors).

RECOMMENDED that the following appointments be made in respect of the Surrey County Council Local Committee for the Municipal Year 2011/12:

Political Group	
1. Conservative	Councillor Mrs. N.J. Bramhall
2. Conservative	Councillor S.T. Bramhall

3. Conservative	Councillor M.A. Brunt
4. Conservative	Councillor G.M. Emmerton
5. Conservative	Councillor Dr. R.J. Olliver
6. Conservative	Councillor Ms. B.J. Thomson
7. Tory Group	Councillor B.C. Cowle
8. Liberal Democrat	Councillor Mrs. A. Tarrant
9. Residents Associations	Councillor N.Harris

Substitutes:

Conservative Councillors Mrs. L.J. Brunt, I.A. Khan, G.J. Knight, Mrs. R. Renton and M.A. Vivano.

Residents Associations Councillors Mrs. J.S Bray and M.J. Selby.

Liberal Democrat Councillors S.A. Kulka and G.L. Norman.

Tory Group Councillors R.S. Mantle and R.F.C. Wagner.

Section 4 (Agenda Item 11)

Independent Remuneration Panel (IRP)

The Council in February 2008 decided that appointments to the IRP should be on the basis of rolling three year replacement of current membership and under this arrangement the IRP will have a vacancy for 2011/12, with Mr. D. Seymour and Mr. P. Sherar serving until 2012 and 2013 respectively.

This approach is supported but, as the Council only has an IRP of 3 members, the three year term of office means that the membership is constantly changing, with only two members having experience at any one time. Additionally, recruitment/advertising costs are incurred on a yearly basis.

Government guidance states that "... the Panel may become more effective as its knowledge and understanding of Members' allowances is increased. Accordingly, local authorities may wish to consider appointing members of the panel for several years, perhaps 3 to 5."

As the Council only has an IRP of 3, Officers consider that there is some merit in increasing the term of office to five years. This will give IRP members a more meaningful tenure, ensure the Panel always has two experienced members with a good understanding of the Council and save on recruitment costs.

Alternatively, the Council could retain the current arrangement and advertise the existing vacancy and appoint Mr. Seymour until 2012 and Mr. Sherar to 2013.

RECOMMENDED that the following appointments be made in respect of the Independent Remuneration Panel for the Municipal Year 2011/12:

1.	Mrs. S. Jackson until 2013
2.	Mr. D. Seymour CB (Chairman) until 2014
3.	Mr. P. Sherar until 2015