

## BOROUGH OF REIGATE AND BANSTEAD

Minutes of a meeting of the Council held at the Town Hall, Reigate on Thursday, 24th May 2012 at 7.30 p.m.

Present: Councillor Stead (Mayor); Councillors S.S. Banwait, Mrs. N.J. Bramhall, S.T. Bramhall, Mrs. J.S. Bray, V.W. Broad, Mrs. L.J. Brunt, M.A. Brunt, G.P. Crome, A.J. De Save, J.E. Durrant, J.M. Ellacott, J.C.S. Essex, S.N. Farrer, Ms. S. Finch, K. Foreman, Mrs. G. Harper-Adamson, R. Harper, N. Harris, N.D. Harrison, A.C.J. Horwood, A.J. Kay, F. Kelly, Mrs S.F. King, G.J. Knight, S.A. Kulka, A.M. Lynch, R.S. Mantle, Mrs. R. Mill, M.J. Miller, R.C. Newstead, G.L. Norman, S. Parnell, D.J. Pay, Mrs. C.E. Poulter, Mrs. R. Renton, Mrs. D.A. Ross-Tomlin, T. Schofield, M.J. Selby, Ms. P. Shillinglaw, Mrs. J.M.A. Spiers, J.M. Stephenson, Ms. B.J. Thomson, B. Truscott, Mrs. R.S. Turner, M.A. Vivona, S.T. Walsh and C.T.H. Whinney.

### 1. ELECTION OF MAYOR

The Mayor announced that the first business of the meeting was the election of the Mayor for the ensuing Municipal Year.

It was moved by Councillor Mrs J.M.A. Spiers and seconded by Councillor J.M. Ellacott that Councillor R.C. Newstead be elected Mayor for the ensuing Municipal Year.

There being no other nominations it was

**RESOLVED** that Councillor R.C. Newstead be elected Mayor of the Borough of Reigate and Banstead for the ensuing Municipal Year.

The retiring Mayor then vacated the Chair and the newly elected Mayor (Councillor R.C. Newstead) made the Declaration of Acceptance of Office and returned thanks for his election.

Councillor G.J. Knight expressed the Council's thanks and appreciation to the retiring Mayor and Mayoress for their services during the past Municipal Year. The Mayor and Mayoress (Mrs. M. Newstead) presented the outgoing Mayor and outgoing Mayoress with medallions denoting their past offices. The outgoing Mayor responded.

2. **ELECTION OF DEPUTY MAYOR**

It was moved by Councillor G.J. Knight and seconded by Councillor M.J. Miller that Councillor A.C.J. Horwood be elected Deputy Mayor of the Borough of Reigate and Banstead for the ensuing Municipal Year.

There being no other nominations it was

**RESOLVED** that Councillor A.C.J. Horwood be elected Deputy Mayor of the Borough of Reigate and Banstead for the ensuing Municipal Year.

The Deputy Mayor made the Declaration of Acceptance of Office and returned thanks for his election.

Councillor V.W. Broad expressed the Council's thanks and appreciation to the retiring Deputy Mayor and retiring Deputy Mayoress for their services during the past Municipal Year. The outgoing Deputy Mayor responded.

3. **MINUTES**

**RESOLVED** that the Minutes of the meeting held on 12th April 2012 be approved as a correct record and signed.

4. **APOLOGIES FOR ABSENCE**

Councillors Dr L.R. Hack, E. Humphreys and D.T. Powell.

5. **DECLARATIONS OF INTEREST**

None.

6. **LOCAL ELECTIONS: 3RD MAY 2012**

The Chief Executive reported that on 3rd May 2012 at the election of Borough Councillors, nine serving Members were re-elected together with the following new Members:

Banstead Village	- Eddy Humphreys
Chipstead, Woodmansterne and Hooley	- Keith Foreman
Earlwood and Whitebushes	- James Edward Durrant
Horley East	- Tony Schofield
Horley West	- David Thomas Powell
Kingswood with Burgh Heath	- Simon Parnell
Meadvale and St. John's	- Patsy Shillinglaw
Redhill East	- Bryn Justin Truscott

**RESOLVED** that the report of the Chief Executive be noted.

7. **ALLOCATION OF SEATS ON COMMITTEES**

**RESOLVED** that the allocation of seats on Committees for the Municipal Year 2011/12 as corrected and set out in Appendix A to these Minutes be approved.

8. **CONSTITUTION AND MEMBERSHIP OF COMMITTEES**

**RESOLVED** that the Constitution and membership of the Committees (including substitutes as provided by the Constitution) for the Municipal Year 2012/13 be in accordance with the nominations of the various Groups as set out in Appendix B to these Minutes.

9. **SURREY COUNTY COUNCIL LOCAL COMMITTEE**

Consideration was given to the appointment of nine Members to represent the Council on the Surrey County Council Local Committee (for highways/transport matters).

**RESOLVED** that the following appointments be made in respect of the Surrey County Council Local Committee for the Municipal Year 2012/13:

Councillors	Mrs. N.J. Bramhall	Councillors	G.J. Knight
	M.A. Brunt		D.T. Powell
	J.C.S. Essex		Mrs R. Renton
	K. Foreman		S.T. Walsh
	N. Harris		

**Substitutes:**

Conservative:	Councillors D.J. Pay, Mrs C. Poulter, Mrs R.S. Turner and M.A. Vivano.
Residents' Association:	Councillors Mrs. J.S. Bray, M.J. Selby and B.A. Stead.
Green:	Councillors Ms S. Finch and B. Truscott.

10. **POLICE AND CRIME PANEL: LOCAL COMMITTEE**

**RESOLVED** that Councillor V.W. Broad be elected as the Council's representative on the Police and Crime Panel: Joint Committee for the Municipal Year 2012/13.

11. **INDEPENDENT REMUNERATION PANEL (IRP) - 2012/13**

**RESOLVED** that the following appointments be confirmed in respect of the Independent Remuneration Panel for the Municipal Year 2012/13:

Mrs. S. Jackson (term of office until 2013)  
 Mr. D. Seymour CB (term of office until 2014) (Chairman)  
 Mr. P. Sherar (term of office until 2015)

12. **URGENT BUSINESS**

None.

13. **VOTE OF THANKS TO COUNCIL EMPLOYEES**

Councillor Mrs. J.M.A. Spiers expressed the Council's thanks to the Council's employees for their services during the Municipal Year and the Chief Executive

responded.

14. **LEADER'S ANNOUNCEMENTS**

None

15. **MAYOR'S ANNOUNCEMENTS**

The Mayor announced that the Civic Church Service would be held at St. Mark's Church, Reigate on 1st July 2012 at 10 a.m. Full details would be sent to all Members in due course.

**The meeting closed at 8.55 p.m.**

<b>Committees (No. of Seats available)</b>	<b>Conservative</b>	<b>Green</b>	<b>Liberal Democrat</b>	<b>Residents' Associations</b>	<b>Independent</b>	<b>Independent</b>	<b>Allocated Total</b>
Overview and Scrutiny (15)	11	1	1	2	0	0	15
Employment (5)	4	0	0	1	0	0	5
Planning (19)	14	1	1	3	0	0	19
Regulatory (10)	7	1	0	1	0	1	10
Standards (5)	3	0	0	1	1	0	5
No. of Seats on Committees	39	3	2	8	1	1	54

Surrey County Council Local Committee (9)	7	1	0	1	0	0	9
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**APPENDIX B  
MINUTE 8**

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MINUTE 8**

**CONSTITUTION AND MEMBERSHIP  
OF COMMITTEES 2012/13**

(Notes: (i) the Council is required to make appointments to Committees in accordance with statutory political balance requirements and to give effect to the wishes of political groups;

(ii) the political balance requirements do not apply to the Licensing Committee, Licensing Sub-Committees and the current Standards Committee (to be in place only until 1st July 2012 or date otherwise determined by Regulation) as these are not "ordinary" Committees under the Local Government and Housing Act 1989; however the Council has previously accepted that the spirit of political balance should apply;

(iii) from 24th May 2012 an "ordinary" Standards Committee needs to be constituted to replace the "statutory" Standards Committee referred to in (ii) above; and

(iv) substitute Members can be appointed to the Overview and Scrutiny, Employment, Planning, Regulatory and Standards Committees. They can also be appointed in respect of the Surrey County Council Local Committee. The Council's Constitution provides for no limitation on the number of substitutes but Executive Members cannot be appointed in respect of the Overview and Scrutiny Committee. The Constitution also indicates that Group Leaders will be expected to ensure that nominated substitutes have received appropriate training on the role and functions of the relevant Committee.)

**Overview and Scrutiny Committee (Politically Balanced) 15 Members**

<b>Political Group</b>	
1. Conservative	Councillor M.A. Brunt
2. Conservative	Councillor K. Foreman
3. Conservative	Councillor E. Humphreys
4. Conservative	Councillor G.J. Knight
5. Conservative	Councillor S. Parnall
6. Conservative	Councillor D.J. Pay
7. Conservative	Councillor D. Powell
8. Conservative	Councillor J.M. Stephenson
9. Conservative	Councillor R.S. Turner
10. Conservative	Councillor M.A Vivona
11. Conservative	Councillor Dr L.R. Hack
12. Green	Councillor J.C.S. Essex
13. Liberal Democrat	Councillor G.L. Norman
14. Residents Associations	Councillor N.D. Harrison
15. Residents Associations	Councillor B.A. Stead

## APPENDIX B - Continued

## APPENDIX B - Continued

**Substitutes:**

Conservative	Councillors Mrs L.J. Brunt, J. Durrant, Mrs C. Poulter, Mrs D.A. Ross-Tomlin, T. Schofield and Ms P. Shillinglaw
Liberal Democrat	Councillor S.A. Kulka
Residents Associations	Councillors N. Harris and M.J. Selby
Green	Councillors Ms S. Finch and B. Truscott

**Employment Committee** (Politically Balanced – must include at least one Executive Member). 5 Members

Political Group	
1. Conservative	Councillor J.M. Ellacott
2. Conservative	Councillor Mrs D.A. Ross-Tomlin
3. Conservative	Councillor Mrs J.M.A. Spiers
4. Conservative	Councillor J.M. Stephenson
5. Residents Associations	Councillor Mrs J.S. Bray

**Substitutes:**

Conservative	Councillors Mrs N.J. Bramhall, V.W. Broad, A.J. De Save, A.J. Kay, G.J. Knight, Mrs R. Mill, M.J. Miller, Mrs R. Renton and S.T. Walsh
Residents Associations	Councillors R. Harper and M.J. Selby

**Planning Committee** (Politically Balanced) 19 Members

Political Group	
1. Conservative	Councillor S.S. Banwait
2. Conservative	Councillor Mrs N.J. Bramhall
3. Conservative	Councillor S.T. Bramhall
4. Conservative	Councillor V.W. Broad
5. Conservative	Councillor Mrs L.J. Brunt
6. Conservative	Councillor M.A. Brunt
7. Conservative	Councillor G.P. Crome
8. Conservative	Councillor S.N. Farrer
9. Conservative	Councillor M.J. Miller
10. Conservative	Councillor S. Parnall
11. Conservative	Councillor T. Schofield
12. Conservative	Councillor J.M. Stephenson
13. Conservative	Councillor Ms B. Thomson
14. Conservative	Councillor S.T. Walsh
15. Liberal Democrat	Councillor S.A. Kulka
16. Residents Association	Councillor R. Harper
17. Residents Associations	Councillor Mrs G. Harper Adamson

## APPENDIX B - Continued

## APPENDIX B - Continued

18. Residents Association	Councillor M.J. Selby
19. Green	Councillor Ms S. Finch

**Substitutes:**

Conservative	Councillors A.J. De Save, J. Durrant, K. Foreman, E. Humphreys, G.J. Knight, A.M. Lynch, Mrs R. Mill, D.J. Pay, D. Powell, Mrs C. Poulter, Mrs R. Renton, Mrs D.A. Ross-Tomlin, Ms P. Shillinglaw and M.A. Vivona
Liberal Democrat	Councillor G.L. Norman
Residents Associations	Councillors Mrs J.S. Bray, N. Harris, N.D. Harrison and B.A. Stead
Green	Councillors J.C.S. Essex and B. Truscott

**Regulatory Committee** (Politically Balanced) 10 Members

Political Group	
1. Conservative	Councillor S.S. Banwait
2. Conservative	Councillor Mrs L.J. Brunt
3. Conservative	Councillor G.P. Crome
4. Conservative	Councillor J. Durrant
5. Conservative	Councillor D.J. Pay
6. Conservative	Councillor Ms P. Shillinglaw
7. Conservative	Councillor Ms B. Thomson
8. Green	Councillor B. Truscott
9. Residents Associations	Councillor R. Harper
10. Independent	Councillor C.T.H. Whinney

**Substitutes:**

Conservative	Councillors S.N. Farrer, F. Kelly, Mrs S.F. King and Mrs C. Poulter
Residents Associations	Councillors N.D. Harrison, M.J. Selby and B.A. Stead
Green	Councillors J.C.S. Essex and Ms S. Finch

**Standards Committee**

(Notes: The current "Standards" regime will be repealed from 1st July 2012 or date otherwise determined by Regulation. Until that time it is still necessary to appoint a "statutory" Standards Committee under the Local Government Act 2000.

For 2011/12 this "statutory" committee comprised five Members of the Authority other than the Leader and including at least one minority Group representative and not more than one Executive Member. This Committee is not politically balanced and previous membership was Conservative (1), Downlands Residents (1), Green Party (1), Residents Association (1) and Liberal Democrat (1).



## APPENDIX B - Continued

## APPENDIX B - Continued

From the whole of 2012/13 an "ordinary" Standards Committee (politically balanced) needs to be constituted, the intention being that it is held in "hibernation" until required to replace the "statutory" committee referred to above).

**("Ordinary" Committee - politically balanced)**

<b>Political Group</b>	
1. Conservative	Councillor D.J. Pay
2. Conservative	Councillor Mrs C. Poulter
3. Conservative	Councillor T. Schofield
4. Independent	Councillor R.S. Mantle
5. Residents Associations	Councillor Mrs J.S. Bray

**Substitutes:**

Conservative Councillors V.W. Broad, J.M. Ellacott and Mrs R.S. Turner  
Residents Associations Councillor B.A. Stead

**(Statutory Committee until 1st July 2012 or date otherwise determined by Regulation - not politically balanced)**

<b>Political Group</b>	
1. Conservative	Councillor D.J. Pay
2. Conservative	Councillor Mrs C. Poulter
3. Green	Councillor B. Truscott
4. Liberal Democrat	Councillor S.A. Kulka
5. Residents Associations	Councillor Mrs J.S. Bray
Independent Member	Mr. P. Allen
Independent Member	Mr. J. Broadbent
Independent Member	Dr. C. Vaughan
Independent Member	Mrs. A. Armstrong
Horley Town Council representative	(subject to nomination by HTC)
Horley Town Council representative	Mr. R. Bethell (subject to nomination by HTC)
Salfords and Sidlow Parish Council representative	Mr. S. Norton

**Substitutes:**

Conservative Councillors V.W. Broad, J.M. Ellacott and Mrs R.S. Turner  
Liberal Democrat Councillor G.L. Norman  
Residents Associations Councillors N.D. Harrison and B.A. Stead  
Green Councillors J.C.S. Essex and Ms S. Finch  
Salfords and Sidlow Parish Council Mrs J.A. Cook

## APPENDIX B - Continued

## APPENDIX B - Continued

**Licensing Committee 15 Members**

<b>Political Group</b>	
1. Conservative	Councillor Mrs N.J. Bramhall
2. Conservative	Councillor S. Bramhall
3. Conservative	Councillor J. Durrant
4. Conservative	Councillor J.M. Ellacott
5. Conservative	Councillor S.N. Farrer
6. Conservative	Councillor F. Kelly
7. Conservative	Councillor Mrs S.F. King
8. Conservative	Councillor A.M. Lynch
9. Conservative	Councillor Mrs C. Poulter
10. Conservative	Councillor Mrs R.S. Turner
11. Conservative	Councillor M.A. Vivona
12. Green	Councillor Ms S. Finch
13. Liberal Democrat	Councillor G.L. Norman (tbc)
14. Residents Associations	Councillor Mrs J.S. Bray
15. Residents Associations	Councillor N.D. Harrison