



REPORT OF:	HEAD OF CORPORATE POLICY, PERFORMANCE AND PARKING
AUTHOR:	Ashleigh Pearson
TELEPHONE:	01737 276024
E-MAIL:	ashleigh.pearson@reigate-banstead.gov.uk
TO:	EXECUTIVE
DATE:	31 MARCH 2016
EXECUTIVE MEMBER:	LEADER OF THE COUNCIL

KEY DECISION REQUIRED:	NO
WARD (S) AFFECTED:	ALL

SUBJECT:	OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2016/17
RECOMMENDATION: That the Overview and Scrutiny Committee work programme for 2016/17 be adopted.	
REASONS FOR RECOMMENDATION: To agree a work programme for the Overview and Scrutiny Committee for the 2016/17 Municipal Year.	
EXECUTIVE SUMMARY: This report provides the Executive with the Overview and Scrutiny Committee's proposed work programme for 2016/17. The comments of the Management Team are incorporated into the report and the Executive is requested to make any comment to Full Council on the proposed programme.	

This Recommendation is subject to approval by Full Council.

STATUTORY POWERS

1. The Local Government Act 2000 (as amended) established Overview and Scrutiny Committees within the Leader with Cabinet model of governance. Subsequently other legislation such as the Police and Justice Act 2006, the Local Government Public Involvement in Health Act 2007 and the Local Democracy, Economic Development and Construction Act 2009, the Localism Act 2011 and the Local Authorities (Overview and Scrutiny Committees) (England) Regulations 2012 has provided additional responsibilities on the Committee.
2. In accordance with the Council's Constitution, the Committee's future work programme should be agreed at the beginning of the Municipal Year and, following consultation with the Executive, be referred to Council for approval.

Overview and Scrutiny Committee Work Programme

3. The Leader of the Council, the Chief Executive and the Chairman of the Committee met to consider the proposed work programme in January, as required by the Constitution. The Committee gave consideration to the comments of the Management Team on the draft work programme at its meeting on 18 February 2016 and agreed the proposals set out at Annex 1 for consideration by the Executive, who are asked to recommend the work programme to Council.
4. The Committee wishes its work programme to continue to assist the Council in driving forward its 5 Year Plan priorities. In drawing up the programme it has sought to continue to reflect the streamlined approach that the Council has adopted to managing its organisational processes.
5. The Committee proposes in 2016/17 to continue to utilise its capacity for external scrutiny, and in particular to review the work of key partners who play a role in helping the Council to deliver positive outcomes for residents against these priorities. It is suggested that this could include the Council's leisure centre and community centre operators and the Reigate & Banstead Voluntary Service.

Resource Implications

6. The work programme is supportive of the Council's overall priorities and is well balanced between the support for this Committee's work and the delivery of core business and the priorities in the 5 Year Plan. Management Team is pleased therefore that the Committee has recognised the need to continue to consider the impact of its activities on the Council's capacity to support this area of work.
7. The Committee has 8 meetings scheduled for 2016/17 and careful consideration will be given to managing the programme given the support available and the other priorities of senior officers involved in Overview and Scrutiny activities. The Committee's work programme allows flexibility for additional priority work that may emerge during the course of the year, and the prioritisation of the programme may be adjusted by the Chairman to achieve the greatest efficiency.

Legal and Equalities Implications

8. There are no specific legal or equalities implications that need to be drawn to the Executive's attention as part of this report.

Consultation

9. The Executive is being consulted on the proposed Overview and Scrutiny Committee work programme for 2016/17 so that the necessary resources can be attributed to the Committee's work.

Options

10. The Executive has the option to approve, add to or remove items from the proposed work programme as set out in the report. If the Executive was minded to significantly alter the Work Programme in a way which would increase the support required for the Committee's activities, a further report would be needed.

Conclusions

11. The Overview and Scrutiny Committee has put forward its work programme for the 2016/17 Municipal Year. The Executive is requested to indicate comments and to recommend the proposed work programme to Council.

EXECUTIVE
31 March 2016

Agenda Item: 7
Overview and Scrutiny Committee Work Programme 2016/17

Background Papers: Overview and Scrutiny Committee: 18 February 2016 Report and Minutes

Overview and Scrutiny Committee: Draft Work Programme 2016/17

No	Subject	Proposals	Management Team comments
(i)	Policy Framework consultations	To consider Policy Framework consultation documents.	Supported
(ii)	Work Rolled Forward	No proposals.	-
(iii)	Executive Member Objectives	To receive presentations from Executive Members.	Supported
(iv)	Audit Activities	To consider the following audit activities: <ul style="list-style-type: none"> • The annual Internal Audit report for 2015/16; • The annual External Audit report for 2015/16; • Quarterly reports relating to individual audit reports; • The Internal Audit Plan for 2017/18. 	Supported
(v)	Performance Management Monitoring	To consider performance by reporting on the following as appropriate: <ul style="list-style-type: none"> • Revenue, Capital and Service Performance Management Monitoring (quarterly); • Risk management performance (six monthly). • Five Year Plan performance (six monthly) • LGA Corporate Peer Challenge Action Plan performance (quarterly). 	Supported
(vi)	Scrutiny Panels	That the following Panels be reappointed in 2016/17: <ul style="list-style-type: none"> • LDF Scrutiny Panel • Budget Scrutiny Panel 	Supported
(vii)	Joint Scrutiny	No county wide joint scrutiny is programmed.	Supported
(viii)	Externally focussed work	To receive a Housing Association Performance report and that Raven HT be invited to the Committee. To consider the performance of the following organisations: <ul style="list-style-type: none"> • GLL (Leisure Centre operators) • Staywell (Community Centre operators) • Reigate & Banstead Voluntary Service 	Supported on the basis that the details are reviewed with the Executive Member.

No	Subject	Proposals	Management Team comments
(ix)	Call Ins; Councillor Calls for Action	To consider Call-Ins and Councillor Calls for Action.	Supported
(x)	Crime and Disorder Scrutiny	To continue to undertake 'Crime and Disorder' scrutiny activity once every 12 months.	Supported