



Reigate & Banstead  
BOROUGH COUNCIL  
Banstead | Horley | Redhill | Reigate

<b>REPORT OF:</b>	HEAD OF CORPORATE POLICY, PERFORMANCE AND PARKING
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<b>TO:</b>	EXECUTIVE
<b>DATE:</b>	23 MARCH 2017
<b>EXECUTIVE MEMBER:</b>	LEADER OF THE COUNCIL

<b>KEY DECISION REQUIRED:</b>	NO
<b>WARD (S) AFFECTED:</b>	ALL

<b>SUBJECT:</b>	<b>OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2017/18</b>
<b>RECOMMENDATION:</b> That the Overview and Scrutiny Committee work programme for 2017/18 be adopted.	
<b>REASONS FOR RECOMMENDATION:</b> To agree a work programme for the Overview and Scrutiny Committee for the 2017/18 Municipal Year.	
<b>EXECUTIVE SUMMARY:</b> This report provides the Executive with the Overview and Scrutiny Committee's proposed work programme for 2017/18. The comments of the Management Team are incorporated into the report and the Executive is requested to make any comment to Full Council on the proposed programme.	

**This Recommendation is subject to approval by Full Council.**

## STATUTORY POWERS

1. The Local Government Act 2000 (as amended) established Overview and Scrutiny Committees within the Leader with Cabinet model of governance. Subsequently other legislation such as the Police and Justice Act 2006, the Local Government Public Involvement in Health Act 2007 and the Local Democracy, Economic Development and Construction Act 2009, the Localism Act 2011 and the Local Authorities (Overview and Scrutiny Committees) (England) Regulations 2012 has provided additional responsibilities on the Committee.
2. In accordance with the Council's Constitution, the Committee's future work programme should be agreed at the beginning of the Municipal Year and, following consultation with the Executive, be referred to Council for approval.

### **Overview and Scrutiny Committee Work Programme**

3. The Leader of the Council, the Chief Executive and the Chairman of the Committee met to consider the proposed work programme in January, as required by the Constitution. The Committee gave consideration to the comments of the Management Team on the draft work programme at its meeting on 16 February 2017 and agreed the proposals set out at Annex 1 for consideration by the Executive, who are asked to recommend the work programme to Council.
4. The Committee wishes its work programme to continue to assist the Council in driving forward its 5 Year Plan priorities. In drawing up the programme it has sought to continue to reflect the streamlined approach that the Council has adopted to managing its organisational processes.
5. The Committee proposes in 2017/18 to continue to utilise its capacity for external scrutiny, with an emphasis on Portfolio Holder Briefings to provide updates on how the Council's 5 Year Plan Priorities are being supported and in particular to review the work of key partners who play a role in helping the Council to deliver positive outcomes for residents against these priorities.
6. The Committee requests that the following be provided:
  - Consideration be given to including scrutiny of Local Authority Trading Companies as an annual agenda item in the future; and
  - A report on the Council IT system improvements be provided to the Committee in view of the significant recent investment.
7. At a subsequent agenda planning meeting with the Overview & Scrutiny Committee Chairman, Councillor Brian Stead, it was agreed that the focus of scrutiny of any Local Authority Trading Company should be on their performance and outcomes. An update on the Health & Wellbeing company performance was provided to the Executive Sub Committee (Health and Wellbeing) in February 2017 and was made available to all Members. The timing of reports on these matters will be scheduled accordingly and in agreement with the Committee Chairman.

### **Resource Implications**

8. The work programme is supportive of the Council's overall priorities and is well balanced between the support for this Committee's work and the delivery of core business and the priorities in the 5 Year Plan. Management Team is pleased therefore that the Committee has recognised the need to continue to consider the impact of its activities on the Council's capacity to support this area of work.
9. The Committee has 8 meetings scheduled for 2017/18 and careful consideration will be given to managing the programme given the support available and the other priorities of senior officers involved in Overview and Scrutiny activities. The Committee's work programme allows flexibility for additional priority work that may emerge during the course of the year, and the prioritisation of the programme may be adjusted by the Chairman to achieve the greatest efficiency.

### **Legal and Equalities Implications**

10. There are no specific legal or equalities implications that need to be drawn to the Executive's attention as part of this report.

### **Consultation**

11. The Executive is being consulted on the proposed Overview and Scrutiny Committee work programme for 2017/18 so that the necessary resources can be attributed to the Committee's work.

### **Options**

12. The Executive has the option to approve, add to or remove items from the proposed work programme as set out in the report. If the Executive was minded to significantly alter the Work Programme in a way which would increase the support required for the Committee's activities, a further report would be needed.

### **Conclusions**

13. The Overview and Scrutiny Committee has put forward its work programme for the 2017/18 Municipal Year. The Executive is requested to indicate comments and to recommend the proposed work programme to Council.

Background Papers: Overview and Scrutiny Committee: 16 February 2017 Report and Minutes



**Overview and Scrutiny Committee: Draft Work Programme 2017/18**

No	Subject	Proposals	Management Team comments
(i)	<b>Policy Framework consultations</b>	To consider Policy Framework consultation documents.	Supported
(ii)	<b>Work Rolled Forward</b>	No proposals.	-
(iii)	<b>Executive Member Objectives</b>	To receive presentations from Executive Members.	Supported
(iv)	<b>Audit Activities</b>	To consider the following audit activities: <ul style="list-style-type: none"> <li>• The annual Internal Audit report for 2016/17;</li> <li>• The annual External Audit report for 2016/17;</li> <li>• Quarterly reports relating to individual audit reports;</li> <li>• The Internal Audit Plan for 2018/19.</li> </ul>	Supported
(v)	<b>Performance Management Monitoring</b>	To consider performance by reporting on the following as appropriate: <ul style="list-style-type: none"> <li>• Revenue, Capital and Service Performance Management Monitoring (quarterly);</li> <li>• Risk management performance (six monthly).</li> <li>• Five Year Plan performance (six monthly)</li> <li>• LGA Corporate Peer Challenge Action Plan performance (quarterly).</li> </ul>	Supported
(vi)	<b>Scrutiny Panels</b>	That the following Panels be reappointed in 2017/18: <ul style="list-style-type: none"> <li>• LDF Scrutiny Panel</li> <li>• Budget Scrutiny Panel</li> </ul>	Supported
(vii)	<b>Joint Scrutiny</b>	No county wide joint scrutiny is programmed.	Supported
(viii)	<b>Externally focussed work</b>	To invite an external provider of Health Services such as Pathway to make a presentation on their impact and contribution to the Council's objectives.	Supported

No	Subject	Proposals	Management Team comments
(ix)	<b>Call Ins; Councillor Calls for Action</b>	To consider Call-Ins and Councillor Calls for Action.	Supported
(x)	<b>Crime and Disorder Scrutiny</b>	To continue to undertake 'Crime and Disorder' scrutiny activity once every 12 months.	Supported
(xi)	<b>Scrutiny of Local Authority Trading Companies</b>	A review will be reported in due course and, as agreed with the Overview & Scrutiny Committee Chairman, this will focus on outcomes after the construction and completion of a property project undertaken by the Council's property company. An update on Pathway will be provided once the company has had sufficient time to operate and be constructively reviewed.	Partially Supported
(xii)	<b>Public Sector Board</b>	No proposals.	-
(xiii)	<b>Report on the Council IT system improvements</b>	A report on the Council IT system improvements in view of the significant recent investment.	Supported