

Addendum

Executive

Dear Councillor,

Executive - Thursday, 28 January 2021, 7.30 pm

I enclose, for consideration at the meeting of the Executive to be held on Thursday, 28 January 2021 at 7.30 pm, the following report which was unavailable when the agenda was published.

Mari Roberts-Wood
Interim Head of Paid Service

7. **Calendar of Meetings 2021/22** (Pages 3 - 4)

For enquiries regarding this addendum;

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Calendar of Meetings 2021/22

Meeting	Time	May 2021	June	July	Aug	Sept	Oct	Nov	Dec	Jan 2022	Feb	Mar	Apr	May	June	July	Aug
Audit Committee	7:30pm			28*		8		25			23					27*	
Council	7.30pm	27		29		23			9		10		7	26		28	
Commercial Ventures Executive Sub Committee	6.30pm		3			16		18		27		24			2	28	
Employment	7.30pm		23			15			8			30			22		
Executive	7.30pm		24	22		16		18	16	27		24			23	21	
Governance Task Group	6.00pm		10	1		9	21		9	20		17			9	7	
Licensing & Regulatory	7.30pm		2												1		
Overview & Scrutiny	7.30pm		17	1		9	21		2 ^{**} 9	20	17 ^{***}	17			16	7	
Planning Committee	7.30pm	19	9	7	4	1 29		3 24	15	19	16	16	13	18	8	6	3
Standards Committee	7.30pm		8					9				8			7		

- Note - Comments from Overview and Scrutiny Committee – 21 January 2021 meeting on next page.

Comments from Overview and Scrutiny Committee meeting – 21 January 2021

- Budget Scrutiny Panel to move to 1 December 2021 (from 2 December) to allow more time for O&S to consider report and recommendations before its meeting
- O&S to move from 1 July 2021 to 15 July 2021 (to allow time between June and July meetings and avoid Planning Committee the week before).
- Move 19 January, 16 February and 16 March 2022 Planning Committee dates to 13 January, 9 February and 9 March 2022 so Planning Committee is not in the same week as O&S. Other 2022 Planning Committee meetings move to 6 April, 11 May and 8 June.
- Move 7 July 2022 O&S meeting to 14 July 2022 to avoid Planning Committee being in the same week

Notes

- a) *The underlying principle is that each year in July, Audit Committee needs to be on the 'latest possible working day in July' – this is to allow the maximum time to complete and approve the previous year's statement of accounts and the external auditor's report on them which have to be approved by the statutory deadline of 31 July.
- b) **Budget Scrutiny Panel – 2 December 2021
- c) Governance Task Group & Budget Scrutiny Panel are shown but are not public meetings.
- d) *** Annual Community Safety Partnership Scrutiny
- e) May, June and July 2022 meetings - to be confirmed
- f) Members' Induction Day – Saturday 15 May 2021 – to be confirmed
- g) Licensing and Regulatory Committee – Member training – Wednesday 2 June 2021 – to be confirmed