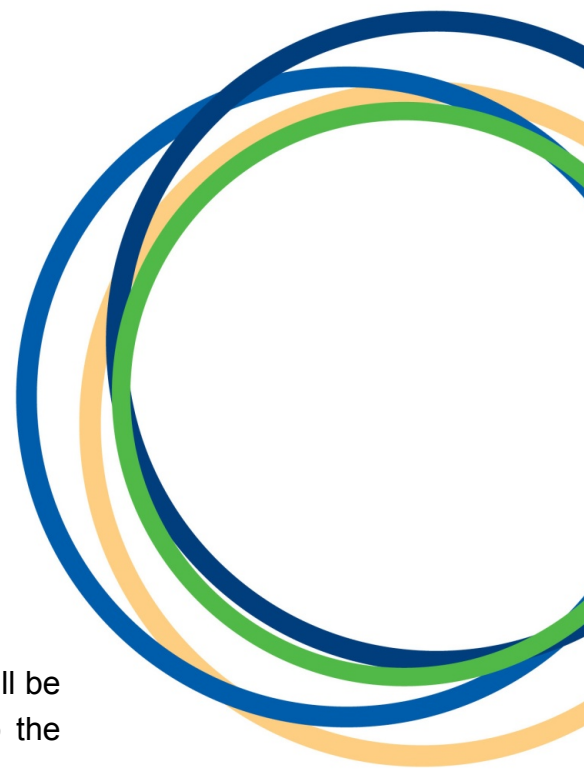


# Agenda

## Overview and Scrutiny Committee



Thursday, 11 June 2020 at 7.30 pm

Remote meeting via video link



This meeting will be held **remotely**. Members will be provided with the details of how to connect to the meeting one day before the meeting.



Members of the public may observe the proceedings live on the Council's [YouTube](#) channel.

### Members:

M. S. Blacker  
G. Buttironi  
J. C. S. Essex  
R. J. Feeney  
K. Foreman  
N. D. Harrison  
J. Hudson  
N. C. Moses

S. Parnall  
J. Paul  
J. E. Philpott  
K. Sachdeva  
S. Sinden  
R. S. Turner  
S. T. Walsh

### Substitutes:

<b>Conservatives:</b>	D. Allcard, F. Kelly, J. P. King, R. Michalowski, C. M. Neame and C. Stevens
<b>Residents Group:</b>	G. Adamson, J. S. Bray and C. T. H. Whinney
<b>Green Party:</b>	H. Brown, S. McKenna and R. Ritter
<b>Liberal Democrats</b>	S. A. Kulka

**John Jory, Chief Executive**

**For enquiries regarding this agenda;**

**Contact:** Democratic Services (01737 276182)

**Email:** [Democratic@reigate-banstead.gov.uk](mailto:Democratic@reigate-banstead.gov.uk)

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**1. Election of Chair**

To elect a Chair of the Committee for this Municipal Year 2020/21.

**2. Election of Vice-Chair**

To elect a Vice-Chair of the Committee for this Municipal Year 2020/21.

**3. Apologies for absence and substitutions**

To receive any apologies for absence and notification of any substitute Members in accordance with the Constitution.

**4. Minutes**

(Pages 5 - 12)

To confirm as a correct record the Minutes of the previous meeting.

**5. Declarations of interest**

To receive any Declarations of Interest (including the existence and nature of any Party Whip).

**6. To agree a start time for meetings of Overview and Scrutiny**

The Committee is asked to agree its preferred start time for meetings for 2020/21.

## **AUDIT REPORTS**

**7. Internal audit 2019/20 - annual report and opinion**

(Pages 13 - 30)

To note the annual report and opinion 2019/20 and make any observations on the report to the Council's Chief Financial Officer.

## **OVERVIEW AND SCRUTINY REPORTS**

**8. Quarterly Performance Report Q4 2019/20 and Provisional Budget Outturn Report Q4 2019/20** (Pages 31 - 66)

To consider progress in the Council's performance for the fourth quarter in the year 2019/20, including KPIs and risk management, and make any observations to the Executive.

**9. Constitution of Recovery Scrutiny Panel and Evaluating Overview and Scrutiny Panel** (Pages 67 - 70)

To receive a report on the constitution of a Recovery Scrutiny Panel and an Evaluating Overview and Scrutiny Panel for the year 2020/21.

**10. Covid-19 - Response to Date and Recovery Workstreams** (Pages 71 - 74)

To receive a verbal update on the Council's response to the Covid-19 emergency and the Recovery workstreams.

**11. Overview and Scrutiny Committee: Annual Report 2019/20** (Pages 75 - 90)

To approve the Annual Report of the Committee for recommendation to Council, and to make any additional observations to Council.

**12. Local Development Framework Scrutiny Panel: Notes from meeting** (Pages 91 - 94)

To note the LDF Scrutiny Review Panel review of the public consultation responses of the Draft Supplementary Planning Documents from the Panel meeting in February.

**13. Future Work Programme** (Pages 95 - 110)

To consider updates to the Work Programme for the Overview and Scrutiny Committee for 2020/21 and to consider the Action Tracker from the previous meeting.

**14. Any other urgent business**

To consider any item(s) which, in the opinion of the Chairman, should be considered as a matter of urgency - Local Government Act 1972, Section 100B(4)(b).

**(NOTE: Under the Committee and Sub-Committee Procedure Rules set out in the Constitution, items of urgent business must be submitted in writing but may be supplemented by an oral report.)**

**15. Executive**

To consider any items arising from the Executive which might be subject to the 'call-in' procedure in accordance with the provisions of the Overview and Scrutiny Procedure Rules set out in the Constitution.



### **Our meetings**

As we would all appreciate, our meetings will be conducted in a spirit of mutual respect and trust, working together for the benefit of our Community and the Council, and in accordance with our Member Code of Conduct. Courtesy will be shown to all those taking part.



### **Streaming of meetings**

Meetings are broadcast live on the internet and are available to view online for six months. A recording is retained for six years after the meeting. In attending any meeting, you are recognising that you may be filmed and consent to the live stream being broadcast online, and available for others to view.



### **Accessibility**

The Council's agenda and minutes are provided in English. However, the Council also embraces its duty to anticipate the need to provide documents in different formats, such as audio, large print or in other languages. The Council will provide such formats where a need is identified prior to publication or on request.



**Notice is given** of the intention to hold any part of this meeting in private for consideration of any reports containing "exempt" information, which will be marked accordingly.