

## **BOROUGH OF REIGATE AND BANSTEAD**

### **EMPLOYMENT COMMITTEE**

Minutes of a meeting of the Employment Committee held at the Executive Meeting Room - Town Hall on 4 December 2019 at 6.30 pm.

Present: Councillors V. H. Lewanski (Chair), M. A. Brunt (Vice-Chair), S. McKenna, C. M. Neame and N. D. Harrison (Substitute).

Also present: Councillors T. Schofield.

#### **48. MINUTES**

**RESOLVED** that the Minutes of the Employment Committee meeting held on 30 September 2019 be approved as a correct record and signed.

#### **49. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Councillor J.S. Bray, who was substituted by Councillor N.D. Harrison.

#### **50. DECLARATIONS OF INTEREST**

None.

#### **51. ANY OTHER URGENT BUSINESS**

None.

#### **52. EXEMPT BUSINESS**

**RESOLVED** that members of the Press and Public be excluded from the meeting for the following items of business under Section 100A(4) of the Local Government Act 1972 on the grounds that: (i) it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act; and (ii) the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

#### **53. APPOINTMENT OF DIRECTOR OF ORGANISATION (CORPORATE SERVICES)**

The Committee interviewed candidates who had been shortlisted for interview for the post of Director of Organisation (Corporate Services). As set out in Procedure Rule 9 of the Constitution, it was noted that the Employment Committee (taking into account the advice of the Head of Paid Service) was responsible for confirming the appointment.

The shortlisting process undertaken during the Assessment Day had involved a panel interview, with presentation, chaired by the Chief Executive, informal

meetings with Directors and Heads of Service and an informal meeting with Members of the Employment Committee.

Seymour John had supported the recruitment process leading up to the Assessment Day. The Chief Executive, Director of People, Director of Place and Head of Organisational Development attended the meeting to support the Committee.

During the interview process the candidates were asked a set of predetermined questions by the Committee. Following which candidates were given an opportunity to ask questions.

Following the interviews, the Committee debated the merits of each candidate, based upon the written information before them and the outcomes of the formal interview process. The Chief Executive gave his advice on the suitability of each of the two candidates for the vacancy.

**RESOLVED** that the post of Director of Organisation (Corporate Services) not be offered to any candidate at this time.

The Meeting closed at 10.15 pm