

# Agenda

## Audit Committee

Thursday, 25 November 2021 at 7.30 pm

New Council Chamber, Town Hall, Reigate



This meeting will take place in accordance with Government guidance. The Committee will assemble at the Town Hall, Reigate. Members of the public, Officers and Visiting Members should attend remotely.

*Please wear a face covering at all times in the chamber, except when you are speaking, or, if you are seated at least 2 metres distance from others.*



Members of the public may observe the proceedings live on the Council's [website](#).

### Members:

#### J. P. King (Chairman)

R. J. Feeney  
J. Baker  
M. S. Blacker  
J. Booton  
G. Buttironi

S. A. Kulka  
R. Michalowski  
S. T. Walsh  
R. Coyle (Independent member)

### Substitutes:

**Conservatives:** A. King, S. Parnall and R. S. Turner

**Residents Group:** N. D. Harrison and C. T. H. Whinney

**Green Party:** P. Chandler, J. C. S. Essex, S. McKenna, S. Sinden, R. Ritter and D. Torra

**Liberal Democrats** M. Elbourne

**Mari Roberts-Wood** - Interim Head of Paid Service

For enquiries regarding this agenda;

**Contact:** 01737 276182

**Email:** [democratic@reigate-banstead.gov.uk](mailto:democratic@reigate-banstead.gov.uk)

- 1. Minutes** (Pages 5 - 12)  
To confirm as a correct record the Minutes of the previous meeting.
- 2. Apologies for Absence and Substitutions**  
To receive any apologies for absence and notification of substitutes in accordance with the Constitution.
- 3. Declaration of Interest**  
To receive any declarations of interest.
- 4. Treasury Management Mid-Year Report 2021/22** (Pages 13 - 52)  
To review the Treasury Management Performance for the year to date and the updated prudential indicators and provide any comments for consideration by Executive.  
  
To note the updated Treasury Management outturn results for 2020/21 that have been resubmitted now that the previously outstanding information is available.
- 5. External Audit Contract Agreements 2023 - 2023** (Pages 53 - 56)  
To accept Public Sector Audit Appointments' invitation to opt into the sector-led option for the appointment of external auditors to local government and police bodies for five financial years from 1 April 2023.
- 6. Internal audit - Q2 2021/22 progress report** (Pages 57 - 80)  
To note the Q2 2021/22 internal audit progress report available at Annex 1.  
  
To make any comments and/or observations on the report to the Council's Chief Finance Officer.
- 7. Risk management - Q2 2021/22** (Pages 81 - 104)  
To note the Q2 update on risk management provided in the report and associated annexes and make any observations to the Executive.
- 8. Update of the Code of Corporate Governance** (Pages 105 - 128)  
To note that the Code of Corporate Governance be amended to reflect minor updates to the evidence for all six principles and to reflect the need for the Committee to review the Code annually.

**9. Work Programme**

(Pages 129 - 130)

To note the work programme for 2021/22.

**10. Any Other Urgent Business**

To consider any item(s) which, in the opinion of the Chair, should be considered as a matter of urgency – Local Government Act 1972, Section 100b (4)(b).

**Note: Urgent business must be submitted in writing but may be supplemented by an oral report.**

**11. Exempt Business**

**RECOMMENDED** that members of the Press and public be excluded from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 on the grounds that:

3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).

7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.



### **Our meetings**

As we would all appreciate, our meetings will be conducted in a spirit of mutual respect and trust, working together for the benefit of our Community and the Council, and in accordance with our Member Code of Conduct. Courtesy will be shown to all those taking part.



### **Streaming of meetings**

Meetings are broadcast live on the internet and are available to view online for six months. A recording is retained for six years after the meeting. In attending any meeting, you are recognising that you may be filmed and consent to the live stream being broadcast online, and available for others to view.



### **Accessibility**

The Council's agenda and minutes are provided in English. However, the Council also embraces its duty to anticipate the need to provide documents in different formats, such as audio, large print or in other languages. The Council will provide such formats where a need is identified prior to publication or on request.



**Notice is given** of the intention to hold any part of this meeting in private for consideration of any reports containing "exempt" information, which will be marked accordingly.