

# Agenda

## Employment Committee

Wednesday, 23 June 2021 at 7.30 pm

New Council Chamber, Town Hall, Reigate



This meeting will take place in accordance with Government guidance, Committee Members will assemble at the Town Hall, Reigate. Members of the public, Officers and Visiting Members should attend remotely.



Members of the public may observe the proceedings live on the Council's [website](#).

### Members:

V. H. Lewanski  
M. A. Brunt  
T. Schofield

N. D. Harrison  
P. Chandler

### Substitutes:

<b>Conservatives:</b>	J. P. King, R. S. Turner and K. Sachdeva
<b>Residents Group:</b>	R. J. Feeney and R. Harper
<b>Green Party:</b>	J. C. S. Essex and S. McKenna

**Mari Roberts-Wood**  
Interim Head of Paid Service

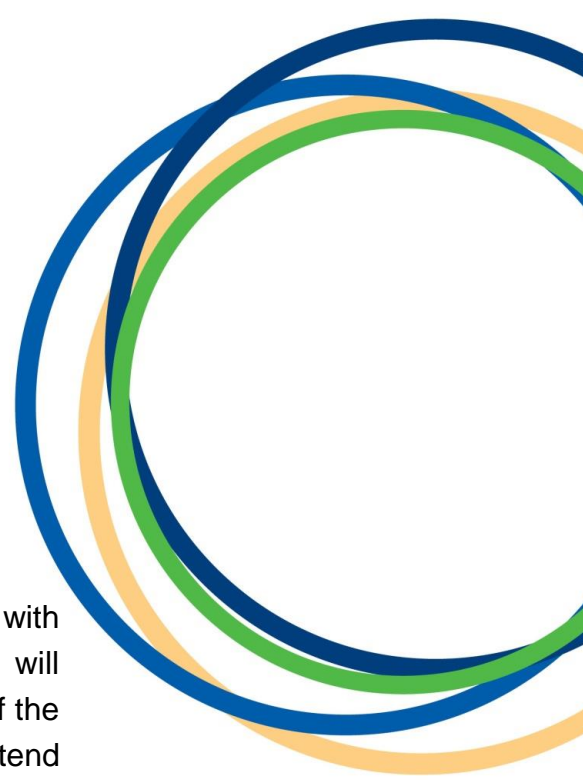
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**Reigate & Banstead**  
**BOROUGH COUNCIL**  
Banstead | Horley | Redhill | Reigate



**1. Election of Chairman for 2021/22**

To appoint a Chairman for the Municipal Year 2021/22.

**2. Election of Vice-Chairman for 2021/22**

To appoint a Vice-Chairman for the Municipal Year 2021/22.

**3. Apologies for Absence and Substitutions**

To receive any apologies for absence and notification of any substitutes in accordance with the Constitution.

**4. Declarations of Interest**

To receive any declarations of interest.

**5. Minutes of the Last Meeting**

(Pages 5 - 6)

To approve the minutes of the meeting of the Committee on 31 March 2021.

**6. Employment Committee - Terms of Reference**

(Pages 7 - 20)

To note the terms of reference of the Committee and the procedure rule relating to officer employment.

**7. Workforce Data Summary and Organisational Development Update**

*Report to follow.*

**8. Pay Award 2022/23**

To receive a verbal update on the anticipated timescales for 2022/23.

**9. Employment Committee Member Training**

To discuss training for Employment Committee Members.

**10. Future Work Programme**

(Pages 21 - 22)

To consider the draft 2021/22 Work Programme.

## **11. EXEMPT - Senior Management Update**

**RECOMMENDED** that members of the Press and public be excluded from the meeting for this item of business under Section 100A(4) of the Local Government Act 1972 on the grounds that:

- (i) it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act; and
- (ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **12. Any Other Urgent Business**

To consider any item(s) which, in the opinion of the Chair, should be considered as a matter of urgency – Local Government Act 1972, Section 100B(4)(b).

Note: Urgent business must be submitted in writing but may be supplemented by an oral report.



### **Our meetings**

As we would all appreciate, our meetings will be conducted in a spirit of mutual respect and trust, working together for the benefit of our Community and the Council, and in accordance with our Member Code of Conduct. Courtesy will be shown to all those taking part.



### **Streaming of meetings**

Meetings are broadcast live on the internet and are available to view online for six months. A recording is retained for six years after the meeting. In attending any meeting, you are recognising that you may be filmed and consent to the live stream being broadcast online, and available for others to view.



### **Accessibility**

The Council's agenda and minutes are provided in English. However, the Council also embraces its duty to anticipate the need to provide documents in different formats, such as audio, large print or in other languages. The Council will provide such formats where a need is identified prior to publication or on request.



**Notice is given** of the intention to hold any part of this meeting in private for consideration of any reports containing "exempt" information, which will be marked accordingly.