

## BOROUGH OF REIGATE AND BANSTEAD

### COUNCIL

Minutes of a meeting of the Council held at the New Council Chamber - Town Hall, Reigate on 29 May 2019 at 7.30 pm.

Present: Councillors D.A. Ross-Tomlin (Mayor), J.M. Ellacott (Deputy Mayor), M. A. Brunt (Leader), R. Absalom, G. Adamson, D. Allcard, T. Archer, R. H. Ashford, R. Biggs, M. S. Blacker, N. J. Bramhall, H. Brown, G. Buttironi, J. C. S. Essex, S. L. Fenton, K. Foreman, P. Harp, R. Harper, N. D. Harrison, A. C. J. Horwood, E. Humphreys, F. Kelly, S. A. Kulka, J. P. King, V. H. Lewanski, S. McKenna, R. Michalowski, N. C. Moses, C. M. Neame, S. Parnall, J. Paul, S. J. G. Rickman, R. Ritter, D. A. Ross, K. Sachdeva, T. Schofield, S. Sinden, C. Stevens, R. S. Turner, S. T. Walsh and C. T. H. Whinney.

#### 1. ELECTION OF MAYOR

The Mayor announced that the first item of business was the election of the Mayor for the ensuing Municipal Year.

It was moved by Councillor T. Archer and seconded by Councillor V. Lewanski that Councillor K. Foreman be elected Mayor for the Municipal Year 2019/20.

There being no other nominations it was

**RESOLVED** that Councillor K. Foreman be elected Mayor of the Borough of Reigate and Banstead for the Municipal Year 2019/20.

The retiring Mayor then vacated the Chair and the newly elected Mayor (Councillor K. Foreman) made the Declaration of Acceptance of Office and returned thanks for his election.

Councillor R. Biggs expressed the Council's thanks and appreciation to the retiring Mayor (Councillor D.A. Ross-Tomlin) and Consort (Mr J. Ross-Tomlin) for their services during the past Municipal Year.

The Mayor presented the outgoing Mayor with a medallion, denoting their past office, and the Mayoress presented the outgoing Consort with a badge of office. The outgoing Mayor responded.

#### 2. ELECTION OF DEPUTY MAYOR

It was moved by Councillor M. Blacker and seconded by Councillor F. Kelly that Councillor R. Absalom be elected Deputy Mayor of the Borough of Reigate and Banstead for the ensuing Municipal Year. There being no other nominations it was

**RESOLVED** that Councillor R. Absalom be elected Deputy Mayor of the Borough of Reigate and Banstead for the Municipal Year 2019/20.

The Deputy Mayor made the Declaration of Acceptance of Office and returned thanks for her election.

Councillor N.J. Bramhall expressed the Council's thanks and appreciation to the retiring Deputy Mayor (Councillor J.M. Ellacott) for his work during the past Municipal Year.

The Mayor presented the outgoing Deputy Mayor with a commemorative Bowl, denoting their past office. The outgoing Deputy Mayor responded.

### **3. MINUTES**

**RESOLVED** that the Minutes of the meeting of Council held on 11 April 2019 be approved as a correct record and signed.

### **4. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors G.J. Knight, J.S. Bray, R.J. Feeney, J. Hudson, A.M. Lynch and J.E. Philpott.

### **5. DECLARATIONS OF INTEREST**

None.

### **6. THE RESULT OF LOCAL ELECTIONS - 2 MAY 2019**

The Acting Chief Executive reported that at the election of Borough Councillors, held on 2 May 2019, 30 serving Members had been re-elected together with 15 new Members who had been listed on the Order Paper.

### **7. ELECTION OF LEADER OF THE COUNCIL**

It was moved by Councillor T. Schofield and seconded by Councillor S. Walsh that Councillor M.A. Brunt be re-elected as Leader of the Council.

There being no other nominations it was

**RESOLVED** that Councillor M.A. Brunt be elected as Leader of the Council for four years, up to and including the 2022/23 Municipal Year, or until his term of office as a Councillor came to an end.

### **8. ALLOCATION OF SEATS ON COMMITTEES 2019/20**

**RESOLVED** that the allocation of seats on Committees for the Municipal Year 2019/20 as set out in Annex A to these Minutes be approved.

### **9. CONSTITUTION AND MEMBERSHIP OF COMMITTEES 2019/20**

The Council received an update, set out via an Addendum to the Agenda, regarding the Membership of Committee requirements effective from the 2019/20 Municipal Year and

**RESOLVED** that the Constitution and Membership of the Committees (including substitutes as provided by the Constitution) for the Municipal Year 2019/20 be in

accordance with the nominations of the various Groups as set out in Annex B to these Minutes.

#### 10. SURREY COUNTY COUNCIL LOCAL COMMITTEE 2019/20

Consideration was given to the appointment of ten Members to represent the Council on the Surrey County Council Local Committee.

**RESOLVED** that the following appointments be made in respect of the Surrey County Council Local Committee for the Municipal Year 2019/20:

Councillors	G. Adamson	Councillors	R. Ritter
	R. H. Ashford		K. Sachdeva
	M. Blacker		T. Schofield
	V. Lewanski		R.S. Turner
	S. Kulka		C.T.H. Whinney

#### 11. GOVERNANCE TASK GROUP - TERMS OF REFERENCE 2019/20

Council received a report, set out on the Order Paper, concerning proposed terms of reference for the Governance Task Group.

**RESOLVED** that the following terms of reference for the Governance Task Group be adopted and incorporated into the Council's Constitution for the 2019/20 Municipal Year:

- To consider governance changes suggested by Members and Officers;
- To review areas of the Constitution to ensure they are fit for purpose, putting forward appropriate changes;
- To recommend proposed changes to Council for approval; and
- To agree its own work programme at its first meeting of the Municipal Year.

#### 12. GOVERNANCE TASK GROUP MEMBERSHIP 2019/20

Consideration was given to the appointment of nine Members to serve on the Governance Task Group.

**RESOLVED** that the following appointments be made in respect of the Governance Task Group for the Municipal Year 2019/20:

Councillors	J.C. Essex	Councillors	J. Philpott
	N.D. Harrison		K. Sachdeva
	J.P. King		T. Schofield
	C. Neame		S. Walsh
	J. Paul		

**13. POLICE AND CRIME PANEL: JOINT COMMITTEE 2019/20**

**RESOLVED** that Councillor V. Lewanski be elected as the Council's representative on the Police and Crime: Joint Committee for the Municipal Year 2019/20.

**14. RECOMMENDATIONS OF COMMITTEES**

The Council received Recommendations from the Overview and Scrutiny Committee meeting held on 10 April 2019 and the Executive meeting held on 18 April 2019.

**RESOLVED** that:

- (i) the Recommendation of the Overview and Scrutiny Committee (Minute 81) concerning the Overview and Scrutiny Committee Annual Report 2018/19 be adopted; and
- (ii) the Recommendation of the Executive (Minute 134) concerning the Council's Empty Homes Policy be adopted.

**15. HEALTH AND SAFETY FORUM - OPERATING ARRANGEMENTS**

Council received a report, set out on the Order Paper, concerning future operating arrangements for the Health and Safety Forum.

**RESOLVED** that the Health and Safety Forum be disbanded with effect from the 2019/20 Municipal Year.

**16. URGENT BUSINESS (IF ANY)**

None.

**17. VOTE OF THANKS TO COUNCIL EMPLOYEES**

Councillor M.A. Brunt expressed the Council's thanks to the Council's employees for their services during the 2018/19 Municipal Year and the Acting Chief Executive responded.

**18. LEADER'S ANNOUNCEMENTS**

Councillor M.A. Brunt, in returning thanks for the Council electing him as Leader, announced that he had appointed the following Executive Portfolio Holders for the Municipal Year 2019/20:

Councillor T. Schofield                      Deputy Leader, Finance

Councillor T. Archer                          Investment and Companies

Councillor R. H. Ashford                      Community Partnerships

Councillor R. Biggs                      Executive Member for Planning Policy

Councillor N.J. Bramhall                Neighbourhood Services

Councillor A. C.J. Horwood            Wellbeing and Intervention

Councillor E. Humphreys              Place and Economic Prosperity

Councillor G.J. Knight                 Housing and Benefits

Councillor V. Lewanski                Corporate Direction and Governance

**19. MAYOR'S ANNOUNCEMENTS**

The Mayor announced that the Civic Church Service would be held at Holy Trinity Church, Redhill, on Sunday 9 June 2019.

The Mayor concluded the meeting by providing information on various events and activities including a charity Golf Day on Monday 17 June, Armed Forces Day on Friday 28 June and a History Walk which would take place on Friday 5 July.

The Meeting closed at 9.08 pm

## Allocation of seats on Committees for the Municipal Year 2019/20

Committees (No. of Seats available)	Conservative	Residents' Associations	Green	Liberal Democrat	Allocated Total
Planning (15)	10	2	2	1	15
Overview and Scrutiny (15)	10	2	2	1	15
Licensing and Regulatory (12)	8	2	1	1	12
Employment (5)	3	1	1	0	5
Standards (5)	3	1	1	0	5
No. of Seats on Committees	34	8	7	3	52

Surrey County Council Local Committee (10)	6	2	1	1	10
Governance Task Group (9)	6	1	1	1	9

# Minute Item 9

## ANNEX B

### CONSTITUTION AND MEMBERSHIP OF COMMITTEES – 2019/20

#### Notes:

(i) the Council is required to make appointments to Committees in accordance with statutory political balance requirements and to give effect to the wishes of political groups;

(ii) substitute Members can be appointed to the Overview and Scrutiny, Employment, Licensing and Regulatory, Planning, and Standards Committees. The Council's Constitution provides for no limitation on the number of substitutes but Executive Members cannot by law be appointed in respect of the Overview and Scrutiny Committee. Effective from the 2019/20 Municipal Year the Council has put in place a change to the Constitution that prevents Executive Members serving on the Planning Committee as either full or substitute Members. The Constitution also indicates that Group Leaders will be expected to ensure that nominated substitutes have received appropriate training on the role and functions of the relevant Committee.)

# Minute Item 9

**Overview and Scrutiny Committee** (Politically Balanced – Executive Members cannot be appointed to this Committee) **15 Members**

<b>Political Group</b>	<b>Councillors</b>
1. Conservative	Cllr Rosemary Absalom
2. Conservative	Cllr Michael Blacker
3. Conservative	Cllr Giorgio Buttironi
4. Conservative	Cllr Jerry Hudson
5. Conservative	Cllr Frank Kelly
6. Conservative	Cllr James King
7. Conservative	Cllr Caroline Neame
8. Conservative	Cllr Simon Parnall
9. Conservative	Cllr Rachel Turner
10. Conservative	Cllr Sam Walsh
11. Residents' Association	Cllr Nick Harrison
12. Residents' Association	Cllr Ross Feeney
13. Green	Cllr Jonathan Essex
14. Green	Cllr Sue Sinden
15. Liberal Democrat	Cllr Jane Philpott

**Substitutes:**

Conservative                      Cllr Derek Allcard, Cllr Rich Michalowski, Cllr Nadean Moses, Cllr Kanika Sachdeva and Cllr Christian Stevens

Residents' Association        Cllr Gemma Adamson, Cllr Jill Bray and Cllr Christopher Whinney

Green                                Cllr Hal Brown, Cllr Sue Fenton, Cllr Steve McKenna and Cllr Ruth Ritter

Liberal Democrat                Cllr Steve Kulka



# Minute Item 9

**Employment Committee** (Politically Balanced – must include at least one Executive Member) **5 Members**

Political Group	Councillors
1. Conservative	Cllr Mark Brunt
2. Conservative	Cllr Victor Lewanski
3. Conservative	Cllr Caroline Neame
4. Residents' Association	Cllr Jill Bray
5. Green	Cllr Steve McKenna

**Substitutes:**

Conservative Cllr Jamie Paul, Cllr Tony Schofield and Cllr Rachel Turner

Residents Association Cllr Bob Harper, Cllr Nick Harrison and Cllr Ross Feeney

Green Cllr Jonathan Essex

**Planning Committee** (Politically Balanced) **15 Members** – Membership should be broadly representative of the geographic coverage of the Borough (excluding Members of the Executive).

Political Group	Councillors
1. Conservative	Cllr Derek Allcard
2. Conservative	Cllr Michael Blacker
3. Conservative	Cllr Jerry Hudson
4. Conservative	Cllr Frank Kelly
5. Conservative	Cllr James King
6. Conservative	Cllr Rich Michalowski
7. Conservative	Cllr Simon Parnall
8. Conservative	Cllr Christian Stevens
9. Conservative	Cllr Rachel Turner
10. Conservative	Cllr Sam Walsh
11. Residents' Association	Cllr Jill Bray
12. Residents' Association	Cllr Peter Harp
13. Green	Cllr Hal Brown
14. Green	Cllr Steve McKenna
15. Liberal Democrat	Cllr Steve Kulka

**Substitutes:**

Conservative Cllr Rosemary Absalom, Cllr Nadean Moses, Cllr Jamie Paul and Cllr Kanika Sachdeva,

Residents' Association Cllr Gemma Adamson, Cllr Bob Harper, Cllr Ross Feeney, Cllr Nick Harrison and Cllr Christopher Whinney

Green Cllr Jonathan Essex, Cllr Sue Fenton, Cllr Ruth Ritter and Cllr Sue Sinden

Liberal Democrat Cllr David Ross

# Minute Item 9

## Licensing and Regulatory Committee (Politically Balanced) 12 Members

Political Group	Councillors
1. Conservative	Cllr Rosemary Absalom
2. Conservative	Cllr Giorgio Buttironi
3. Conservative	Cllr Frank Kelly
4. Conservative	Cllr Andy Lynch
5. Conservative	Cllr Rich Michalowski
6. Conservative	Cllr Nadean Moses
7. Conservative	Cllr Caroline Neame
8. Conservative	Cllr Simon Rickman
9. Residents' Association	Cllr Bob Harper
10. Residents' Association	Cllr Ross Feeney
11. Green	Cllr Sue Fenton
12. Liberal Democrat	Cllr David Ross

### Substitutes:

Conservative	Cllr Christian Stevens,
Residents' Association	Cllr Gemma Adamson and Cllr Jill Bray
Green	Cllr Hal Brown, Cllr Jonathan Essex, Cllr Steve McKenna and Cllr Ruth Ritter
Liberal Democrat	Cllr Jane Philpott

**Standards Committee** (5 Members – Politically balanced, together with non-voting co-opted Members).

Political Group	Councillors
1. Conservative	Cllr Tim Archer
2. Conservative	Cllr Simon Rickman
3. Conservative	Cllr Rachel Turner
4. Residents' Association	Cllr Nick Harrison
5. Green	Cllr Jonathan Essex
6. Salfords and Sidlow Parish Council	Cllr Jill Ashton
7. Horley Town Council	Cllr David Powell

### Substitutes:

Conservative	Cllr Derek Allcard, Cllr Michael Blacker, Cllr Mark Brunt, Cllr Giorgio Buttironi and Cllr Sam Walsh
Residents' Association	Cllr Christopher Whinney
Green	Cllr Steve McKenna