Councillor,

The forty fifth Statutory Annual Council Meeting of the Borough of Reigate and Banstead will be held in the New Council Chamber at the Town Hall, Reigate on **THURSDAY, 24 MAY 2018 at 7.30 pm** to which you are summoned to attend.

The Agenda for the meeting is attached.

John Jory  
Chief Executive

(Prior to commencement of the meeting, prayers will said by the Mayor’s Chaplain)

If you need this agenda in an alternative format, please refer to the information on the final page.

**To: All Members of the Reigate and Banstead Borough Council**

It would be appreciated if Members would endeavour to be seated not later than 7.25 pm
1. **ELECTION OF MAYOR**
   
   To elect a Mayor for the Municipal Year 2018/19.

2. **ELECTION OF DEPUTY MAYOR**
   
   To elect a Deputy Mayor for the Municipal Year 2018/19.

3. **MINUTES** *(Pages 7 - 10)*
   
   To sign the Minutes of the meeting of Council held on 12th April 2018.

4. **APOLOGIES FOR ABSENCE**
   
   To receive any apologies for absence.

5. **DECLARATIONS OF INTEREST**
   
   To receive any declarations of interest.

6. **THE RESULT OF LOCAL ELECTIONS - 3 MAY 2018**
   
   The Chief Executive to report that at the election of Borough Councillors, held on 3 May 2018, 11 serving Members were re-elected together with the following new Members:

   - Chipstead, Hooley and Woodmansterne: Tim Archer
   - Earlswood and Whitebushes: Hal Brown
   - Horley West: Richard Biggs
   - Meadvale and St.John's: Jonathan F. White
   - Redhill West: Rich Michalowski
   - Reigate Hill: Gareth Owen
   - South Park and Woodhatch: Victor Lewanski

7. **ELECTION OF LEADER OF THE COUNCIL**
   
   To elect a Leader of the Council.  
   
   *Section 1 of Report To Follow*

8. **ALLOCATION OF SEATS ON COMMITTEES 2018/19**
   
   To determine the allocation of seats on Committees.  
   
   *Section 2(a) of Report To Follow*
9. CONSTITUTION AND MEMBERSHIP OF COMMITTEES
   2018/19

   To constitute and approve the Membership of the following
   Committees for the Municipal Year 2018/19:
   ➢ Overview and Scrutiny
   ➢ Employment
   ➢ Planning
   ➢ Licensing and Regulatory
   ➢ Standards

   Section 2(b) of Report To Follow

10. SURREY COUNTY COUNCIL LOCAL COMMITTEE - 2018/19

   To appoint ten Members to represent the Council on the Surrey
   County Council Local Committee for the Municipal Year 2018/19.
   Section 3 of Report To Follow

11. BOUNDARY REVIEW MEMBERS WORKING GROUP - 2018/19

   To appoint nine Members to serve on the Boundary Review
   Members Working Group for the Municipal Year 2018/19.
   Section 4 of Report To Follow

12. POLICE AND CRIME PANEL: JOINT COMMITTEE 2018/19

   To appoint a Member to serve on the Police and Crime Panel:
   Joint Committee for 2018/19.
   Section 5 of Report To Follow

13. RECOMMENDATIONS OF COMMITTEES
   (Pages 11 - 16)

   To receive and consider the Recommendations of the Overview
   and Scrutiny Committee, the Employment Committee, and the
   Executive.
14. URGENCY DECISIONS UNDER PROCEDURE RULE 5.15.7

Under the Call-In and urgency provisions of Procedure Rule 5.15.7 of the Constitution the Council must be informed of decisions taken as a matter of urgency, together with the reasons for urgency.

Executive, 29 March 2018 – Pathway for Care: Next Steps

Reason for urgency: Any delay in approving the proposals could have resulted in the investment proposals being withdrawn, which would not have been in the best interest of the Council or company. Therefore, the Mayor authorised the disapplication of the Call-In procedure as this item was considered urgent under the Council’s procedure rules.

Executive, 26 April 2018 – Property Acquisition of Freehold in Reigate

Reason for urgency: In order for the Council to meet the vendor’s deadline and to secure the acquisition it was considered that any delay to the decision could result in the Council missing the vendor’s timetable and possibly losing the acquisition which was not considered to be in the best interest of the authority. Therefore, the Mayor authorised the disapplication of the Call-In procedure as this item was considered urgent under the Council’s procedure rules.

Council is RECOMMENDED to note the above report.

15. URGENT BUSINESS

To consider any urgent business.

16. VOTE OF THANKS TO COUNCIL EMPLOYEES

17. LEADER’S ANNOUNCEMENTS

To receive any announcements by the Leader of the Council.

18. MAYOR’S ANNOUNCEMENTS

To receive any announcements from the Mayor.
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