

Executive

Schedule of decisions

24 January 2019

Date of Publication: **29 January 2019**

Final date for Call-in under Overview & Scrutiny Procedure Rule 15: **5 February 2019**

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ITEM

1. Minutes

RESOLVED that the Minutes of the Executive meeting held on 29 November 2018 be approved as a correct record and signed.

2. Apologies for absence

Executive Members: None.

Non-Executive Members: Councillor M.S. Blacker and Councillor M.J. Selby.

3. Declarations of interest

None.

4. Observations from the Overview and Scrutiny Committee on the Draft Budget Proposals for 2019/20

RESOLVED:

- (i) That the report of the Overview and Scrutiny Committee on the service and financial plans for 2019/20 be noted.
- (ii) That the comments outlined in paragraphs 12 and 13 of the report presented, concerning the budget proposals for 2019/20 and the reporting of budget contingency or headroom, be accepted.
- (iii) The comments outlined in paragraph 14 of the report presented, concerning the proposed internal audit of budget development and reporting prior to the 2020/21 budget setting process, were not accepted.

Reason for decision:

To take account of the views of the Overview and Scrutiny Committee on their consideration of the service and financial plans for 2019/20.

Alternative options:

Request that the Overview and Scrutiny Committee undertake additional scrutiny of all or part of the service and financial plans for 2019/20.

Lead officer:

Director of Finance and Organisation

5. Quarterly Performance Report (Q2 2018/19)

RESOLVED that the performance outlined in the report of the Director of Finance and Organisation be noted.

Reason for decision:

To consider the performance for the second quarter of the financial year 2018/19.

Alternative options:

None.

Lead officer:

Director of Finance and Organisation

6. Budget 2019/20 and Capital Programme 2019 to 2024

RECOMMENDED that:

- (i) a budget of £16.294m including the savings and growth reported, a provision for a pay award and an increase in Band D Council Tax of 2.99% (or £6.61) be approved;
- (ii) the statement of the Chief Finance Officer (shown at Annex 1 of the report presented) be noted; and
- (iii) the Capital Programme (shown at Annex 2 of the report presented) be approved.

RESOLVED that the Chief Finance Officer be authorised to make any necessary technical adjustments to the budget and Council Tax demand proposed to Council arising from final budget refinements or changes to government funding.

Reason for decision:

The Council is required to set a budget by 11th March each year.

Alternative options:

To amend or reject any or all of the budget proposals.

Lead officer:

Director of Finance and Organisation

7. Council Tax Setting 2019/20

RECOMMENDED that:

- (i) It be noted that on 13 December 2018 the Council calculated:
- (a) the Council Tax base 2019/20 for the whole Council as 60,243 [Item T in the formula in Section 31B(3) of the Local Government Finance Act 1992, as amended (the “Act”)] and,
- (b) for dwellings in those parts of its area to which a Parish precept relates:
- | | |
|----------------------------------|-------|
| Horley Town Council | 9,843 |
| Salfords & Sidlow Parish Council | 1,409 |
- (ii) The Council Tax requirements for the Council’s own purposes for 2019/20 (excluding Parish precepts) is calculated at £13,702,585.
- (iii) That the following amounts be calculated for the year 2019/20 in accordance with Sections 31 to 36 of the Act:
- a. £73,325,578– being the amounts which the Council estimates for the items set out in Section 32(2) of the Act taking into account all precepts issued to it by Parish Councils.
- b. £59,218,953– being the aggregate of the amounts which the Council estimates for the items set out in Section 32(3) of the Act.
- c. £14,106,625 – being the amount which the aggregate at iii.(a) above exceeds the aggregate at iii.(b) above, calculated by the Council in accordance with Section 32(4) of the Act as its Council Tax requirement for the year (item R in the formula in Section 32(4) of the Act).
- d. £234.16 – being the amount at iii.(c) above (Item R), all divided by Item T (i.(a) above), calculated by the Council, in accordance with Section 33(1) of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
- e. £404,040 – being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act (as per the Annex attached to the report presented).
- f. £227.46 – being the amount at iii.(d) above less the result given by dividing the amount at iii.(e) above by item T (i.(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.
- g. Horley Town Council - £265.33; Salfords & Sidlow Parish Council - £249.64. Being the amounts given by adding to the amount at iii.(f) above the amounts of the special items relating to dwellings in those parts of the Council’s area mentioned above divided in each case by the amount at i.(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

- (iv) It be noted that the figures in the Annex (attached to the report presented) being the amounts given by multiplying the amounts at iii(f) and iii(g) above by the number which, in the proportions set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of dwellings listed in different valuation bands.
- (v) It be noted that for the year 2019/20 Surrey County Council and Surrey Police have stated amounts in precepts issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwellings shown in Annex 2 to the report presented.
- (vi) Having calculated the aggregate in each case of the amounts i. to v., above, the Council, in accordance with Section 30(2) of the Act, hereby sets the amounts of Council Tax for the year 2019/20 for each of the categories of dwellings shown in Annex 3 to the report presented.
- (vii) That the Chief Finance Officer be authorised to make any amendments to the Council Tax demands as might prove necessary as the result of changes to the estimated demands issued by preceptors on the Council's Collection Fund.

Reason for decision:

To provide the information to fulfil the requirement of the Local Government Finance Act 1992 which sets out the requirement for local authorities to set a budget for the next financial year.

Alternative options:

The budget is based on a recommended Council Tax rise of £6.61 (or 2.99%) in 2019/20.

Lead officer:

Interim Head of Finance and Assets

8. Draft Treasury Management Strategy 2019/20

RESOLVED that the contents of the Draft Treasury Management report, including Annex 1 to the report presented, be approved for formal consultation in accordance with the Council's Constitution.

Reason for decision:

To support the adoption of a Treasury Management Strategy for the 2019/20 financial period.

Alternative options:

To not support the report or to defer the report and ask Officers to provide more information and/or clarification on any specific points.

Lead officer:

Interim Head of Finance and Assets

9. Schedule of meetings 2019/20

RECOMMENDED that the Schedule of Meetings for the 2019/20 Municipal Year be approved as set out at Annex 1 to the report presented.

Reason for decision:

To establish a timetable to ensure the efficient and effective conduct of Council business for the forthcoming municipal year.

Alternative options:

To amend the timetable set out at Annex 1 to the report presented.

Lead officer:

Chief Executive

10. Property Acquisitions

There was no business to be considered under this agenda item.

Lead officer:

Director of Finance and Organisation

11. Statements

None.

12. Any other urgent business

None.

13. Exempt business

There was no exempt business to be considered.

14. Property Acquisitions (Exempt)

There was no exempt business to be considered under this agenda item.

Lead officer:

Director of Finance and Organisation

Meeting closed at 8.05 pm

Distribution (Electronically):

All Councillors (eMembers Room) and Management Team including the Chief Executive, S151 Officer, Monitoring Officer and Communications and Information Manager