

# REIGATE AND BANSTEAD BOROUGH COUNCIL:

## EXECUTIVE FORWARD PLAN

Date of issue: 10 October 2018



### The Forward Plan

Local authorities are required by law to give 28 days' notice of any key decisions to be made. The Forward Plan is updated and republished on a monthly basis and provides 28 days' notice of key decisions that the Executive is expected to take over the coming months, in addition to all other (non-key) decisions to be considered at a meeting of the Executive. Official notice is given at the end of this document.

### What is a key decision?

Article 14 of the [Council's constitution](#) defines a key decision as a decision that is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant (in excess of £250,000 or 10% of the budget allocated to that particular service); or
- (ii) be significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Council's area;

### The Council's Executive comprises:

Councillors:

M. A. Brunt	Leader of the Council
G. J. Knight	Deputy Leader, Housing and Benefits
R. H. Ashford	Leisure and Wellbeing
Mrs. N. J. Bramhall	Property and Acquisitions
J. E. Durrant	Community Safety
K. Foreman	Planning Policy
A. C. J. Horwood	Neighbourhood Services
E. Humphreys	Business and Economy
T. Schofield	Finance

### Contact: Democratic Services

**Email:** [Democratic@reigate-banstead.gov.uk](mailto:Democratic@reigate-banstead.gov.uk)

**Phone:** 01737 276182

**Address:** Town Hall, Castlefield Road, Reigate, Surrey, RH2 0SH



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Report Author(s)	Lead Member(s)	Director(s)	Subject	O&S	Executive	Council	Open / Exempt
<b>8 November 2018</b>							
<i>Martin Trenaman, Transactions Manager</i>	Portfolio Holder for Finance	Director of Finance and Organisation	<b>Debt write-off and recovery performance</b>  For the Executive to consider the debt write-off and recovery performance for the period up to November 2018.		8 Nov 2018		Open
<i>Semena Williams, Business Accountant</i>	Portfolio Holder for Finance	Director of Finance and Organisation	<b>Half Year Treasury Management Performance Report</b>  To consider performance for the period.		8 Nov 2018	13 Dec 2018	Open
<i>Peter Boarder, Head of Place Delivery</i>	Portfolio Holder for Business and Economy	Director of Place	<b>Horley High Street Update</b>  To provide an update on the improvements, and budget, to enhance the pedestrian precinct, which forms part of the High Street, to create a high quality, flexible and attractive streetscape at the heart of Horley Town Centre.		8 Nov 2018		Open
<i>Tom Borer, Democratic Services Officer</i>	Leader of the Council	Director of Finance and Organisation	<b>Companies Performance Update</b>  To receive an update on the performance of Council companies.	11 Oct 2018	8 Nov 2018		Part exempt

<b>Report Author(s)</b>	<b>Lead Member(s)</b>	<b>Director(s)</b>	<b>Subject</b>	<b>O&amp;S</b>	<b>Executive</b>	<b>Council</b>	<b>Open / Exempt</b>
<i>Joss Convey, Director of Finance and Organisation, Catherine Rose, Head of Corporate Policy</i>	Portfolio Holder for Finance	Director of Finance and Organisation	<p><b>Service and Financial Planning/Budget Proposal for 2019/20</b></p> <p>2019/20 Service &amp; Financial Planning/Budget Proposal for Consultation (Including update of assumptions data within the Approved Medium Term Financial Strategy).</p>	22 Nov 2018 6 Dec 2018	8 Nov 2018 10 Jan 2019 24 Jan 2019	7 Feb 2019	Open
<i>John Reed, Head of Property</i>	Portfolio Holder for Property and Acquisitions	Director of Finance and Organisation	<b>Property acquisitions</b>		8 Nov 2018		Part exempt

Report Author(s)	Lead Member(s)	Director(s)	Subject	O&S	Executive	Council	Open / Exempt
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## **NOTICE OF THE INTENTION TO MAKE A KEY DECISION**

Notice is hereby given in accordance with Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of the intention to make the above key decisions at a meeting of the Council's Executive over the coming months.

Subject to any prohibition or restriction on disclosure, copies of, or extracts from, any document listed above will be available on request. Other documents relevant to the decision may be submitted to the decision maker and details (and copies) are available on request.

## **NOTICE OF INTENTION TO CONDUCT BUSINESS IN PRIVATE**

Notice is hereby given in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the above items (marked as part-exempt or exempt above) are likely to be considered in private at a meeting of the Council's Executive over the coming months.

Should you wish to make representations in relation to a meeting being held in private for consideration of any exempt or part-exempt items listed above, you should contact Democratic Services by no later than 14 clear calendar days before the relevant meeting.

John Jory  
 Chief Executive  
 Dated: 10 October 2018