

# REIGATE AND BANSTEAD BOROUGH COUNCIL:

## OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME



Date of issue: 26 November 2020

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
<b>3 December 2020 (Budget Scrutiny Panel)</b>								
<i>Pat Main, Interim Head of Finance and Assets</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Service &amp; Financial Planning 2021/22</b>  To approve the 2021/22 provisional budget proposal for consultation with the Overview and Scrutiny Committee in accordance with the Policy Framework and Budget Procedure rules within the Constitution and with the Business Community to comply with statutory requirements.	9 Dec 2020	19 Nov 2020		Open	KEY
<b>9 December 2020</b>								
<i>Catriona Marchant, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance and	Commercial and Investment Director	<b>Portfolio Holder Briefing - Organisation Portfolios</b>  Cover report to note the	9 Dec 2020			Open	

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	Governance, Portfolio Holder for Corporate Policy and Resources, Portfolio Holder for Investment and Companies		Portfolio Holder Briefing on the Organisation Portfolios and to provide any observations for consideration by Executive Members.					
<i>Catriona Marchant, Democratic Services Officer</i>	Councillor Nick Harrison Councillor Nick Harrison	Interim Head of Finance Interim Head of Finance	<b>Budget Scrutiny Panel: Observations on the Budget Proposals for 2021/22</b>	9 Dec 2020	17 Dec 2020		Open	
<i>Catherine Rose, Head of Corporate Policy</i>	Portfolio Holder for Corporate Policy and Resources	Director of Place	<b>Environmental Sustainability Strategy</b>					KEY
<i>Caroline Waterworth, Commercial and Investment Director</i>	Portfolio Holder for Investment and Companies	Commercial and Investment Director	<b>Commercial Strategy - Part 1</b>					KEY
<i>Helen Stocker, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Treasury Management Half Year Report 2020/2021</b>  To comply with the requirements of the regulatory	9 Dec 2020	19 Nov 2020	10 Dec 2020	Open	KEY

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			framework for treasury management and meet the Council's reporting requirements.					
<i>Toyin Bamidele, Interim Finance Manager, Luke Harvey, Project &amp; Performance Team Leader, Mark Herdman, Business Accountant</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Head of Projects and Performance, Interim Head of Finance	<b>Q2 2020/21 performance report</b>  To consider the Council's performance in Q2 2020/21	9 Dec 2020	17 Dec 2020	11 Feb 2021	Open	
<b>21 January 2021</b>								
<i>Mari Roberts-Wood, Director of People</i>	Leader of the Council	Chief Executive	<b>Leader's Update (January 2021)</b>					KEY
<i>Pat Main, Interim Head of Finance and Assets</i>	Councillor Tony Schofield	Director of Finance and Organisation	<b>Budget 2020/21 and Capital Programme 2020 to 2025 Proposals</b>  To consider the updated elements of the Budget 2020/21 and Capital Programme 2020 to 2025 proposals.	23 Jan 2020			Open	

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<i>Catherine Rose, Head of Corporate Policy</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Chief Executive	<b>Recovery Scrutiny Panel Update</b>					KEY
<i>Catriona Marchant, Democratic Services Officer</i>	Leader of the Council	Head of Legal and Governance	<b>Calendar of Meetings 2021/22</b>  To establish a timetable to ensure the efficient and effective conduct of Council business for the next Municipal Year (2021/22)	21 Jan 2021	28 Jan 2021	11 Feb 2021	Open	
<b>18 February 2021</b>								
<i>Ross Spanton, Community Safety Officer, Justine Chatfield, Head of Community Partnerships</i>	Portfolio Holder for Community Partnerships	Head of Community Partnerships	<b>Annual Community Safety Partnership Scrutiny - 2019/20</b>  To review the work of the East Surrey Community Safety Partnership in 2019/20.	23 Jan 2020			Open	
<b>18 March 2021</b>								
<i>Luci Mould, Director of Place, Luci Mould, Director of Place</i>	Portfolio Holder for Neighbourhood Services,	Director of Place	<b>Portfolio Holder Briefing - Place Portfolios</b>  To receive a briefing from the	20 Feb 2020			Open	

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	Portfolio Holder for Economic Prosperity, Portfolio Holder for Planning Policy and Place Delivery		Place Portfolio Holders regarding the Place business areas and their portfolios.					
<i>Kirsty Jane Hill, Democratic Services Officer</i>	Portfolio Holder for Investment and Companies	Head of Legal and Governance, Interim Head of Finance	<b>Companies Performance Update</b>  To receive an update on the performance of Council companies.	16 Apr 2020			Part exempt	
<i>Helen Stocker, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Treasury Management Strategy 2021/2022</b>  Treasury Management Strategy 2021/2022	18 Mar 2021	25 Mar 2021 25 Mar 2021	8 Apr 2021	Open	KEY
<i>Luke Harvey, Project &amp; Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Head of Projects and Performance, Interim Head of Finance	<b>Quarterly Performance Report (Q3 2019/20)</b>  To consider Council performance in the third quarter of 2019/20 in regards to Key Performance Indicators, Revenue and Capital Budget Monitoring and Risk Management.	19 Mar 2020	26 Mar 2020		Open	

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<i>Catriona Marchant, Democratic Services Officer</i>	Councillor Nick Harrison	Head of Legal and Governance	<b>Overview and Scrutiny Annual Report 2020/21</b>  Annual Report for Overview and Scrutiny Committee 2020/21	18 Mar 2021		8 Apr 2021	Open	
<i>Catriona Marchant, Democratic Services Officer</i>	Chairman of the Overview and Scrutiny Committee	Head of Legal and Governance	<b>Overview and Scrutiny Committee: Proposed Work Programme 2020/21</b>  To consider the proposed work programme for the Committee for 2020/21.	20 Feb 2020	27 Feb 2020	9 Apr 2020	Open	
<b>To be scheduled</b>								
<i>Caroline Waterworth, Commercial and Investment Director</i>	Portfolio Holder for Investment and Companies	Commercial and Investment Director	<b>Commercial Strategy - Part 2</b>  To consider the Commercial Strategy – Part 2.					KEY

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