

# Reigate and Banstead Borough Council Audit Committee Work Programme



Published:

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
<b>6 September 2022</b>								
<i>Pat Main, Interim Head of Finance</i>  <i>Jacqueline Aboagye, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance and Governance  Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance  Interim Head of Finance	<b>Treasury Management Strategy Outturn 2021/22</b>  To report to members the performance of the Treasury function in the financial year 2021/22.		15 Sep 2022	22 Sep 2022	Open	
<i>Luke Harvey, Project &amp; Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Internal audit - Q1 2022/23 progress report</b>  To receive the Q1 2022/23 internal audit progress report.				Open	
<i>Luke Harvey, Project &amp; Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	<b>Risk management - Q1 2022/23</b>  To receive an update on risk management in Q1 2022/23		15 Sep 2022		Open	

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<b>6 December 2022</b>								
<i>Pat Main, Interim Head of Finance, Jacqueline Aboagye, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance and Governance  Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance  Interim Head of Finance	<b>Treasury Management Strategy Mid-Year Report 2022/23</b>  To consider the Treasury Management Mid-Year Report 2022/23.		17 Nov 2022	1 Dec 2022	Open	
<i>Luke Harvey, Project &amp; Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Internal audit - Q2 2022/23 progress report</b>  To receive the Q2 2022/23 internal audit progress report.				Open	
<i>Luke Harvey, Project &amp; Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	<b>Risk management - Q2 2022/23</b>  To receive an update on Q2 2022/23 risk management.		15 Dec 2022		Open	
<i>Alex Vine, Democratic and Electoral Services Manager</i>	Portfolio Holder for Corporate Policy and Resources	Commercial and Investment Director	<b>Update of the Code of Corporate Governance</b>  To adopt the updated Code of Corporate Governance				Open	
<b>14 March 2023</b>								
<i>Luke Harvey, Project &amp; Performance</i>	Portfolio Holder for Corporate Policy and	Head of Corporate Policy	<b>Risk management - Q3 2022/23</b>		24 Mar 2022		Open	

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<i>Team Leader</i>	Resources		To receive an update on Q3 2022/23 risk management					
<i>Luke Harvey, Project &amp; Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	<b>Strategic risks - 2023/24</b> To approve the strategic risks for 2023/24		24 Mar 2022		Open	
<i>Luke Harvey, Project &amp; Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Internal audit - Q3 2022/23 progress report</b> To receive the Q3 2022/23 internal audit progress report.				Open	
<i>Luke Harvey, Project &amp; Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Internal audit plan and Charter - 2023/24</b> To receive the internal audit plan and Charter for 2023/24				Open	
<i>Jacqueline Aboagye, Finance Manager, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Treasury Management Strategy 2023/24</b> To consider the Treasury Management Strategy 2023/24.		23 Mar 2023	30 Mar 2023	Open	
<i>Liane Dell, Democratic Services Officer</i>	Portfolio Holder for Corporate Policy and Resources	Head of Legal and Governance	<b>Audit Committee Annual Report 2022/23</b> To consider the Audit Committee's Annual Report and forward Work Programme for 2023/24.				Open	
<b>June 2023 - note other items will be added to this meeting</b>								
<i>Jacqueline Aboagye, Finance</i>	Deputy Leader and Portfolio	Interim Head of Finance	<b>Draft Annual Governance Statement 2022/23</b>				Open	

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<i>Manager, Pat Main, Interim Head of Finance</i>	Holder for Finance and Governance		To review the Draft Annual Governance Statement 2022/23.					
<i>Luke Harvey, Project &amp; Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Internal audit - 2022/23 annual report and opinion</b>  To receive the annual internal audit report and opinion.				Open	
<i>Luke Harvey, Project &amp; Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	<b>Risk management - Q4 2022/23</b>  To receive an update on risk management in Q4 2022/23		22 Jun 2023		Open	
<b>Meeting date TBC for 2020/21 reports</b>								
<i>Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Final Annual Governance Statement 2020/21</b>  To consider the Final Annual Governance Statement 2020/21				Open	
<i>Pat Main, Interim Head of Finance, Nicola Pettett, Group Accountant</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>External Auditor Report (ISA 260) 2020/21</b>  This report, from the Council's external auditors, summarises conclusions and significant issues arising from the audit of the 2020/21 Annual Financial Report.				Open	
<i>Pat Main, Interim Head of Finance,</i>	Deputy Leader and Portfolio	Interim Head of Finance	<b>Statement of Accounts 2020/21</b>				Open	

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<i>Nicola Pettett, Group Accountant</i>	Holder for Finance and Governance		To consider the Audited Statement of Accounts 2020/21.					
<b>Meeting Date TBC for 2021/22 reports</b>								
<i>Jacqueline Aboagye, Finance Manager, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Final Annual Governance Statement 2021/22</b>  To consider the Final Annual Governance Statement 2021/22.				Open	
<i>Jacqueline Aboagye, Finance Manager, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>External Auditor Report (ISA 260) 2021/22</b>  This report, from the Council's external auditors, summarises conclusions and significant issues arising from the audit of the 2021/22 Annual Financial Report.				Open	
<i>Jacqueline Aboagye, Finance Manager, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>Statement of Accounts 2021/22</b>  To consider the audited Statement of Accounts 2021/22				Open	
<i>Jacqueline Aboagye, Finance Manager, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<b>External Audit plan 2021/22</b>  To note the External Audit Plan for 2021/22				Open	

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