

REIGATE AND BANSTEAD BOROUGH COUNCIL:

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME



Date of issue: 27 November 2020

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
3 December 2020 (Budget Scrutiny Panel)								
<i>Pat Main, Interim Head of Finance and Assets</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Service & Financial Planning 2021/22 To approve the 2021/22 provisional budget proposal for consultation with the Overview and Scrutiny Committee in accordance with the Policy Framework and Budget Procedure rules within the Constitution and with the Business Community to comply with statutory requirements.	9 Dec 2020	19 Nov 2020		Open	KEY
9 December 2020								
<i>Catriona Marchant, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance and	Commercial and Investment Director	Portfolio Holder Briefing - Organisation Portfolios To receive the Portfolio Holder	9 Dec 2020			Open	

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	Governance, Portfolio Holder for Corporate Policy and Resources, Portfolio Holder for Investment and Companies		Briefings of the Organisation Portfolios and to provide any observations for consideration by Executive Members.					
<i>Catriona Marchant, Democratic Services Officer</i>	Chair of Overview and Scrutiny Committee	Interim Head of Finance	<p>Budget Scrutiny Panel: Observations on the Budget Proposals for 2021/22</p> <p>To receive a report from the Budget Scrutiny Panel to i) consider the provisional budget proposals for 2021/22 and make recommendations to the Executive in line with the Council's budget and policy procedure rules.</p>	9 Dec 2020	17 Dec 2020		Open	
<i>Catherine Rose, Head of Corporate Policy</i>	Portfolio Holder for Corporate Policy and Resources	Director of Place	<p>Environmental Sustainability Strategy</p> <p>To consider the Council's environmental sustainability strategy.</p>					KEY

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<i>Caroline Waterworth, Commercial and Investment Director</i>	Portfolio Holder for Investment and Companies	Commercial and Investment Director	Commercial Strategy - Part 1 To consider the Council's Commercial Strategy.					KEY
<i>Helen Stocker, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Treasury Management Half Year Report 2020/2021 To comply with the requirements of the regulatory framework for treasury management and meet the Council's reporting requirements.	9 Dec 2020	19 Nov 2020	10 Dec 2020	Open	KEY
<i>David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader, Mark Herdman, Business Accountant</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Head of Projects and Performance, Interim Head of Finance	Q2 2020/21 performance report To consider the Council's performance in Q2 2020/21	9 Dec 2020	17 Dec 2020	11 Feb 2021	Open	

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21 January 2021								
<i>Mari Roberts-Wood, Director of People</i>	Leader of the Council	Chief Executive	Leader's Update (January 2021) To receive the Leader's Update.					KEY
<i>Pat Main, Interim Head of Finance and Assets</i>	Deputy Leader and Portfolio Holder for Finance	Director of Finance and Organisation	Budget 2020/21 and Capital Programme 2020 to 2025 Proposals To consider the updated elements of the Budget 2020/21 and Capital Programme 2020 to 2025 proposals.	23 Jan 2020			Open	
<i>Catherine Rose, Head of Corporate Policy</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Chief Executive	Recovery Scrutiny Panel Update To consider the Panel's feedback and a further update from officers and make recommendations.					KEY
<i>Catriona Marchant, Democratic Services Officer</i>	Leader of the Council	Head of Legal and Governance	Calendar of Meetings 2021/22 To establish a timetable to ensure the efficient and effective conduct of Council business for the next Municipal Year (2021/22)	21 Jan 2021	28 Jan 2021	11 Feb 2021	Open	

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18 February 2021								
<i>Ross Spanton, Community Safety Officer, Justine Chatfield, Head of Community Partnerships</i>	Portfolio Holder for Community Partnerships	Head of Community Partnerships	Annual Community Safety Partnership Scrutiny - 2019/20 To review the work of the East Surrey Community Safety Partnership in 2019/20.	23 Jan 2020			Open	
18 March 2021								
<i>Luci Mould, Director of Place,</i>	Portfolio Holder for Neighbourhood Services, Portfolio Holder for Economic Prosperity, Portfolio Holder for Planning Policy and Place Delivery	Director of Place	Portfolio Holder Briefing - Place Portfolios To receive a briefing from the Place Portfolio Holders regarding the Place business areas and their portfolios.	20 Feb 2020			Open	
<i>Kirsty Jane Hill, Democratic Services Officer</i>	Portfolio Holder for Investment and Companies	Head of Legal and Governance, Interim Head of Finance	Companies Performance Update To receive an update on the performance of Council companies.	16 Apr 2020			Part exempt	

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<i>Helen Stocker, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Treasury Management Strategy 2021/2022 Treasury Management Strategy 2021/2022	18 Mar 2021	25 Mar 2021 25 Mar 2021	8 Apr 2021	Open	KEY
<i>Luke Harvey, Project & Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Head of Projects and Performance, Interim Head of Finance	Quarterly Performance Report (Q3 2019/20) To consider Council performance in the third quarter of 2019/20 in regard to Key Performance Indicators, Revenue and Capital Budget Monitoring and Risk Management.	19 Mar 2020	26 Mar 2020		Open	
<i>Catriona Marchant, Democratic Services Officer</i>	Chair of Overview and Scrutiny Committee	Head of Legal and Governance	Overview and Scrutiny Annual Report 2020/21 Annual Report for Overview and Scrutiny Committee 2020/21	18 Mar 2021		8 Apr 2021	Open	
<i>Catriona Marchant, Democratic Services Officer</i>	Chair of the Overview and Scrutiny Committee	Head of Legal and Governance	Overview and Scrutiny Committee: Proposed Work Programme 2020/21 To consider the proposed work programme for the Committee for 2020/21.	20 Feb 2020	27 Feb 2020	9 Apr 2020	Open	

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To be scheduled								
<i>Caroline Waterworth, Commercial and Investment Director</i>	Portfolio Holder for Investment and Companies	Commercial and Investment Director	Commercial Strategy - Part 2 To consider the Commercial Strategy – Part 2.					KEY

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