

Overview and Scrutiny Committee

DRAFT Annual Forward Work Programme 2021/22

What is scrutinised by O&S each year

Topic	How often
Service and Financial Planning Budget Scrutiny Panel	Budget Scrutiny Panel plus scrutiny of Service and Financial Planning reports for the following financial year (December)
Performance Management Monitoring: <ul style="list-style-type: none"> • Quarterly Revenue and Capital Budget monitoring forecasts • Quarterly Service Performance Management Monitoring (KPIs) • Reigate and Banstead 2020-25 (Corporate Plan) – Performance Report 2020/21 	Quarterly 9 Sept - Q1 2021/22 9 Dec - Q2 2021/22 17 March – Q3 2021/22 17 June – Q4 2021/22 1 meeting – June or July
Leader's Update	Twice yearly
Portfolio Holder updates: <ul style="list-style-type: none"> • Organisation – Corporate Policy & Resources, Finance & Governance, Investment & Companies • People: Housing & Support, Leisure & Culture, Community Partnerships • Place: Planning Policy & Place Delivery, Neighbourhood Services, Economic Prosperity, Corporate Policy & Resources 	Three times a year at three separate meetings 21 Oct /20 Jan/March 2022
Companies Performance Updates	Twice yearly (partial Exempt)
Environmental Sustainability Strategy	Annually (Autumn)
Policy Framework consultations	No new policy consultations in progress

Annual Community Partnership Scrutiny 'crime and disorder scrutiny'	Once a year - February
O&S Annual Forward Work Programme	March
O&S Annual report	March

Scrutiny Panels planned 2021/22

Budget Scrutiny Review Panel	1 December 2021
Commercial Strategy Scrutiny Panel	Constituted at January O&S 2021 – Panel meeting dates to be scheduled
Local Plan Scrutiny Panel	If required

Member Suggestions – additional scrutiny topics - Overview and Scrutiny Committee 2021/22

Raven Housing Trust (requested by the Committee that RHT are invited to attend O&S 2021/22 – date to be scheduled)
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O&S Meeting dates 2021/22

Seven O&S Committee meetings a year (plus 1 - Annual Community Safety Partnership Scrutiny) plus Budget Scrutiny Panel. Two Scrutiny Panels to be scheduled 2021/22 - Commercial Strategy Scrutiny Panel and Local Plan Scrutiny Panel.

17 June (Election of Chair/Vice-Chair), 15 July, 9 Sept, 21 Oct, 1 Dec (Budget Scrutiny), 9 Dec, 20 Jan 2022, (17 Feb 2022 - Annual Community Safety Partnership), 17 March 2022

(As at 25 Feb 2021)