

Reigate and Banstead Borough Council Overview and Scrutiny Committee Work Programme



Published: 4 June 2021

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
17 June 2021								
<i>David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Interim Head of Finance, Head of Corporate Policy	Q4 2020/21 Performance Report To consider the Council's performance in Q4 2020/21	17 Jun 2021	24 Jun 2021		Open	
<i>Tom Borer, Policy Officer, Ross Tanner, Performance Officer</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Reigate & Banstead 2025 Annual Report 2020/21 To consider progress in implementing the corporate plan throughout 2020/21	17 Jun 2021	24 Jun 2021		Open	
<i>Catriona Marchant, Democratic Services Officer</i>	Portfolio Holder for Planning Policy and Place Delivery	Head of Planning	Constitution of Local Plan Scrutiny Panel To consider Climate Change and Sustainable Construction SPD public consultation	17 Jun 2021			Open	

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			feedback and Horley Business Park SPD public consultation feedback (when available)					
15 July 2021								
<i>Catriona Marchant, Democratic Services Officer</i>	Leader of the Council	Interim Head of Paid Service	Leader's Update Six-monthly update from the Leader to Overview and Scrutiny Committee	15 Jul 2021			Open	
<i>Isabel Wootton, Transformation Manager</i>	Councillor Rod Ashford	Director of People	Community Centres To consider the future of the three community centres in Banstead, Woodhatch and Horley.	15 Jul 2021	22 Jul 2021		Open	KEY
<i>Pat Main, Interim Head of Finance and Assets</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Medium Term Financial Strategy 2022/23 to 2026/27 To consider the Medium Term Financial Strategy 2022/23 to 2026/27.	15 Jul 2021	22 Jul 2021	29 Jul 2021	Open	KEY
<i>Pat Main, Interim Head of Finance and Assets</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Capital Investment Strategy 2022/23 Capital Investment Strategy 2022/23	15 Jul 2021	22 Jul 2021	29 Jul 2021	Open	KEY

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9 September 2021								
<i>Catriona Marchant, Democratic Services Officer</i>	Portfolio Holder for Housing and Support	Director of People, Head of Housing	Work of Raven Housing Trust Scrutiny of social housing provider, Raven Housing Trust - representatives to attend O&S	9 Sep 2021			Open	
<i>David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader, Pat Main, Interim Head of Finance and Assets</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Interim Head of Finance	Quarter 1 Performance Report 2021/22 To consider the Council's performance in Quarter 1 2021/22	9 Sep 2021	16 Sep 2021		Open	
<i>Tom Borer, Policy Officer</i>	Portfolio Holder for Investment and Companies	Commercial and Investment Director	Companies Performance Update - Autumn 2021 To consider an update on the performance of Council companies.	9 Sep 2021	18 Nov 2021		Part exempt Commercially Sensitive	
21 October 2021								
<i>Catriona Marchant, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources, Portfolio Holder	Commercial and Investment Director, Director of People, Director of Place, Interim Head of Finance	Organisation Portfolio Holder Updates Updates from Executive Members in Corporate Policy & Resources, Finance & Governance, Investment & Companies	21 Oct 2021			Open	

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	for Investment and Companies							
<i>Tom Borer, Policy Officer</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	<p>Environmental Sustainability Strategy - Progress Report 2021</p> <p>To consider the Council's progress in delivering its Environmental Sustainability Strategy.</p>	21 Oct 2021			Open	
<i>Catriona Marchant, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	<p>Constitution of Budget Scrutiny Panel</p> <p>To establish the Budget Scrutiny Panel to review Service & Financial Plans 2022/23</p>	21 Oct 2021			Open	
1 December 2021 (Budget Scrutiny Panel)								
<i>Catriona Marchant, Democratic Services Officer</i>	Councillor Nick Harrison	Interim Head of Finance	<p>Budget Scrutiny Panel: Service and Financial Planning 2021/22</p> <p>The report and recommendations of the Budget Scrutiny Panel including any observations on the Service and Financial Planning proposals for 2021/22, for consideration by the Executive in line with the Council's budget and policy procedure rules.</p>	9 Dec 2020			Open	
9 December 2021								

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<i>Catriona Marchant, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Observations on Budget Proposals - Budget Scrutiny Panel report Report from the Budget Scrutiny Panel - observations on the Budget Proposals (Service and Financial Planning 2022/23)	9 Dec 2021			Open	
<i>David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader, Pat Main, Interim Head of Finance and Assets</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Interim Head of Finance	Quarter 2 Performance Report 2021/22 To consider the Council's performance in Quarter 2 2021/22	9 Dec 2021	16 Dec 2021		Open	
20 January 2022								
<i>Mari Roberts-Wood, Director of People</i>	Leader of the Council	Chief Executive	Leader's Update (January 2022)					KEY
<i>Catriona Marchant, Democratic Services Officer</i>	Portfolio Holder for Community Partnerships, Portfolio Holder for Housing and Support, Portfolio Holder for Leisure and Culture	Director of People, Head of Community Partnerships, Head of Wellbeing and Intervention	People Portfolio Holders Update Update from Executive Members of Housing & Support, Leisure & Culture and Community Partnerships	20 Jan 2022			Open	

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<i>Catriona Marchant, Democratic Services Officer</i>	Leader of the Council	Head of Legal and Governance	Calendar of Meetings 2022/23 Calendar of Meetings for 2022/23	20 Jan 2022	27 Jan 2022	10 Feb 2022	Open	
17 February 2022								
<i>Catriona Marchant, Democratic Services Officer</i>	Portfolio Holder for Community Partnerships	Director of People, Head of Community Partnerships	Annual Community Partnership Scrutiny Annual 'crime and disorder' scrutiny - Community Partnership	17 Feb 2022			Open	
17 March 2022								
<i>Catriona Marchant, Democratic Services Officer</i>	Portfolio Holder for Economic Prosperity, Portfolio Holder for Neighbourhood Services, Portfolio Holder for Planning Policy and Place Delivery	Director of Place, Head of Economic Prosperity, Head of Neighbourhood Operations, Head of Planning	Place Portfolio Holders update Update from Place Executive Members of Planning Policy & Delivery, Neighbourhood Services and Economic Prosperity	17 Mar 2022			Open	
<i>David Brown, Finance Manager, Pat Main, Interim Head of Finance and Assets, Luke Harvey, Project & Performance</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate	Interim Head of Finance	Quarter 3 Performance Report 2021/22 To consider the Council's performance in Quarter 3 2021/22	17 Mar 2022	24 Mar 2022		Open	

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<i>Team Leader</i>	Policy and Resources							
<i>Catriona Marchant, Democratic Services Officer</i>	Councillor Nick Harrison	Head of Legal and Governance, Interim Head of Paid Service	Overview and Scrutiny Annual Report 2021/22 Annual Report from the Overview and Scrutiny Committee 2021/22	17 Mar 2022	24 Mar 2022	7 Apr 2022	Open	
<i>Catriona Marchant, Democratic Services Officer</i>	Councillor Nick Harrison	Head of Legal and Governance	Overview and Scrutiny Annual Work Programme 2022/23 Overview and Scrutiny Committee's Forward Work Programme for the year ahead 2022/23	17 Mar 2022	24 Mar 2022	7 Apr 2022	Open	
<i>Tom Borer, Policy Officer</i>	Portfolio Holder for Investment and Companies	Commercial and Investment Director	Companies Performance Update - Spring 2022 To consider an update on the performance of Council companies.	17 Mar 2022	2 Jun 2022		Part exempt Commercially Sensitive	
To be scheduled								
<i>Tom Borer, Policy Officer</i>	Portfolio Holder for Investment and Companies	Commercial and Investment Director	Commercial Strategy - Part 2 To consider Part 2 of the Council's Commercial Strategy.				Part exempt Commercially Sensitive	KEY

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