

Reigate and Banstead Borough Council Audit Committee Work Programme



Published:

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
6 September 2022								
<i>Jacqueline Aboagye, Finance Manager, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Treasury Management Strategy Outturn 2021/22 To report to members the performance of the Treasury function in the financial year 2021/22.		15 Sep 2022	22 Sep 2022	Open	
<i>Luke Harvey, Project & Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Internal audit - Q1 2022/23 progress report To receive the Q1 2022/23 internal audit progress report.				Open	
<i>Luke Harvey, Project & Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Risk management - Q1 2022/23 To receive an update on risk management in Q1 2022/23		15 Sep 2022		Open	
6 December 2022								
<i>Jacqueline Aboagye, Finance</i>	Deputy Leader and Portfolio	Interim Head of Finance	Treasury Management Strategy Mid-Year Report		17 Nov 2022	1 Dec 2022	Open	

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
<i>Manager, Pat Main, Interim Head of Finance</i>	Holder for Finance and Governance		2022/23 To consider the Treasury Management Mid-Year Report 2022/23.					
<i>Luke Harvey, Project & Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Internal audit - Q2 2022/23 progress report To receive the Q2 2022/23 internal audit progress report.				Open	
<i>Luke Harvey, Project & Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Risk management - Q2 2022/23 To receive an update on Q2 2022/23 risk management.		15 Dec 2022		Open	
<i>Alex Vine, Democratic and Electoral Services Manager</i>	Portfolio Holder for Corporate Policy and Resources	Commercial and Investment Director	Update of the Code of Corporate Governance To adopt the updated Code of Corporate Governance				Open	
14 March 2023								
<i>Luke Harvey, Project & Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Risk management - Q3 2022/23 To receive an update on Q3 2022/23 risk management		24 Mar 2022		Open	
<i>Luke Harvey, Project & Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Strategic risks - 2023/24 To approve the strategic risks for 2023/24		24 Mar 2022		Open	
<i>Luke Harvey,</i>	Deputy Leader	Interim Head of	Internal audit - Q3 2022/23				Open	

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
<i>Project & Performance Team Leader</i>	and Portfolio Holder for Finance and Governance	Finance	progress report To receive the Q3 2022/23 internal audit progress report.					
<i>Luke Harvey, Project & Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Internal audit plan and Charter - 2023/24 To receive the internal audit plan and Charter for 2023/24				Open	
<i>Jacqueline Aboagye, Finance Manager, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Treasury Management Strategy 2023/24 To consider the Treasury Management Strategy 2023/24.		23 Mar 2023	30 Mar 2023	Open	
<i>Liane Dell, Democratic Services Officer</i>	Portfolio Holder for Corporate Policy and Resources	Head of Legal and Governance	Audit Committee Annual Report 2022/23 To consider the Audit Committee's Annual Report and forward Work Programme for 2023/24.				Open	
June 2023 - note other items will be added to this meeting								
<i>Jacqueline Aboagye, Finance Manager, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Draft Annual Governance Statement 2022/23 To review the Draft Annual Governance Statement 2022/23.				Open	
<i>Luke Harvey, Project & Performance</i>	Deputy Leader and Portfolio Holder for	Interim Head of Finance	Internal audit - 2022/23 annual report and opinion				Open	

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
<i>Team Leader</i>	Finance and Governance		To receive the annual internal audit report and opinion.					
<i>Luke Harvey, Project & Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Risk management - Q4 2022/23 To receive an update on risk management in Q4 2022/23		22 Jun 2023		Open	
Meeting date TBC for 2020/21 reports								
<i>Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Final Annual Governance Statement 2020/21 To consider the Final Annual Governance Statement 2020/21				Open	
<i>Pat Main, Interim Head of Finance, Nicola Pettett, Group Accountant</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	External Auditor Report (ISA 260) 2020/21 This report, from the Council's external auditors, summarises conclusions and significant issues arising from the audit of the 2020/21 Annual Financial Report.				Open	
<i>Pat Main, Interim Head of Finance, Nicola Pettett, Group Accountant</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Statement of Accounts 2020/21 To consider the Audited Statement of Accounts 2020/21.				Open	
Meeting Date TBC for 2021/22 reports								
<i>Jacqueline Aboagye, Finance Manager, Pat</i>	Deputy Leader and Portfolio Holder for	Interim Head of Finance	Final Annual Governance Statement 2021/22				Open	

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
<i>Main, Interim Head of Finance</i>	Finance and Governance		To consider the Final Annual Governance Statement 2021/22.					
<i>Jacqueline Aboagye, Finance Manager, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	External Auditor Report (ISA 260) 2021/22 This report, from the Council's external auditors, summarises conclusions and significant issues arising from the audit of the 2021/22 Annual Financial Report.				Open	
<i>Jacqueline Aboagye, Finance Manager, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Statement of Accounts 2021/22 To consider the audited Statement of Accounts 2021/22				Open	
<i>Jacqueline Aboagye, Finance Manager, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	External Audit plan 2021/22 To note the External Audit Plan for 2021/22				Open	

Contact: Democratic Services **Email:** democratic@reigate-banstead.gov.uk **Telephone:** 01737 276812
Address: Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH