

## Action Tracker – Audit Committee 2022/23

Meeting 2022/23	Subject and Request	Action	Who	Status	Response
14 June 2022	Item 6 - Risk management - Quarter 4 2021/22 (Minute 1)	<p><b>The amalgamation of SR5 and SR6</b> – Concern was raised about amalgamating SR5 and SR6 together in the 22/23 municipal year to become SR4.</p> <p>Officers agreed to pass this feedback on to the Executive at its next meeting.</p>	Request to officers	Complete	<p>The concern of the Audit Committee was presented to the Executive at its meeting on 23<sup>rd</sup> June. It was agreed that the matter would be reviewed as part of Q1 reporting.</p>
14 June 2022	Item 6 - Risk management - Quarter 4 2021/22 (Minute 1)	<p><b>Housing types</b> – A request was made for a written response detailing the definitions of the different housing types.</p>	Request to officers	Complete	<p>The Government's definition is that affordable housing should cost no more than 80% of the average local market rent.</p> <p><a href="https://www.gov.uk/guidance/national-planning-policy-framework/annex-2-glossary">https://www.gov.uk/guidance/national-planning-policy-framework/annex-2-glossary</a></p> <p>Social housing is provided by housing associations and some local authorities.</p>
14 June 2022	Item 6 - Risk management - Quarter 4 2021/22 (Minute 1)	<p><b>SR4 – Organisational Capacity and Culture - SR4</b> – Members asked whether the is the Great People programme is now being followed? If so, perhaps the first control should be updated?</p>	Request to officers	Complete	<p>This has been noted and the risk register will be updated in Q1 reporting.</p>

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14 June 2022	Item 6 - Risk management - Quarter 4 2021/22 (Minute 1)	<b>SR7 - Cyber Security</b> – It was requested that a verbal update on progress of new ICT strategy be given to a future meeting of the Committee.	Request to officers	In progress	This will be provided as part of the planned Audit Committee member briefing on strategic risks.
14 June 2022	Item 6 - Risk management - Quarter 4 2021/22 (Minute 1)	<b>OR6 – Disaster Recovery (Exempt)</b> – A member requested an update regarding IT disaster recovery.	Request to officers	Complete	Procurement of the disaster recovery solution is underway and implementation is currently expected by November 2022.
14 June 2022	Item 8 - Internal audit - 2021/22 annual report and opinion (Minute 8)	<b>Review of the Environmental Health and Licencing Service</b> – A Member raised a question regarding the independent review of the Environmental Health and Licencing Service in October 2018 which reported that <i>“there are few performance indicators in the business plans and can result in a lack of clear focus on priorities”</i> and SIAP’s subsequent audit report that stated that <i>“No action plans are currently in place to address this.”</i>  The Projects and Performance Team Leader agreed to seek a written response from the relevant manager and Head of Service.	Request to officers	Complete	Written response circulated to Audit Committee Members on 9 August 2022.
14 June 2022	Item 9 - Draft Annual Governance Statement 2021/22 (minute 9)	<b>Organisational Development</b> – It was questioned whether the reference to Organisational Development should instead reference Great People?	Request to officers	Complete	During 2019/20 Employment Committee endorsed a recommendation that in future the Council’s Organisation Development (OD) Strategy would in future be promoted as the ‘Great People Strategy’, being a term that is potentially

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					more meaningful for Members, staff and managers (who won't always be aware what 'OD' means). Officers will ensure that this is referenced consistently in future reports.