

# Key decision by an officer

## Schedule of decisions and recommendations

15 February 2016

Date of Publication: **18 February 2016**

Note: The Mayor disapproved the Call-in option for the Officer decision taken below for the urgency grounds stated.

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### ITEM

1. **APOLOGIES FOR ABSENCE**

None

2. **DECLARATIONS OF INTEREST**

None

3. **ACQUISITION OF THE LONG LEASEHOLD INTEREST OF UNIT 1 PITWOOD PARK, WATERFIELD, TADWORTH, KT20 5HQ**

**RECOMMENDATION:**

**That funding is made available in the Capital Programme for the acquisition, subject to full Council approval.**

**RESOLVED** that the Head of Property be authorised, in consultation with the Leader, Deputy Leader, Portfolio Holders for Property and Finance to acquire the long leasehold interest in the property for the purchase price as set out in the exempt information in part 2 of the agenda.

**Reasons for Decisions:**

The Council already owns the freehold of the site and has the opportunity to acquire the long leasehold interest. The strategic reasons for the acquisition were set out in the exempt information in Part 2 of the agenda.

### RESPONSIBLE OFFICER

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DEPUTY CHIEF EXECUTIVE

**ITEM****RESPONSIBLE  
OFFICER****Alternative Options**

The following alternative option was considered and rejected:

- Take no action to secure the leasehold interest and continue to receive the ground rent income of £60,000 per annum.

**Urgency Reasons for not providing 28 Days Notice of a Key Decision**

The reasons for urgency in this case were that the Council risked losing the opportunity to purchase the leasehold interest if it did not make a decision by Monday 15th February 2016 at the latest.

In the circumstances the Officer Key Decision was proposed to consider this matter urgently so that consideration could be given to the proposed purchase by the deadline of 15 February 2016.

A delay of this matter to include the full 28 Day Notice period would not allow the purchase timetable to be adhered to and the opportunity would be lost.

**4. EXEMPT BUSINESS**

**RESOLVED** that members of the Press and public be excluded from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 on the grounds that:

- it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act; and
- the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**5. ACQUISITION OF THE LONG LEASEHOLD INTEREST OF UNIT 1 PITWOOD PARK, WATERFIELD, TADWORTH, KT20 5HQ**

**RESOLVED** that the financial information in relation to the proposals to acquire the long leasehold interest in Unit 1, Pitwood Park, Tadworth be noted.

DEPUTY CHIEF  
EXECUTIVE

**Distribution (Electronically):**

All Councillors (eMembers Room) and Management Team including the Chief Executive, Deputy Chief Executive, S151 Officer, Monitoring Officer and Communications and Information Manager.