

Reigate and Banstead Borough Council Overview and Scrutiny Committee Work Programme



Published:

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
07 September 2023								
<i>Pat Main, Chief Finance Officer, David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation, Portfolio Holder for Corporate Policy and Resources	Chief Finance Officer, Head of Corporate Policy, Projects, and Performance	Quarter 1 2023/24 performance report To receive the Q1 2023/24 performance report including Budget Monitoring Q1 2023/24.	7 Sep 2023	14 Sep 2023		Open	
<i>Pat Main, Chief Finance Officer, Jacqueline Aboagye, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Treasury Management Strategy Outturn 2022/23 To report to members the performance of the Treasury function in the financial year 2022/23.	7 Sep 2023	14 Sep 2023	21 Sep 2023	Open	KEY
<i>Catherine Rose, Head of Corporate</i>	Portfolio Holder for Corporate	Head of Corporate Policy,	Environmental Sustainability Strategy: Annual Report	7 Sep 2023	14 Sep 2023		Open	

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<i>Policy</i>	Policy and Resources	Projects, and Performance	Report into 2022/23 progress on the Environmental Sustainability Strategy					
			Leader's Update Six-monthly update from the Leader to Overview and Scrutiny Committee	7 Sept 2023			Open	
12 October 2023								
	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation, Portfolio Holder for Corporate Policy & Resources, Portfolio Holder for Commercial & Community Assets		Organisation Portfolio Holders Update Updates from Executive Members in Corporate Policy & Resources, Finance & Governance, Commercial & Community Assets	12 Oct 2023			Open	
<i>Penny Craig, Senior Development Manager</i>	Portfolio Holder for Housing and Support	Head of Housing	Lessons Learnt: Pitwood Park, Cromwell Road & Lee Street Summary of lessons learnt from housing led developments	12 Oct 2023			Open	

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			delivered at Pitwood Park, Cromwell Road & Lee Street.					
	Portfolio Holder for Place, Planning & Regulatory Services		Local Plan Update To receive an update on progress of the Local Plan.	12 Oct 2023			Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Constitution of Budget Scrutiny Panel to consider the membership, timetable, and scope of work of the Budget Scrutiny Review Panel during 2023/24.	12 Oct 2023			Open	
29 November 2023 (Budget Scrutiny Panel)								
07 December 2023								
<i>Marie Crabtree, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Observations on Budget Proposals Budget Scrutiny Panel Report To consider feedback from Overview and Scrutiny Committee's Budget Scrutiny Panel on Service & Financial Planning 2024/25.	7 Dec 2023	14 Dec 2023		Open	KEY
<i>David Brown, Finance Manager, Luke Harvey, Project &</i>	Deputy Leader and Portfolio Holder for Finance,	Chief Finance Officer, Head of Corporate Policy, Projects and	Quarter 2 2023/24 performance report To receive the Q2 performance	7 Dec 2023	14 Dec 2023		Open	KEY

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<i>Performance Team Leader, Pat Main, Chief Finance Officer</i>	Governance and Organisation, Portfolio Holder for Corporate Policy and Resources	Performance	report 2023/24 including Budget Monitoring Q2 2023/24.					
<i>Jacqueline Aboagye, Finance Manager, Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Treasury Management Strategy Mid-Year Report 2023/24 To consider the Treasury Management Mid-Year Report 2023/24.	7 Dec 2023	14 Dec 2023	20 Feb 2024	Open	
<i>Tom Borer, Policy Officer</i>	Portfolio Holder for Commercial and Community Assets	Head of Corporate Policy, Projects and Performance	Commercial Strategy Progress Update 2023 To receive a progress update on work aligned with the Council's Commercial Strategy and objectives.	7 Dec 2023	14 Dec 2023		Open	
	Portfolio Holder for Commercial & Community Assets	Strategic Head of Legal and Governance	Companies Performance Update - Winter 2023 To provide an update to the shareholder/partner representatives on the companies owned and part-owned by the Council.	7 Dec 2023	14 Dec 2023		Part exempt	

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25 January 2024								
<i>Jacqueline Aboagye, Finance Manager, Catherine Rose, Head of Corporate Policy, Pat Main, Chief Finance Officer, David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<p>Summary of Budget Movements November 2023 to January 2024</p> <p>To consider the summary of budget movements November 2023 to January 2024.</p>	25 Jan 2024			Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Communities, Leisure & Culture, Portfolio Holder for Housing and Support		<p>People Portfolio Holders Update</p> <p>Update from Executive Members of Communities, Leisure & Culture, and Housing and Support</p>	25 Jan 2024			Open	
<i>Annette Wiles, Deputy Democratic Services Manager</i>	Leader of the Council	Strategic Head of Legal and Governance	<p>Calendar of Meetings 2024 - 2025</p> <p>To provide the calendar of meetings for the 2024 - 2025 municipal year for approval by Council.</p>	25 Jan 2024			Open	

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22 February 2024								
	Portfolio Holder for Communities, Leisure & Culture	Director of People, Head of Community Partnerships	Annual Community Partnership Scrutiny Annual "crime and disorder" scrutiny - Community Partnership	22 Feb 2024			Open	
14 March 2024								
<i>Pat Main, Chief Finance Officer, David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation, Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance, Chief Finance Officer	Quarter 3 2023/24 performance report To receive Q3 performance report, including Budget Monitoring Q3 2023/24.	14 Mar 2024	21 Mar 2024		Open	KEY
<i>Pat Main, Chief Finance Officer, Jacqueline Aboagye, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Treasury Management Strategy 2023/24 Q3 report To consider the Treasury Management Strategy 2023/24 Quarter 3 report.	14 Mar 2024	21 Mar 2024		Open	KEY
<i>Jacqueline Aboagye, Finance Manager, Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance	Chief Finance Officer	Treasury Management Strategy 2024/25 To consider the Treasury Management Strategy 2024/25.	14 Mar 2024	21 Mar 2024	28 Mar 2024	Open	KEY

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	and Organisation							
	Portfolio Holder for Neighbourhood Services, Portfolio Holder for Place, Planning and Regulatory Services		<p>Place Portfolio Holders Update</p> <p>Update from Executive Members of Place, Planning and Regulatory Services and Neighbourhood Services</p>	14 Mar 2024			Open	
			<p>Leader's Update</p> <p>Six monthly update from the Leader to Overview and Scrutiny Committee</p>	14 Mar 2024			Open	
	Portfolio Holder for Place, Planning & Regulatory Services		<p>Local Plan Update</p> <p>To receive an update on progress of the Local Plan.</p>	14 Mar 2024			Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Councillor Nick Harrison	Strategic Head of Legal and Governance	<p>Overview and Scrutiny Annual Report 2023/24</p> <p>To note the Annual Report of the Overview and Scrutiny Committee and recommend it to Full Council for approval.</p>	14 Mar 2024		28 Mar 2024	Open	

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<i>Marie Crabtree, Democratic Services Officer</i>	Councillor Nick Harrison	Strategic Head of Legal and Governance	<p>Overview and Scrutiny Proposed Annual Work Programme 2024/25</p> <p>The agree the Overview and Scrutiny Committee proposed annual Work Programme 2024/25.</p>	14 Mar 2024	21 Mar 2024	28 Mar 2024	Open	
Pending								
			<p>Strategy Development Approach</p> <p>To consider the approach to developing new Council strategies.</p>					
			<p>Review of the Greenspaces Strategy</p> <p>A broader review of the Greenspaces strategy ahead of the review of the work of the Greenspaces team.</p>					
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Neighbourhood Services	Head of Neighbourhood Operations	<p>Review the Work of the Green Spaces Team</p> <p>to review the work of the Green Spaces Team in regard to the</p>					

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			<p>Countryside spaces in the Borough, and delivery of the Green Spaces work programme. For clarity, this excludes the Council's parks, gardens and play areas, work on highways verges and grassed areas, the spaces managed by the Banstead Commons Conservators and matters to do with Planning (Core Strategy and Development Management Plan). The aim of the review is to see how improvements can be made to services.</p>					
			<p>To review the recycling service</p> <p>To review the recycling service, following proposed revisions to the service as a consequence of the Government's Resources and Waste Strategy.</p>					

Contact: Democratic Services **Email:** democratic@reigate-banstead.gov.uk **Telephone:** 01737 276812
Address: Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH