

Reigate and Banstead Borough Council Overview and Scrutiny Committee Work Programme



Published:

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
29 November 2023 (Budget Scrutiny Panel)								
07 December 2023								
<i>Marie Crabtree, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Observations on Budget Proposals 2024/25 - Budget Scrutiny Panel report To consider feedback from Overview and Scrutiny Committee's Budget Scrutiny Panel on Service & Financial Planning 2024/25.	7 Dec 2023	14 Dec 2023		Open	
<i>David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader, Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation, Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance, Chief Finance Officer	Quarter 2 2023/24 performance report To receive the Q2 performance report 2023/24 including Budget Monitoring and Treasury Management.	7 Dec 2023	14 Dec 2023	20 Feb 2024	Open	

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<i>Tom Borer, Policy Officer</i>	Portfolio Holder for Commercial and Community Assets	Head of Corporate Policy, Projects and Performance	<p>Commercial Strategy Progress Update 2023</p> <p>To receive a progress update on work aligned with the Council's Commercial Strategy and objectives.</p>	7 Dec 2023	14 Dec 2023		Open	
<i>Pat Main, Chief Finance Officer</i>	Portfolio Holder for Commercial and Community Assets	Chief Finance Officer	<p>Companies Performance Update - Winter 2023</p> <p>To provide an update to the shareholder/partner representatives on the companies owned and part-owned by the Council.</p>	7 Dec 2023	14 Dec 2023		Part exempt	
<i>Pat Main, Chief Finance Officer, Peter Boarder, Head of Place Delivery</i>	Portfolio Holder for Place, Planning and Regulatory Services	Director of Place	<p>Marketfield Way Update - December 2023</p> <p>To provide an update on the progress of the Marketfield Way Project.</p>	7 Dec 2023	14 Dec 2023	20 Feb 2024	Part exempt	KEY
25 January 2024								
<i>Jacqueline Aboagye, Finance Manager, Catherine Rose, Head of Corporate Policy, David Brown, Finance Manager, Luke</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<p>Summary of Budget Movements November 2023 to January 2024</p> <p>To consider the summary of budget movements November 2023 to January 2024.</p>	25 Jan 2024			Open	

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<i>Harvey, Project & Performance Team Leader, Pat Main, Chief Finance Officer</i>								
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Housing and Support, Portfolio Holder for Communities, Leisure and Culture	Director of People	People Portfolio Holders Update Update from Executive Members of Communities, Leisure & Culture, and Housing and Support.	25 Jan 2024				
<i>Marie Crabtree, Democratic Services Officer</i>			Calendar of Meetings 2024-25 To provide the calendar of meetings for the 2024 - 2025 municipal year for approval by Council.	25 Jan 2024				
22 February 2024								
Annual Community Partnership Scrutiny								
14 March 2024								
<i>Pat Main, Chief Finance Officer, David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation, Portfolio Holder for Corporate	Chief Finance Officer, Head of Corporate Policy, Projects and Performance	Quarter 3 2023/24 performance report To receive Q3 performance report 2023/24, including Budget Monitoring and Treasury Management update.	14 Mar 2024	21 Mar 2024	28 Mar 2024	Open	KEY

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	Policy and Resources							
<i>Pat Main, Chief Finance Officer, Jacqueline Aboagye, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	Treasury Management Strategy 2024/25 To consider the Treasury Management Strategy 2024/25.	14 Mar 2024	21 Mar 2024	28 Mar 2024	Open	KEY
<i>Marie Crabtree, Democratic Services Officer</i>	Councillor Nick Harrison	Strategic Head of Legal and Governance	Overview and Scrutiny Annual Report 2023/24 To note the Annual Report of the Overview and Scrutiny Committee and recommend it to Full Council for approval.	14 Mar 2024		28 Mar 2024	Open	
	Portfolio Holder for Place, Planning and Regulatory Services, Portfolio Holder for Neighbourhood Services	Director of Place	Place Portfolio Holders Update Update from Executive Members of Place, Planning, and Regulatory Services, and Neighbourhood Services.	14 Mar 2024				
	Leader of the Council	Chief Executive	Leaders Update March 2024 Six-monthly update from the Leader to Overview and	14 Mar 2024				

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			Scrutiny Committee.					
	Portfolio Holder for Place, Planning and Regulatory Services	Head of Planning	Local Plan Update March 2024 To receive an update on progress of the new Local Plan.	14 Mar 2024				
<i>Marie Crabtree, Democratic Services Officer</i>	Councillor Nick Harrison	Strategic Head of Legal and Governance	Overview and Scrutiny Proposed Annual Work Programme 2024/25 To agree the Overview and Scrutiny Committee proposed annual Work Programme 2024/25.	14 Mar 2024	21 Mar 2024	28 Mar 2024	Open	
Pending								
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Environment and Sustainability	Head of Corporate Policy, Projects and Performance	Observations of the Environmental Sustainability Strategy Review Panel Feedback from the Overview and Scrutiny Committee's Environmental Sustainability Strategy Review Panel.				Open	
<i>Marie Crabtree, Democratic Services Officer</i>			Review of the Greenspaces Strategy A broader review of the Greenspaces Strategy ahead of the review of the work of the Greenspaces team.					

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<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Neighbourhood Services	Head of Neighbourhood Operations	<p>Review the Work of the Green Spaces Team</p> <p>To review the work of the Green Spaces Team in regard to the Countryside spaces in the Borough, and delivery of the Green Spaces work programme. For clarity, this excludes the Council's parks, gardens and play areas, work on highways verges and grassed areas, the spaces managed by the Banstead Commons Conservators and matters to do with Planning (Core Strategy and Development Management Plan). The aim of the review is to see how improvements can be made to services.</p>				Open	
			<p>Review of the Recycling Service</p> <p>To review the recycling service, following proposed revisions to the service as a consequence of the Government's Resources and Waste Strategy.</p>					
			<p>Leisure and Culture Strategy</p> <p>To review the Council's Leisure and Culture Strategy.</p>					

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