

REIGATE AND BANSTEAD BOROUGH COUNCIL:

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME



Date of issue: 13 October 2020

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
22 October 2020								
<i>Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance	Interim Head of Finance	Medium-Term Financial Plan 2021/22 – 2025/26 To consider the Medium-Term Financial Plan 2021/21 – 2025/26	22 Oct 2020	28 July 2020		Open	PFP
<i>Pat Main, Interim Head of Finance</i>	Portfolio Holder for Finance	Head of Finance	Capital Investment Strategy 2021/22 To review the Council's Capital Investment Strategy	22 Oct 2020	28 July 2020			
<i>Kirsty Jane Hill, Democratic Services Officer</i>	Portfolio Holder for Investment and Companies	Director of Commercial and Investment	Companies Performance Update To receive an update on the performance of Council companies.	22 Oct 2020			Part exempt	

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<i>Catriona Marchant, Democratic Services Officer</i>	Chair of the Recovery Scrutiny Panel	Cath Rose, Head of Corporate Policy	Recovery Scrutiny Panel To consider the Panel's feedback and observations from the Panel's meeting on 14 October 2020.	22 Oct 2020	19 Nov 2020		Open	
<i>Catriona Marchant, Democratic Services Officer</i>	Chairman of the Overview and Scrutiny Committee	Interim Head of Finance	Constitution of Budget Scrutiny Panel: Service and Financial Planning 2021/22 To agree the membership and constitution of the Budget Scrutiny Panel.	22 Oct 2020			Open	
3 December 2020 (Budget Scrutiny Panel)								
<i>Catriona Marchant, Democratic Services Officer</i>	Chairman of the Overview and Scrutiny Committee	Interim Head of Finance	Budget Scrutiny Panel: Service and Financial Planning 2021/22 For the Budget Scrutiny Panel to (i) consider the provisional budget proposals for 2021/22; (ii) report back to the Overview and Scrutiny Committee with their findings; and (iii) make recommendations to the Executive in line with the Council's budget and policy procedure rules.	9 Dec 2020	17 Dec 2020		Part Exempt	

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9 December 2020								
<i>Catriona Marchant, Democratic Services Officer</i>	Portfolio Holders - Organisation	Director of Commercial and Investment	Portfolio Holders Update – Organisation (December 2020) To receive an update on the work of the Organisation Portfolios.	9 Dec 2020			Open	
<i>Catherine Rose, Head of Corporate Policy</i>	Portfolio Holder for Neighbourhood Services	Director of Place	Environmental Sustainability Strategy To consider the Council's environmental sustainability strategy.	9 Dec 2020				
<i>Catriona Marchant, Democratic Services Officer</i>	Chairman of the Overview and Scrutiny Committee	Interim Head of Finance	Budget Scrutiny Panel: Service and Financial Planning 2021/22 To receive a report from the Budget Scrutiny Panel to i) consider the provisional budget proposals for 2021/22 and make recommendations to the Executive in line with the Council's budget and policy procedure rules.	9 Dec 2020	17 Dec 2020		Part Exempt	
<i>Caroline Waterworth, Director of</i>	Portfolio Holder for Investment and Companies	Director of Commercial and Investment	Commercial Strategy (Part 1) To consider the Council's	9 Dec 2020			Open	

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<i>Commercial and Investment</i>			Commercial Strategy					
<i>Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance	Interim Head of Finance	Treasury Management Half Year Report 2020/21 To consider the Treasury Management Half Year Report 2020/21.			10 Dec	Open	PFP
<i>Luke Harvey, Project & Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance, Portfolio Holder for Corporate Direction and Governance	Head of Projects and Performance, Interim Head of Finance	Quarterly Performance Report (Q2 2020/21) To consider Council performance in the second quarter of the year with regard to Key Performance Indicators, Revenue and Capital Budget Monitoring and Risk Management.	9 Dec 2020	17 Dec 2020		Open	
21 January 2021								
<i>Tom Borer, Policy Officer</i>	Leader of the Council	Chief Executive	Leader's Update (January 2021) To receive an update on the work of the Council and future plans.	21 Jan 2021			Open	

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<i>Mari Roberts-Wood, Director of People</i>	Portfolio Holder for Community Partnerships, Portfolio Holder for Housing and Benefits, Portfolio Holder for Wellbeing and Intervention	Director of People	Portfolio Holder Briefing - People Portfolios To receive a briefing from the People Portfolio Holders.	21 Jan 2021			Open	
<i>Catriona Marchant, Democratic Services Officer</i>	Chairman of the Overview and Scrutiny Committee	Interim Head of Finance	Budget 2021/22, Capital Programme 2021 to 2026 and Council Tax 2021/22 To consider final budget proposals and make any final recommendations to Executive.	21 Jan 2021			Part Exempt	
<i>Caroline Waterworth, Director of Commercial and Investment</i>	Portfolio Holder for Investment and Companies	Director of Commercial and Investment	Commercial Strategy (Part 2) To consider the Council's Commercial Strategy	21 Jan 2020			Part Exempt	
<i>Catriona Marchant, Democratic Services Officer</i>	Chair of the Recovery Scrutiny Panel	Cath Rose, Head of Corporate Policy	Recovery Scrutiny Panel To consider the Panel's feedback and a further update from officers and make recommendations.	21 Jan 2021	28 Jan 2021		Open	

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<i>Catriona Marchant, Democratic Services Officer</i>	Leader of the Council	Head of Legal and Governance	Calendar of Meetings 2021/22 To consider the proposed schedule of meetings.	21 Jan 2021	28 Jan 2021	11 Feb 2021	Open	
18 February 2021								
<i>Ross Spanton, Community Safety Officer, Justine Chatfield, Head of Community Partnerships</i>	Portfolio Holder for Community Partnerships	Head of Community Partnerships	Annual Community Safety Partnership Scrutiny - 2019/20 To review the work of the East Surrey Community Safety Partnership in 2020/21.	18 Feb 2021			Open	
18 March 2021								
<i>Luci Mould, Director of Place</i>	Portfolio Holder for Neighbourhood Services, Portfolio Holder for Place and Economic Prosperity, Portfolio Holder for Planning Policy	Director of Place	Portfolio Holder Briefing - Place Portfolios To receive a briefing from the Place Portfolio Holders regarding the Place business areas and their portfolios.	18 Mar 2021			Open	
<i>Catriona Marchant, Democratic</i>	Chair of the Recovery Scrutiny Panel	Cath Rose, Head of Corporate Policy	Recovery Scrutiny Panel To consider the Panel's	18 Mar 2021	25 March 2021		Open	

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<i>Services Officer</i>			feedback and a further update from officers and make recommendations.					
<i>Kirsty Jane Hill, Democratic Services Officer</i>	Portfolio Holder for Investment and Companies	Head of Legal and Governance, Interim Head of Finance	Companies Performance Update To receive an update on the performance of Council companies.	18 Mar 2021			Part exempt	
<i>Luke Harvey, Project & Performance Team Leader</i>	Deputy Leader and Portfolio Holder for Finance, Portfolio Holder for Corporate Direction and Governance	Head of Projects and Performance, Interim Head of Finance	Quarterly Performance Report (Q3 2020/21) To consider Council performance in the third quarter of 2020/21 with regard to Key Performance Indicators, Revenue and Capital Budget Monitoring and Risk Management.	18 Mar 2021	25 Mar 2021		Open	
<i>Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance	Interim Head of Finance	Treasury Management Strategy 2021/2022 To consider the Treasury Management Strategy for 2021/22.	18 Mar 2021	25 March 2021	8 April	Open	PFP
<i>Catriona Marchant,</i>	Chairman of the Overview and	Head of Legal and Governance	Overview and Scrutiny Committee: Annual Report				Open	

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<i>Democratic Services Officer</i>	Scrutiny Committee		2020/21 To consider the Annual Report of the Committee's work.					
<i>Catriona Marchant, Democratic Services Officer</i>	Chairman of the Overview and Scrutiny Committee	Head of Legal and Governance	Overview and Scrutiny Committee: Proposed Work Programme 2021/22 To consider the proposed work programme for the Committee for 2021/22.	18 Mar 2021	25 Mar 2021	8 Apr 2021	Open	

Contact: Democratic Services

Email: Democratic@reigate-banstead.gov.uk

Phone: 01737 276182

Address: Town Hall, Castlefield Road, Reigate, Surrey, RH2 0SH