



**Reigate & Banstead**  
BOROUGH COUNCIL  
Banstead | Horley | Redhill | Reigate

<b>SIGNED OFF BY</b>	Head of Corporate Policy, Projects & Performance
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<b>TO</b>	Audit Committee Executive
<b>DATE</b>	Audit Committee: 25 November 2021 Executive: 16 December 2021
<b>EXECUTIVE MEMBER</b>	Portfolio Holder for Corporate Policy and Resources

<b>KEY DECISION REQUIRED</b>	N
<b>WARDS AFFECTED</b>	(All Wards);

<b>SUBJECT</b>	Risk management - Q2 2021/22
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<b>RECOMMENDATIONS</b>
<b>That the Audit Committee:</b> <b>(i) Note the Q2 update on risk management provided in the report and associated annexes and make any observations to the Executive.</b>
<b>That the Executive:</b> <b>(ii) Note the Q2 update on risk management provided by the report and associated annexes.</b>
<b>REASONS FOR RECOMMENDATIONS</b>

The Audit Committee and Executive's constitutional responsibilities require the regular receipt of updates on risk management.

## **EXECUTIVE SUMMARY**

This report provides an update on risk management in Q2 of 2021/22. Additional detail is provided in the report as well as the supporting annexes.

**The Audit Committee and Executive have the authority to approve their respective recommendations.**

## **STATUTORY POWERS**

1. The Council holds various statutory responsibilities for ensuring that its business is conducted in accordance with the law and that public money is safeguarded, accounted for, and is used economically and effectively.
2. The Council also has a duty under the Local Government Act (1999) to put in place proper arrangements for the governance of its affairs.
3. The discharge of responsibility includes arrangements for managing risk.
4. The Council's Code of Corporate Governance outlines these core governance principles; compliance with the code is reported each year via the Annual Government Statement.

## **BACKGROUND**

5. Reigate & Banstead Borough Council has a proactive approach to risk management. It is an integral part of the Council's Corporate Governance arrangements and is built into management processes.
6. The Council operates a two-tiered risk management process to address the dynamic and interdependent nature of risk categorisation. The risk categories are strategic and operational risks.
7. Strategic risks are defined as those risks that have an impact on the medium and long-term ambitions and priorities of the Council as set out in the Corporate Plan and Medium-Term Financial Planning (MTFP).
8. Members of the Management Team and Executive Members have shared responsibility for strategic risks. It is the responsibility of the Executive to formally endorse any new risks for inclusion on the strategic risk register.
9. Operational risks are risks that are encountered in the course of the day-to-day delivery of services. However, if an operational risk cannot be fully managed within the service or it has a wider organisational impact then it will be considered for inclusion in the operational risk register by the Council's Corporate Governance Group. Heads of Service have responsibility for operational risks.
10. The Audit Committee has a constitutional responsibility to provide independent assurance to the Council of the adequacy of the risk management framework and internal control environment. It provides independent review of Reigate and

Banstead Borough Council's governance, risk management and control frameworks. A key component of fulfilling this responsibility is to regularly receive and review the Council's risks.

## **KEY INFORMATION**

### **Q2 2021/22 risk management update**

11. Each quarter the Audit Committee and Executive receives an update on risk management. As per the Council's risk management methodology, this report provides an update on all strategic risks as well as any red rated operational risks.
12. The full strategic risk register is available at Annex 1 of this report. Following feedback at the last Audit Committee, the risk register presentation has been revised and the full risk register is now appended to the agenda item.
13. In Q2 there were no new strategic risks identified and there were no strategic risks identified for closure.
14. At the end of Q2 there was one RED rated operational risk, the detail of which is set out in the Part 2 exempt Annex 2.
15. The full risk registers (including those from previous years) are also made available to all members via the ModernGov document library.

### **Audit Committee – 25 November 2021**

16. This report was considered by the Audit Committee on 25 November 2021.
17. The Committee made comments on the report, the detail of which is captured in the minutes of the meeting. However, the Committee made no formal recommendations or observations to the Executive.

## **OPTIONS**

18. The Audit Committee has two options:
  - a. Option 1: note this report and make any observations to the Executive.
  - b. Option 2: note this report and make no observations to the Executive.
19. The Executive has one option:
  - a. Option 1: note this report.

## **LEGAL IMPLICATIONS**

20. There are no legal implication arising from this report.

## **FINANCIAL IMPLICATIONS**

21. Financial risks are considered when preparing the Medium-Term Financial Plan, Capital Investment Strategy, Revenue Budget, and Capital Programme each year.
22. There are no additional implications arising from this report.

## **EQUALITIES IMPLICATIONS**

23. There are no equalities implications arising from this report.

**COMMUNICATION IMPLICATIONS**

24. There are no communications implications arising from this report.

**RISK MANAGEMENT CONSIDERATIONS**

25. The Council risk registers inform the development of the annual risk based internal audit plan.

26. The Council's approach to managing risk is core component of the Code of Corporate Governance.

**OTHER IMPLICATIONS**

27. There are no other implications arising from this report.

**CONSULTATION**

28. The contents of this report and the associated annexes have been considered by the Council's Corporate Governance Group.

**POLICY FRAMEWORK**

29. The Council's risk management strategy and methodology provides additional information on how the Council manages risk.

**BACKGROUND PAPERS**

None