

<b>Signed off by</b>	Head of Legal and Governance
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<b>To</b>	Executive
<b>Date</b>	Thursday, 23 June 2022
<b>Executive Member</b>	Leader of the Council

<b>Key Decision Required</b>	N
<b>Wards Affected</b>	(All Wards);

<b>Subject</b>	Appointment to Outside Bodies 2022/23
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<b>Recommendations</b>
<p>(i) <b>To appoint representatives to serve on the outside bodies listed within the schedule of nominations for contested vacancies, set out in Annexe 1, for</b></p> <ul style="list-style-type: none"> <li>• <b>Earlswood Common Management Steering Group</b></li> <li>• <b>YMCA East Surrey Housing Advisory Group</b></li> </ul> <p><b>for the period listed in Annexe 1.</b></p>
<b>Reasons for Recommendations</b>
To ensure that the Council is represented on a range of organisations and bodies working with the community and Borough.
<b>Executive Summary</b>
<p>The Council appoints representatives to serve on numerous outside bodies, including local community stakeholders and regional and national organisations. The Council shares a mutual interest in supporting and delivering public services for residents with the organisations.</p> <p>Where the number of nominations exceeds the number of vacancies, these appointments are determined by the Executive. There are two vacancies for the current municipal year which are contested following the nominations process. These are listed in Annexe 1.</p>

**Executive has authority to approve the above recommendations.**

## **Statutory Powers**

1. Representation on outside bodies is made in accordance with the Local Government Act 1972 and the Local Government Act 2000.

## **Background**

2. Appointed representatives perform an important role in engaging with these organisations; building strong relationships between the Council and its partners; and helping to inform policymaking by feeding back information on local needs and best practice.
3. Nominees for uncontested vacancies were duly appointed by the Head of Legal and Governance on 25 May 2022 under delegated authority arising from 1.14 of the Officer Scheme of Delegation within the Council's Constitution. [The decision notice is available on our website.](#)
4. Appointments where the number of nominations exceeds the number of vacancies are referred to the Executive for determination. There are two vacancies for the current municipal year which are contested. These are listed in Annexe 1.

## **Key Information**

### **Considerations when determining appointments**

5. Appointments to outside bodies are made irrespective of political allegiance to ensure that the most suitable applicant is selected having regard to the requirements of the appointment, applicable local knowledge, skills and the attributes of the nominees.
6. In some cases, an organisation may have expressed a preference for nominees within a specified ward area; or nominees with particular skills or knowledge to fulfil the role effectively. Following a review of the Council's records with each of the outside bodies concerned, this information is included (if known) within Annexe 1.

## **Options**

7. **The Executive may appoint any combination of nominees listed within the schedule at Annexe 1**  
This is recommended to ensure that the Council remains represented on a range of organisations and bodies working with the community and Borough.
8. **The Executive may ask officers to seek new nominations;** or  
This is not recommended where the number of nominees already exceeds the number of vacancies, as this would delay the appointment of representatives.
9. **Not to appoint any representatives.**  
This is not recommended as it would:
  - harm the reputation of the Council; and

- lead to a loss of engagement with local community stakeholders and regional and national organisations with whom the Council shares a mutual interest in supporting and delivering public services for residents.

### **Legal Implications**

10. Representatives appointed to serve on an outside body may be expected to act as a trustee and their conduct may be regulated by the Trustee Act 1925 / 2000, if applicable and relevant Charity Law.
11. Appointed representatives will therefore need to consider whether their appointment(s) could lead to a conflict of interest with their membership of the Council and its committees; and, whether to update their information on the Council's Register of Interests.

### **Financial Implications**

12. There are no direct financial implications arising from this report. Those Members formally appointed to external organisations as the Council's representative are able to claim expenses in accordance with the Members' Allowance Scheme. These costs can be met from existing resources.

### **Equalities Implications**

13. It is important that appointments to outside bodies are made by the Council in a fair and representative way best suiting the interests and diversity of Borough residents. The individual merits of each nominee should therefore be considered against the requirements of each organisation (if specified).
14. Due to the sensitive nature of the services supported by some of these organisations, they may express a preference that an appointed representative is of a particular gender.

### **Communication Implications**

15. None.

### **Environmental Sustainability Implications**

16. None.

### **Risk Management Considerations**

17. None.

### **Other Implications**

18. None.

### **Consultation**

19. A review of the Council's register of outside bodies was conducted in April 2022 to confirm the details of any vacancies.
20. Group Leaders were provided with details of these vacancies and given the opportunity to make nominations.
21. All remaining contested vacancies which could not be resolved in consultation with the Group Leaders are referred to the Executive for determination

### **Policy Framework**

22. None.

### **Background Powers**

- Officer Delegated Decision – “Appointments to Outside Bodies 2022/23 – Uncontested Vacancies”, 25/05/2022: [Decision - Appointments to Outside Bodies 2022/23 | Reigate and Banstead Borough Council \(moderngov.co.uk\)](https://www.moderngov.co.uk/2022/05/25/decision-appointments-outside-bodies-2022-23-reigate-banstead-borough-council/)