

## Action Tracker - Overview and Scrutiny Committee 2023/24

Meeting 2021/22	Subject and request	Action	Who	Status	Completed
6 July 2023	Item 4 Medium Term Financial Plan 2024/25 to 2028/29	The Chair requested that future updates include financial values for the ranges of possible impacts for the identified risks in section 15 of the MTFP.	Request to officers	Completed	<i>The CFO has confirmed that the 2025/26 MTFP that has been drafted for reporting to O&amp;S and Executive in July 2024 includes this additional information.</i>
7 Sep 2023	Item 6 Environmental Sustainability Strategy Annual Report	<b>Improvements to Council buildings</b> – Members requested an update on LED replacement roll out across Council buildings.	Request to officers	Completed	<i>Response emailed to Members on 05/06/2024. Copy of response published in Mod.Gov library</i>
12 Oct 2023	Item 4 Organisation Portfolio Holders' Update	<b>IT</b> – Possible consideration of reviewing IT support for Members, after the review of IT resourcing.	Request to officers	Completed	<i>Following the success of the event held on 18/01/2024 further Member IT drop-in sessions will be scheduled.</i>
7 December 2023	Item 7 Companies Performance Update – Winter 2023 (Exempt)	The Chair requested that a summary of the relevant background on the origins of the investment in Pathway for Care be shared with Overview & Scrutiny Committee.	Request to officers	Completed	<i>Document emailed to Members on 11/03/2024.</i>

25 Jan 2024	Item 5 Leader's Update	The Chair requested an update on the Council's position regarding the Gatwick DCO.	Request to officers	Completed	<i>An update on the Gatwick DCO was emailed to all Members on 12 January. This was forwarded to the Chair again on 30/01/2024.</i>
25 Jan 2024	Item 6 People Portfolio Holders Update	Confirmation of commencement of the period of residency for asylum seekers/refugees.	Request to officers	Completed	<i>Response emailed to Members on 6/02/2024. Copy of response published in Mod.Gov library</i>
25 Jan 2024	Item 6 People Portfolio Holders Update	A visiting member requested information on the amount of the £30million Council aspiration to spend on affordable social housing that has been spent to date.	Request to officers	Completed	<i>Response emailed to Members on 19/02/2024. Copy of response published in Mod.Gov library</i>
25 Jan 2024	Item 6 People Portfolio Holders Update	A Member asked what is being done to make public centres and buildings, such as leisure centres and community centres, more autism friendly.	Request to officers	Completed	<i>Response emailed to Members on 08/03/2024. Copy of response published in Mod.Gov library</i>
25 Jan 2024	Item 6 People Portfolio Holders Update	A Member asked for details on the plans for delivering Star for a Night while the Harlequin Theatre is closed.	Request to officers	Completed	<i>Response emailed to Members on 14/02/2024. Copy of response published in Mod.Gov library</i>

25 Jan 2024	Item 6 People Portfolio Holders Update	Members asked for information on food club waiting lists.	Request to officers	Completed	<i>Response emailed to Members on 14/02/2024. Copy of response published in Mod.Gov library</i>
22 Feb 2024	Item 5 Review of the work of the Greenspaces Team	The Head of Neighbourhood Operations would check that the plans to carry out a new survey and the analysis from the survey at Mere Pond were shared with the community group.	Request to officers	In progress	
22 Feb 2024	Item 5 Review of the work of the Greenspaces Team	In response to a request for an update on the BMX track at Burgh Heath which had been closed, the Head of Neighbourhood Operations agreed to provide a written response.	Request to officers	In progress	
14 Mar 2024	Item 4 Quarter 3 2023/24 performance report	Energy cost savings at the Harlequin – A Member asked for information on the energy cost savings at the Harlequin Theatre since its closure, and whether this saving had been included in the forecast for energy savings.	Request to officers	Completed	<i>Response emailed to Members on 05/06/2024. Copy of response published in Mod.Gov library</i>
14 Mar 2024	Item 4 Quarter 3 2023/24 performance report	Revenue Budget Monitoring Summary (Annex 2: section 2) – Property and facilities – The Chief Finance Officer agreed to provide an analysis by property category, along with a copy of the associated Quarter 3 Property Performance report that would be presented to the Partnership, Shareholder, and Trustee Executive Sub Committee on 21 March 2024, which included related supporting information.	Request to officers	Completed	<i>Response emailed to Members on 05/06/2024. Copy of response published in Mod.Gov library</i>

14 Mar 2024	Item 4 Quarter 3 2023/24 performance report	Treasury Prudential indicators - A written response would be provided with further information about the categories of capital investments.	Request to officers	Completed	<i>Response emailed to Members on 05/06/2024. Copy of response published in Mod.Gov library</i>
14 Mar 2024	Item 5 Treasury Management Strategy 2024/25	In year balances - A Member noted that this report (page 102) stated that in year balances were expected to fluctuate to up to £32.4million, whereas the Treasury Management Prudential Indicators (page 79) stated that in year balances were expected to fluctuate to up to £65.9million. A written response would be provided with further information to provide a reconciliation.	Request to officers	Completed	<i>Response emailed to Members on 05/06/2024. Copy of response published in Mod.Gov library</i>
14 Mar 2024	Item 5 Treasury Management Strategy 2024/25	General Fund Capital Financing Requirement (CFR) and General Fund Services - A Member noted that the figures for General Fund CFR on page 74 and General Fund Services on page 84 showed the same figures. A written response would be provided to explain how they reconcile.	Request to officers	Completed	<i>Response emailed to Members on 05/06/2024. Copy of response published in Mod.Gov library</i>
14 Mar 2024	Item 5 Treasury Management Strategy 2024/25	Net income from service and commercial investments compared to net revenue stream - The Chief Finance Officer confirmed that these figures were based on a narrow definition for treasury management purposes. A written response would be provided to explain their source and how they reconcile to budget monitoring reporting.	Request to officers	Completed	<i>Response emailed to Members on 05/06/2024. Copy of response published in Mod.Gov library</i>
14 Mar 2024	Item 6 Review of the Council's Environmental Sustainability Strategy	The Head of Corporate Policy, Projects and Performance agreed to share links to figures and reports published by the Government on UK carbon emissions	Request to officers	Completed	<i>The link to the carbon emissions data is below: <a href="https://www.gov.uk/government/statistics/uk-local-authority-and-regional-greenhouse-gas-emissions-national-statistics">UK local authority and regional greenhouse gas emissions national statistics - GOV.UK (www.gov.uk)</a></i>

14 Mar 2024	Item 7 Place Portfolio Holders Update	The Chair requested that the UK Shared Prosperity Fund Investment Plan be shared with the Committee.	Request to officers	Completed	<i>Document emailed to Committee members on 21/03/2024</i>
14 Mar 2024	Item 7 Place Portfolio Holders Update	A Member requested an update on the empty retail units at Wheatley Court. As this was part of the Commercial Assets portfolio, a written response would be requested.	Request to officers	Completed	<i>Response emailed to Members on 05/06/2024. Copy of response published in Mod.Gov library</i>
14 Mar 2024	Item 7 Place Portfolio Holders Update	A Member requested details on the location and plan for the new playing pitch at Battlebridge.	Request to officers	Completed	<i>Response emailed to Members on 05/06/2024. Copy of response published in Mod.Gov library</i>
14 Mar 2024	Item 7 Place Portfolio Holders Update	A visiting Member requested information on the EV charging points which had been installed in Central car park Horley and Banstead which were not yet operational.	Request to officers	Completed	<i>Response emailed to Members on 05/06/2024. Copy of response published in Mod.Gov library</i>
14 Mar 2024	Item 7 Place Portfolio Holders Update	A Member asked for the latest submission to the Planning Inspectorate regarding Gatwick Airport, due on 12 March 2024, to be shared with all Members.	Request to officers	Completed	<i>This had already been shared with all Members. It is available to view on the Planning Inspectorate website here: <a href="#">Gatwick Airport Northern Runway - Project information</a></i>

					<a href="https://www.reigate-banstead.gov.uk/info/20088/planning_policy/1104/airports">(<a href="https://www.reigate-banstead.gov.uk/info/20088/planning_policy/1104/airports">planninginspectorate.gov.uk</a>)</a> <i>And there is a link from the Council's website here:</i> <a href="https://www.reigate-banstead.gov.uk/info/20088/planning_policy/1104/airports">https://www.reigate-banstead.gov.uk/info/20088/planning_policy/1104/airports</a>
14 Mar 2024	Item 7 Place Portfolio Holders Update	The Portfolio Holder agreed to contact officers to provide the Greenspaces management plans.	Request to officers	In progress	
14 Mar 2024	Item 7 Place Portfolio Holders Update	A Member asked for information on the plans for the unspent £54k budget for allotments.	Request to officers	In progress	
14 Mar 2024	Item 7 Place Portfolio Holders Update	A Member noted that wooden boundary posts had been installed in several greenspaces and enquired whether this was a borough wide strategy. A written response would be provided.	Request to officers	In progress	