



Surrey Police
Licensing - Eastern
PO Box 101
Guildford
Surrey
GU1 9PE

Licensing Act 2003

Application for the review of a premises licence or club premises certificate under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form, please read the guidance note at the end of the form. If you are completing this form by hand, please print. Please ensure your answers are inside the boxes and written in black ink. You may use additional sheets if necessary. You may wish to keep a copy of the completed form for use by you at any hearing held by the Council or the Magistrates Court as a result of this representation.

I _____ Inspector Jon Vale - Borough Commander Reigate and Banstead Police

apply for the review of a premises licence under section 51 of the Licensing Act 2003 for the premises described in Part 1 below.

Part 1 – Premises or club premises details

Details of premises or club premises whose application you wish to make representations against.

Name of Premises or Club Marquis of Granby	
Address of Premises or Club 8 HOOLEY LANE	
Post town REDHILL	Post code (if known) RH1 6ET

Part 2 - Applicant details

I am **Please tick one only.**

1) an individual, body or business which is not a responsible authority (please read guidance note 1, and complete (A) or (B) below)	
2) a responsible authority (please complete (C) below)	✓
3) a member of the club to which this application relates (please complete (A) below)	

If you do not fall into one of the above categories, you may not be entitled to make representations.

(A) DETAILS OF INDIVIDUAL APPLICANT (fill in as applicable)

Please tick ✓ yes

Mr Mrs Miss Ms Other title
(for example, Rev)

Surname

First names

Please tick ✓ yes

I am 18 years old or over

Current postal address if different from premises address

Post town

Post Code

Daytime contact telephone number

E-mail address (optional)

(B) DETAILS OF OTHER APPLICANT

Name and address N/A
Telephone number (if any)
E-mail address (optional)

(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT

Inspector Jon Vale- Borough Commander Reigate and Banstead Police. Address of Authority: PO Box 101 Guildford Surrey GU1 9PE
Telephone number
E-mail address

This application to review relates to the following licensing objective(s)

- Please tick one or more boxes
- | | |
|---|-------------------------------------|
| 1) the prevention of crime and disorder | <input checked="" type="checkbox"/> |
| 2) public safety | <input type="checkbox"/> |
| 3) the prevention of public nuisance | <input type="checkbox"/> |
| 4) the protection of children from harm | <input checked="" type="checkbox"/> |

Please state the ground(s) for the representation and how it relates to one of the licensing objectives. Please use additional blank sheets if necessary.

Surrey Police are submitting this review application as we believe the licensing objectives for the prevention of crime and disorder and the protection of children from harm have been undermined.

Surrey Police believe that the grounds for bringing this review application require the removal of the designated premises supervisor, the suspension of the premises licence and additional conditions attached to the premises licence, to ensure the licensing objectives are promoted above everything else.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

In doing so, Surrey Police are seeking the following;

1. The removal of the DPS. – For the reasons given above
2. The suspension of the premises licence for up to 3 months. -This would be to allow for the premises licence holder to introduce new management for the licensed premises, to review the security of the premises and to implementation additional licensing conditions.

The following conditions are requested to promote the crime and disorder and prevention of children from harm licensing objectives. Whilst the licensed premises currently has CCTV, there is no licensing condition for CCTV on the premises licence and Surrey Police believe this needs to be a requirement for the licensed premises. Further conditions are seeking confidence that staff are being trained in the promotion of the licensing objectives and that the company implements a drugs policy for the licensed premises.

3. CCTV shall be installed on the premises and fully maintained, showing correct date and time information. CCTV to provide comprehensive coverage of the internal licensable areas, beer garden, outside bar(s), smoking area and car park. The CCTV shall provide clear images of people entering and exiting the premises. There must always be a minimum of one member of staff during licensable hours, trained to use the CCTV and able to make the data images available at the request of Police or other authorised licensing authority within 24 hours. All CCTV recordings to be retained for a minimum of 31 days.
4. The Premises Licence Holder shall ensure the CCTV recording system is checked daily to ensure it is operating correctly, any faults are to be recorded in a logbook with the date and time an engineer has been called to repair the fault and to also record the immediate notification of the fault to the premises licence holder by staff. The logbook shall be available to inspection by a police officer or a responsible officer.
5. Staff training shall be recorded and updated every 6 months. Training shall cover:
 - I. The licensing objectives.
 - II. The requirements for ID as part of age verification.
 - III. Dealing with an intoxicated person
 - IV. Dealing with disorderly incidents /disorderly persons
 - V. Dealing with drug related activity on a licenced premises.
 - VI. Recording of any refusal to sell alcohol.

- VII. Safeguarding of children or a vulnerable adult
 - VIII. Recording and reporting of incidents to police and information to be shared with police to promote the licensing objectives.
 - IX. All training records to be monitored by the premises licence holder and will be available to an authorised officer on request.
6. An incident log shall be maintained on the premises, which documents the date and time of any incidents involving the premises, which could undermine the licensing objectives. This shall be completed within 24 hours of the incident, be available upon request of a police officer or an authorised officer and will record the following:
 - i. All crimes reported at the venue.
 - ii. All ejections of patrons
 - iii. Any complaints received concerning crime and disorder.
 - iv. All drugs seized or found.
 - v. Any incidents of disorder
 - vi. Any faults in the CCTV system, including action taken to remedy.
 - vii. Persons banned from the premises.
 7. There shall be a record of any refused sale of alcohol. The refusal register shall be inspected on a regular basis (at least weekly) by the DPS and endorsed.
 8. The Premises Licence Holder shall ensure a 'Challenge 21 or 25' policy is adopted on the premises at all times. Signage of the 'Challenge 21 or 25' policy shall be prominently displayed on the premises.
 9. The premises shall have a drugs policy approved by the Premises Licence Holder and all members of staff must be trained to be compliant with the policy.

Surrey Police believe that the above actions will support the licensed premises to promote the licensing objectives.



Have you made an application for review relating to the premises before- **NO**

If yes please state the date of that application

Day	Month	Year

If you have made representations before relating to the premises, please state what they were and when you made them

N/A

Please tick yes

- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO KNOWINGLY OR RECKLESSLY MAKE A FALSE STATEMENT IN CONNECTION WITH THIS REPRESENTATION. THIS IS PUNISHABLE, ON CONVICTION, BY A FINE OF UP TO £5,000.

This representation must be signed by:

a person making a representation or

- ✓ a person authorised to do so by a Responsible Authority.

Signed ...Insp Jon Vale Date12/06/24.....

Address for correspondence

Contact address for correspondence if different from that given in Sections A or B, above.

Ian Sandwell
Licensing Enforcement Officer
Surrey Police

Post town:

Post code:

Daytime Telephone number (if any) 01483 631456	
e-mail address (optional)	
licensingeastern@surrey.police.uk or [REDACTED]	

[REDACTED] Guidance

1. A responsible authority includes the local police, fire and rescue authority and other statutory bodies which exercise specific functions in the local area.
2. The ground(s) for review must be based on one of the licensing objectives.
3. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
4. The application form must be signed.
5. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.